



# KENAI PENINSULA BOROUGH

## Community & Fiscal Projects

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### MEMORANDIUM

**TO:** Charlie Pierce, Mayor   
**FROM:** Brenda Ahlberg, Community & Fiscal Projects Manager   
**DATE:** January 24, 2018  
**SUBJECT:** FY18-2Q Senior Center Grant Reports

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The following senior grant reports have been submitted for FY18-2Q:

- Anchor Point Senior Citizens
- Cooper Landing Senior Citizens (approved time extension)
- Forget-Me-Not Center
- Homer Senior Center
- Kenai Senior Citizens (narrative only)
- Nikiski Senior Citizens (narrative only)
- Ninilchik Senior Center
- Soldotna Senior Citizens
- Seward Seniors Citizens
- Sterling Area Senior Citizens

Report not received at this time:  
Seldovia Senior Center

Final reports completed:  
Homer Friendship Center



**KENAI PENINSULA BOROUGH**  
 144 North Binkley Street • Soldotna Alaska 99669-7599  
 PHONE: (907) 714-2153 • FAX (907) 714-2377  
 EMAIL: bahlberg@kpb.us

**GRANT**  
**JAN 0 9 2016**  
**RECEIVED**

**FROM: Anchor Point Senior Citizens, Inc.**  
**KPB ACCOUNT: 100.62110.ANCSR.43011**

**Award Amount: \$44,869**  
**Ending: 30 June 2018**

**Financial / Progress Report**

**Submit Report To:** Brenda Ahlberg  
 Community & Fiscal Projects Manager  
 Kenai Peninsula Borough  
 144 N. Binkley St., Soldotna, AK 99669

**Project Name:** FY18 Senior Grant Program  
**Date:** January 8<sup>th</sup>, 2018  
**Report No.:** 2  
**Quarter From:** Oct 1, 2017–Dec 31, 2017  
**To:**

**FINANCIAL REPORT: FINAL REPORT DUE ON OR BEFORE 10 JULY 2018**

Cost Category	Authorized Budget	Expenditures from Last Report	Expenditures This Period	Total Expenditures to Date	Balance of Funds
Personnel	23,369	8,550.84	9,496.21	18,047.05	\$ 5,321.95
Contractual	5500	983.87	881.25	1,865.12	\$ 3,634.88
Utilities	16000	3,662.13	999.11	4,621.24	\$ 11,378.76
				-	\$ -
				-	\$ -
<b>TOTALS</b>	<b>\$ 44,869.00</b>	<b>13,196.84</b>	<b>\$ 11,376.57</b>	<b>\$ 24,533.41</b>	<b>\$ 20,335.59</b>

**Payment Request** \$ 11,378.57

**PROGRESS REPORT:** Reference attachment D to ensure eligible cost compliance. Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

The Anchor Point Senior Center has Bingo with concessions every Friday night. We host a community dinner every Thursday night and a once a month all-you-can eat breakfast. No charge lunches are provided on a needed basis on weekdays. We had a Holiday Bazaar and vendor fair on Nov 4<sup>th</sup>. The Holiday Toy Drive provided toys and gifts for 33 families and the Holiday Food Drive delivered baskets to more than thirty homes. Haircuts in the center were available on assigned Wednesdays. Monday and Wednesday mornings are exercise class and vary on being inside or outside dependent on the weather. APSCI offers public assistance avenues and legal guidelines. Our facility is a USDA agent for Seniors Farmer Market Nutrition Program. For entertainment there are games and puzzles, Wii, cards, dally newspapers, and a pool table on premise for anyone to come in during operating hours to enjoy. A Mah Jongg group meets every Tuesday. One or two times a month the End of the Road Quilting Group get together and open their club the public. APSCI also provide the needy of our community with a charitable giving center, Helping Hands, open two days a week for clothes and household goods.

