

Kenai Peninsula Borough Grants Administration

MEMORANDUM

TO: Peter Ribbens, Assembly President
Members, KPB Assembly

THRU: Peter A. Micciche, Mayor *PM*
Brandi Harbaugh, Finance Director *BH*

FROM: Elizabeth Hardie, Grants Administrator & Community Liaison *EH*

DATE: March 28, 2025

RE: **LAYDOWN** Ordinance 2025- 06, Providing an Exception to Borough Code to Accept the FY26 Late-Filed Senior Citizen Grant Applications for the Senior Citizen Program (Mayor)

KPB 5.22.010 provides that the KPB may provide grants to senior centers located within the Kenai Peninsula Borough. KPB 5.22.060 requires that the grant applications be submitted to the Borough by March 15 of each year.

Due to various reasons and explanations, four senior centers were either not submitted by the March 15th deadline or were not received by the KPB by the deadline. All senior centers have now submitted their applications. It is reasonable and fair under the circumstances to extend the deadline by a couple weeks. Due to the deadline set by KPB Code, the Assembly must provide for an exception to KPB Code in order to accept the late filed applications, all of which have been received.

Your consideration is appreciated.