

Kenai Peninsula Borough  
Office of the Borough Mayor

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**MAYOR'S REPORT TO THE ASSEMBLY- MEETING NOTES**

**TO:** Brent Johnson, Assembly President  
Members, Kenai Peninsula Borough Assembly

**FROM:** Peter A. Micciche, Kenai Peninsula Borough Mayor

**DATE:** May 2, 2023

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Assembly Request / Response

None

Agreements and Contracts

- a. Authorization to Award a Contract for ITB23-045 Kenai Central High School Asphalt Refurbishment
- b. Authorization to Award a Contract for ITB23-044 Homer High School Coil Replacement

Other

- a. Capital Project Reports – March 31, 2023
- b. Litigation Status Report – Quarter Ending 03/31/23

ASSEMBLY DAY SCHEDULE

10:50 AM	Committee of the Whole
Noon	Finance Committee
2:00 PM	Lands Committee
2:15 PM	Policies and Procedures Committee
2:45 PM	Legislative Committee
3:00 PM	Committee of the Whole
6:00 PM	Assembly

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To: Members, Kenai Peninsula Borough Assembly

RE: Mayor's Report - Notes

MEETINGS – April 18-May 1

Tues. 4/18 (Assembly Day)

- E911 Dispatch - Elizabeth (Lizzie) Duntley – Presentation of her Years of Service Certificate & Medallion 9:00-9:15 AM
- Keith Hamilton and Pres. of Accrediting Organization of AK Christian College – Meet & Greet 9:45-10:15 AM

Wed. 4/19

- LEPC April Meeting – Emergency Response Center 9:00-9:30 AM
- KSRM – Sound Off: Community Outreach 9:30-10:00 AM
- Planning – Robert Ruffner and Eric Ogren re: Code Enforcement 11:30 AM-Noon
- Justen Huff – Human Resources follow-up 1:00-1:30 PM

Thurs. 4/20

- Kenai Peninsula Fish Habitat Partnership Symposium – Welcoming Remarks (per Coordinator Melissa Smith's request) and Discussion Panel (Mayor's Welcome, Govt. Panel) 9:00 AM-2:30 PM
- Jeff West re: Nikiski Park Road Vacation 3:00-3:30 PM
- Michelle Williams – Neue/Pinnacle Realty Group Re: real estate fraud on quitclaim properties 3:30-4:00 PM

Mon. 4/24

- Northrim Bank Mike Dye with CLO Steve Manley Meet & Greet – KPB Investment & Services 9:30-10:00 AM
- Brandi Harbaugh and Joe Rizzo re: Budget Presentation and Transmittal Center 10:00-11:00 AM
- Ed Martin III and Robert Ruffner re: Gravel Material Site Ordinance 1:00-2:00 PM

Tues. 4/25

- Brandi Harbaugh – Finalize Budget 8:30-9:00 AM
- Girdwood Fire Station – Extrication Equipment Press Conference and Reception with KPB Fire/EMS Chiefs 1:00-3:00 PM

Wed. 4/26

- KSRM – Sound Off: Community Outreach with Finance Director Brandi Harbaugh 9:00-10:00 AM
- KDLL – Riley Board: Interview re: KPB Natural Gas Issues 10:30-11:00 AM
- Robert Ruffner & GIS Staff: Celina Robinson & Bobbi Sjogren 11:00-11:30 AM

3

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- Kenai District Student Council Conference Keynote Speaker Noon-1:00 PM
- Code Change – Indemnification & Liability for Conduct: 2:00-3:00 PM
  - KPBSD Superintendent Clayton Holland
  - KPBSD Principal – Nathan Crabtree
  - KPB Legal – Sean Kelley
- Stewart Title 4:00-5:00 PM

Thurs. 4/27

- Roads Contract Scope of Work – Discussion with Scott Griebel and John Hedges 9:00-10:00 AM
- Bardason Violation: 10:00-11:00 AM
  - Stephanie Presley
  - Samantha Lopez
  - Tony Munter
- Marty Hall – KPB Lead Electrician – Retirement Party at Poppy Auto Shop 12:30-1:00 PM
- Cook Inlet Harbor Safety Committee Meeting 1:30-4:00 PM  
Mayor is Pres. with State, Federal Agencies and Marine Industries
- ZipMart Property Inspection w/ Robert Ruffner 4:00-6:00 PM

Fri. 4/28

- Danielle Shields - South-Central Parenting re: Family Fun Day 10:00-10:30 AM
- John Hedges - KCHS Field Restroom 3:30-4:00 PM

Mon. 5/1

- Dennis Linnell re: Sterling Highway Widening Project 10:00-10:30 AM
- Keith Hamilton - Lunch at Siam 11:30 AM-12:30 PM
- Adeena – Assessing Update 1:00-1:25 PM
- Mayor's Packet Meeting (for 5/16 Assembly) 1:30-2:00 PM