**Grantee Certification:** I certify that the above information is true and correct, and that expenditures have been made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature: Roberta Ness Date: January 7, 2018  
 Printed Name and Title: Roberta Ness, President BOD



**KENAI PENINSULA BOROUGH GRANTS**  
 144 North Binkley Street • Soldotna, Alaska 99669-7599  
 PHONE: (907) 714-2153 • FAX: (907) 714-2877  
 EMAIL: bahlberg@kpb.us

JAN 24 REC'D

RECEIVED

FROM: Cooper Landing Senior Citizens Corp., Inc.  
 KPB ACCOUNT: 100.62115.CLSN.43011

Award Amount: \$18,665  
 Ending: 30 June 2018

**Financial / Progress Report**

Submit Report To: **Project Name: FY18 Senior Grant Program**  
 Brenda Ahlberg **Date: December 5, 2018**  
 Community & Fiscal Projects Manager **Report No.: Two (2)**  
 Kenai Peninsula Borough **Quarter From: October 01, 2017**  
 144 N. Binkley St., Soldotna, AK 99669 **To: December 31, 2017**

**FINANCIAL REPORT: FINAL REPORT DUE ON OR BEFORE 10 JULY 2018**

Cost Category	Authorized Budget	Expenditures from Last Report	Expenditures This Period	Total Expenditures to Date	Balance of Funds
Contractual	9,165	2,831.50	4,643.00	7,474.50	\$ 1,690.50
Transportation	3,000	-	-	-	\$ 3,000.00
Insurance	3,500	-	-	-	\$ 3,500.00
Utilities	1810	450.72	481.56	932.28	\$ 877.72
Supplies/Equipment	1190	322.54	-	322.54	\$ 867.46
				-	\$ -
<b>TOTALS</b>	<b>\$ 18,665.00</b>	<b>3,604.76</b>	<b>\$ 5,124.56</b>	<b>\$ 8,729.32</b>	<b>\$ 9,935.68</b>

Payment Request \$ 5,124.56

**PROGRESS REPORT:** Reference attachment D to ensure eligible cost compliance. Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

*Il. claud report approved grants kept me informed of challenges to get report signed (officers out of state) and technical issues. [Signature]*

**Grantee Certification:** I certify that the above information is true and correct, and that expenditures have been made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature: See Back Up Date: \_\_\_\_\_

Printed Name and Title: \_\_\_\_\_



# KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-7599  
PHONE: (907) 714-2153 • FAX: (907) 714-2317  
EMAIL: bahlberg@kpb.us

**GRANTS**

JAN 1 8 REC'D

**RECEIVED**

FROM: Cooper Landing Senior Citizens Corp., Inc.  
KPB ACCOUNT: 100.62115.CLSN.43011

Award Amount: \$18,665  
Ending: 30 June 2018

## Financial / Progress Report

**Submit Report To:**

Brenda Ahlberg  
Community & Fiscal Projects Manager  
Kenai Peninsula Borough  
144 N. Binkley St., Soldotna, AK 99669

**Project Name: FY18 Senior Grant Program**

**Date:** December 5, 2018  
**Report No.:** Two (2)  
**Quarter From:** October 01, 2017  
**To:** December 31, 2017

**FINANCIAL REPORT:**

**FINAL REPORT DUE ON OR BEFORE 10 JULY 2018**

Supplies/Equipment	1190	322.54	-	322.54	\$	867.46
				-	\$	-
<b>TOTALS</b>	<b>\$ 18,665.00</b>	<b>3,604.76</b>	<b>\$ 5,124.56</b>	<b>\$ 8,729.32</b>	<b>\$</b>	<b>9,935.68</b>

Payment Request					\$	5,124.56
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**PROGRESS REPORT:** Reference attachment D to ensure eligible cost compliance. Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

In October, the CLSCCI Board voted to install a landline phone and WiFi in Ravens View Commons. This was quickly brought about by TelAlaska.

A motion was adopted to continue the use of dawn to dusk lighting on the driveway sides of Eagles View and Ravens View for safety reasons and to enable better snow plowing. It was voted to put a notice in the Community Crier to announce meeting and to let the public know meeting agendas were available in Helen Gwin Commons.

Bruce Brorson gave a Windows 10 and Internet Safety Class on Nov. 7 in RV Commons. This was advertised on the Community Crier email newsletter. A dozen people took the class and donated to the CLSCCI general fund.

Additional pages are attached, one finishing the narrative and two photo pages.

