

Kenai Peninsula Borough

Grants Administration

MEMORANDUM

TO: Peter Ribbens, President
Members, KPB Assembly

THRU: Peter A. Micciche, Mayor *PM*
Brandi Harbaugh, Finance Director *BT*

FROM: Elizabeth Hardie, Grants Administrator & Community Liaison *EH*

COPY: Roy Browning, CES Fire Chief
Jon Marsh, WES Fire Chief
Trent Burnett, NFSA Fire Chief
Richard Brackin, BCFSa Fire Chief

DATE: February 13, 2025

RE: Ordinance 2024-19- 33 , Approving and Appropriating Grant Funds from the Alaska Department of Natural Resource for the Volunteer Fire Capacity Program on Behalf of Bear Creek Fire Service Area, Central Emergency Services Area, Nikiski Fire Service Area, and Western Emergency Services Area (Mayor)

The Bear Creek Fire Service Area, Central Emergency Services Area, Nikiski Fire Service Area, and Western Emergency Services Area all applied with the Alaska Department of Natural Resources, Division of Forestry Volunteer Fire Capacity (“VFC”) grant program, formerly known as Volunteer Fire Assistance program. The VFC program may be used for both wildland and structure protection needs. The assistance is provided to increase firefighter safety, improve the firefighting capabilities of rural volunteer fire departments, and enhance protection in the urban-wildland interface.

All four service areas were notified of grant awards. The 2025 VFC awards have a required match amount. The amounts are allocated based on each service area’s individual application for the VFC program, and the notification from the program provides for which service area is to receive which amount.

The awards, grant request description by service area, admin service fee amounts, and match requirements, are listed as follows:

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 February 13, 2024
 RE: Ordinance 2024-19- 33

Service Area	Award	Project Description	Account	Match	Admin Service Fee (1% Local Match)
BCFSA	\$ 8,538.00	Firefighting Equipment	207.51210.48760	\$1,000.00	\$ 95.38
CES	\$ 8,491.54	Firefighting Equipment & Gear	211.51610.48760	\$ 943.51	\$ 94.35
NFS	\$ 9,900.00	Firefighting Equipment	206.51110.48760	\$1,100.00	\$110.00
WES	\$10,000.00	Firefighting Equipment	209.51410.48760	\$1,202.78	\$112.03
	\$36,929.54			\$4,246.29	\$411.76

The VFC program requires 10 percent matching funds. Match funds, if in excess of 10 percent, are the funds needed to complete the program related to the project within the grant. Each service area will meet the match requirement, and the one percent Borough administrative fee through expenditures made from the approved FY25 operating budget if purchases are made prior to June 30, 2025; or from the FY26 operating budget if purchases are made between July 1, 2025 and December 31, 2025. Each service area fire chief shall provide grant oversight and project completion.

Your consideration is appreciated.

FINANCE DEPARTMENT FUNDS/ACCOUNT VERIFIED	
Acct. No. 207.51210.XXXXX.48760	Amt: <u>\$1,095.38</u>
Acct. No. 211.51610.XXXXX.48760	Amt: <u>\$1,037.86</u>
Acct. No. 206.51110.XXXXX.48760	Amt: <u>\$1,210.00</u>
Acct. No. 209.51410.XXXXX.48760	Amt: <u>\$1,314.81</u>
By: <u>eg</u>	Date: <u>2/10/2025</u>