

MEMORANDUM OF AGREEMENT
BETWEEN _____ AND
THE KENAI PENINSULA BOROUGH
FOR DISPATCH SERVICES

This Memorandum of Agreement (MOA) is hereby entered into by and between _____ and the Kenai Peninsula Borough (KPB) on behalf of the Soldotna Public Safety Communications Center (SPSCC).

A. Purpose

The purpose of this MOA is to provide for the continuation of dispatch services for _____. The SPSCC, a KPB department, provides dispatch services to the KPB and other agencies. This MOA will establish a partnership between _____ and the KPB, on behalf of the SPSCC, that will enhance communication and interaction with these organizations.

B. SPSCC Shall:

1. Answer and process all emergency medical and fire calls for service utilizing International Academy of Emergency Dispatch medical and fire protocols in the _____ response area via the 911 system or other sources, and dispatch and track responding units via the radio.
2. Provide structure fire timer alerts and welfare checks for units on scene on all calls for service.
3. Provide run reports from the Computer Aided Dispatch- System (CAD) for call information and time stamps.
4. Provide notification of utility companies and other ancillary agencies when necessary.

C. Cooper Landing Emergency Services Shall:

1. Coordinate with appropriate 911 staff with CAD unit maintenance.
2. Participate and contribute to SPSCC Working Group communicating needs and requests for policy changes.

D. It is Mutually Agreed by all Parties That:

1. _____ shall pay the KPB \$_____ for the borough's fiscal year 2022. The KPB will submit an invoice to _____ by July 1 each year thereafter in an amount based upon the estimated cost incurred by SPCSS attributable to services provided by the SPSCC for _____ while this agreement remains in effect. The payment will be due in full by September 30 each year. If the payment is not received in full by the due date, KPB will issue a notice of default and this agreement shall terminate 30-days thereafter if payment is not received by that date.
2. The KPB's fiscal year, and this basis for this agreement, is July 1 to June 30.
3. This MOA is effective July 1, 2021 and valid through June 30, 2022. The MOA may be extended for one additional one-year term upon mutual written agreement of both parties.
4. Except for termination for non-payment, in the event that either party desires to withdraw from this Agreement before the end of the term, or any extensions thereof, written notice of termination must be provided no later than January 1 for the subsequent KPB fiscal year.
5. Each person signing this Agreement warrants that he or she has authority to sign the Agreement and bind their respective entities. This Agreement may be executed in counterparts and may be executed by way of facsimile or electronic signature in compliance with AS 09.80, and each of which when executed shall constitute an original and all of which together shall constitute one and the same instrument. This agreement may be modified in writing with the consent of all parties.

E. Notice.

When required under this agreement notice shall be provided to each party by email and/or prepaid first class mail delivered to the following addresses:

[Agency Contact Info]

ACKNOWLEDGEMENT

STATE OF ALASKA)
) ss.
THIRD JUDICIAL DISTRICT)

The foregoing instrument was acknowledged before me this _____ day of _____, 2021, by _____, **President**, _____.

Notary Public for the State of Alaska
My Commission Expires _____

ACKNOWLEDGEMENT

STATE OF ALASKA)
) ss.
THIRD JUDICIAL DISTRICT)

The foregoing instrument was acknowledged before me this _____ day of _____, 2021, by _____, **Secretary**, _____.

Notary Public for the State of Alaska
My Commission Expires _____