

Kenai Peninsula Borough

Seward-Bear Creek Flood Service Area

MEMORANDUM

TO: Brent Johnson, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Peter A. Micciche, Mayor *PM*
Brandi Harbaugh, Finance Director *BH*
John Hedges, Purchasing & Contracting Director *JH*

FROM: Nick Chapman, SBCFSA Program Manager *NC*

DATE: August 24, 2023

RE: Ordinance 2023-19-16, Appropriating \$30,750 from the Seward-Bear Creek Flood Service Area Fund Balance to Purchase GIS Equipment (Mayor)

The mission of the Seward Bear Creek Flood Service Area (“SBCFSA”) is to provide flood planning, protection, and mitigation services in coordination with appropriate agencies to reduce the risk of flood damage to private and public property through addressing issues that best reflect a fair use of the tax levy for watershed-wide benefit.

On an annual basis the Seward Bear Creek Flood Service area executes a number of maintenance and improvement projects to fulfill their mission. As part of that effort surveying to measure material quantities for payment and verify completed work is necessary for effective project administration and oversight. Due to the delays and high costs associated with before and after surveys associated with gravel streambed maintenance areas it would save time and money to conduct quantity and location verification while projects progress using Trimble GIS unit R12i-101-60-01.

At its meeting on August 7, 2023, the Seward Bear Creek Flood Service Area Board recommended approving the purchase of the Trimble GIS unit R12i-101-60-01.

Funds are available in the Seward Bear Creek Service Area Fund Balance account 259.27910 for the purchase of this equipment. This request includes the 2.5% administrative service fee.

Your consideration is appreciated.

FINANCE DEPARTMENT FUNDS/ACCOUNT VERIFIED	
Account:	<u>259.27910</u>
Amount:	<u>\$30,750</u>
By:	<u><i>NC</i></u>
Date:	<u>8/24/2023</u>