




Kenai Peninsula Borough
Finance Department

MEMORANDUM

TO: Wayne Ogle, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: Charlie Pierce, Borough Mayor 

THRU: Brandi Harbaugh, Finance Director 

FROM: Sarah Hostetter, Payroll Accountant 

DATE: May 8, 2018

RE: Budget Revisions – April 2018

Attached is a budget revision listing for April 2018. The attached list contains budget revisions between major expenditure categories (i.e., maintenance & operations and capital outlay). Other minor transfers were processed between object codes within major expenditure categories.

April 2018

INCREASE

DECREASE

ANCHOR POINT FIRE SERVICE AREA

Move funds in anticipation of shortage in personnel funds.

209.51410.00000.40110 (Regular Wages)	\$ 28,000.00	
209.51410.00000.42120 (Computer Software)		\$ 600.00
209.51410.00000.42220 (Fire & Medical supplies)		\$ 1,400.00
209.51410.00000.43011 (Contract Services)		\$ 10,000.00
209.51410.00000.43014 (Physical Examinations)		\$ 10,000.00
209.51410.00000.43260 (Training)		\$ 1,000.00
209.51410.00000.43210 (Transportation & Subsistence)		\$ 5,000.00

BEAR CREEK FIRE SERVICE AREA

To purchase computer replacements for the Chief and Administrative Assistant.

207.51210.00000.48710 (Minor Office Equipment)	\$ 2,478.00	
207.51210.00000.43210 (Transportation & Subsistence)		\$ 2,478.00

FINANCE DEPARTMENT

To purchase identification vests for the Finance Department and to increase operating supplies for the remainder of the year.

100.11410.00000.43210 (Transportation & Subsistence)		\$ 1,160.00
100.11410.00000.42250 (Uniforms)	\$ 810.00	
100.11410.00000.42210 (Operating Supplies)	\$ 350.00	

FINANCE DEPARTMENT

To purchase an old computer that no longer supports a majority of today's software.

100.11430.00000.43210 (Transportation & Subsistence)		\$ 939.00
100.11430.00000.48710 (Minor Office Equipment)	\$ 939.00	

KACHEMAK EMERGENCY SERVICES

To order needed wildland season items.

212.51810.00000.42250 (Uniforms)		\$ 200.00
212.51810.00000.48760 (Minor Fire Fighting Equipment)	\$ 200.00	

INCREASE DECREASE

KENAI RIVER CENTER

To purchase new computer, GPS unit, and range pole.

100.21135.00000.43210 (Transportation & Subsistence)		\$ 2,236.00
100.21135.00000.48710 (Minor Office Equipment)	\$ 2,236.00	

LEGAL DEPARTMENT

To purchase replacement of one desktop.

100.11310.00000.42120 (Computer Software)		\$ 450.00
100.11310.00000.48710 (Minor Office Equipment)	\$ 450.00	

LEGAL DEPARTMENT

To execute annual bank sweeps on existing judgments. Shortage due to increase in PFD writs served in FY18.

100.11310.00000.40120 (Temporary Wages)		\$ 900.00
100.11310.00000.43260 (Training)		\$ 600.00
100.11310.00000.43031 (Litigation)	\$ 1,500.00	

OFFICE OF EMERGENCY MANAGEMENT

To purchase tables and chairs for the Emergency Operations Center.

100.11250.00000.40110 (Regular Wages)		\$ 7,661.50
100.11250.00000.48110 (Office Furniture & Furnishings)	\$ 4,648.00	
100.11250.00000.48720 (Minor Furniture & Furnishings)	\$ 3,013.50	

RISK MANAGEMENT

To purchase AED replacement batteries and pads.

700.11234.00000.42410 (Small Tools & Equipment)	\$ 2,500.00	
700.11234.00000.43011 (Contract Services)		\$ 2,500.00

RISK MANAGEMENT

To purchase ergonomic furniture for RISK staff.

700.11234.00000.48720 (Minor Furniture & Furnishings)	\$ 2,500.00	
700.11234.00000.43011 (Contract Services)		\$ 2,500.00