

Kenai Peninsula Borough
Grants Administrator & Community Liaison

MEMORANDUM

TO: Ryan Tunseth, Assembly President
Members, KPB Assembly

THRU: Peter A. Micciche, Mayor *PM*
Brandi Harbaugh, Finance Director *BH*

FROM: Heather Geer, Grants Administrator & Community Liaison *HG*

DATE: November 6, 2025

RE: Ordinance 2025-19- 19, Accepting and Appropriating Funding from the State of Alaska in the Amount of \$426,303 and Approving Projects to be Completed for Community Purposes Under the 2025/2026 Community Assistance Program (Mayor)

The Community Assistance Program provides state funding for unincorporated communities to complete public projects or services through nonprofit or tribal entities that agree to be the fiduciary. These funds are provided through the State of Alaska Community Assistance Program.

The Borough is required to annually evaluate the eligibility of unincorporated communities, ensuring that the communities meet the required program regulations as outlined in the Alaska Administrative Code and Alaska Statutes Title 29. Twenty-seven unincorporated communities are eligible to participate in the 2025/2026 Community Assistance Program. Public meetings were either hosted by the Borough or by eligible communities to determine how the funding will be utilized within the community. Twenty-four of the twenty-seven eligible communities have completed the public meeting requirement and have provided their recommendations of the eligible project(s) to be funded. The Grants Administrator & Community Liaison will continue to work with the communities of Nanwalek, Razdolna and Ridgeway to identify eligible entities and public projects to receive their respective community’s funding allocation by June 30, 2026.

Funding in the amount of \$426,303 has been awarded to be distributed evenly between the unincorporated communities. Each community is allocated \$15,789 less 2.0 percent administrative cost. The Grants Administrator & Community Liaison will oversee the program.

Your consideration is appreciated.

FINANCE DEPARTMENT FUNDS/ACCOUNT VERIFIED	
Acct. No.	<u>271.94910.26CAP.49999</u>
Amount:	<u>\$ 426,303</u>
By: <i>CH</i>	Date: <u>11/6/2025</u>