**Grantee Certification:** I certify that the above information is true and correct, and that expenditures have been made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature: Shirley Wilmoth Date: 1-8-18

Printed Name and Title: SHIRLEY WILMOTH - VICE PRESIDENT  
907-598-1270

A note from  
Mona Painter

1-10-2018

Hello Brenda,  
Shirley Wilmoth,  
CLSCCI Board VP, is  
sending the signed  
copy of the Financial  
Progress Report due  
Jan. 15 from Missouri  
today.

Mona

Mona (Santia's store pictures)  
is now in Alaska Regional  
Hospital medicated from  
Soldotna  
& has 4 stents  
since yesterday!



**NSULA BOROUGH**

• Soldotna, Alaska 99669-7599  
2153 • FAX (907) 714-2377  
cahlberg@kpb.us

**GRANTS**

JAN 1 2016

**RECEIVED**

Award Amount: \$18,665  
Ending: 30 June 2018

**Progress Report**

FY18 Senior Grant Program

December 5, 2018

Two (2)

October 01, 2017

December 31, 2017

**BEFORE 10 JULY 2018**

-	322.54	\$	867.46
	-	\$	-
<b>5,124.56</b>	<b>\$ 8,729.32</b>	<b>\$</b>	<b>9,935.68</b>
		\$	5,124.56

**Significant cost compliance.** Describe activities that  
you may have experienced, any foreseen

In October, the CLSCCI Board voted to install a landline phone and WiFi in Ravens View Commons. This was quickly brought about by TelAlaska.  
A motion was adopted to continue the use of dawn to dusk lighting on the driveway sides of Eagles View and Ravens View for safety reasons and to enable better snow plowing.  
It was voted to put a notice in the Community Crier to announce meetings and to let the public know meeting agendas were available in Helen Gwin Commons.  
Bruce Brorson gave a Windows 10 and Internet Safety Class on Nov. 7 in RV Commons. This was advertised on the Community Crier email newsletter. A dozen people took the class and donated to the CLSCCI general fund.

Additional pages are attached, one finishing the narrative and two photo pages.

**Grantee Certification:** I certify that the above information is true and correct, and that expenditures have been made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name and Title: \_\_\_\_\_

Progress Report Senior Grant from Cooper Landing Senior Citizen Corp. Inc.  
Due Jan. 15, 2018

In October, the CLSCCI Board voted to install a landline phone and WiFi in Ravens View Commons. This was quickly brought about by TelAlaska. With cell phones unable to connect from Senior Haven, this move was in part considered a safety move.

A motion was adopted to continue the use of dawn to dusk lighting on the driveway sideS of Eagles View and Ravens View for safety reasons and to enable better snow plowing. It was also voted to put a notice in the Community Crier the week before each board meeting to announce the meeting and to let the public know meeting agendas were available in Helen Gwin Commons.

Bruce Brorson gave a Windows 10 and Internet Safety Class on Nov. 7 in Ravens View Commons. This was advertised on the Community Crier email newsletter. A dozen people took the class and donated to the CLSCCI general fund.

Continuation of the narrative from the official first page:

At the November Board meeting a motion was adopted that exterior motion lights on the lake side of Eagles View and Ravens View were to be left on in the absence of residents, but at their discretion when they were in-residence. (These lighting issues came about when a resident protested against "light pollution." It was felt that safety trumped too much light for one person.

CLSCCI bought two turkeys for the community Thanksgiving Dinner hosted by Arden Rankins at Sunrise Inn and a ham for the community Christmas potluck at the school Dec. 13 after the Christmas program.

A certified electrician was called to check wiring in Ravens View Unit 6 and found it in good shape.

Mayme Ohnemus devised a 2018 Senior Calendar, showing all board and quarterly meeting dates and senior birthdays, to sell as a CLSCCI fundraiser. Thirty-six have sold to date. (Jan. 5, 2018.)

After nearly nine years, Administrative Assistant, Mona Painter, put in her notice of retirement at the Dec. 5 Board meeting. The position was advertised in the Community Crier and a replacement is expected soon.



Cooper Landing Senior Citizen Corp. Inc. invited local children to Helen Gwin Commons on Halloween night, Oct. 31, 2017. Several seniors enjoyed the parade of costumed kids as they passed out treats.

On Nov. 14, 2017, CLSCCI held their second Quarterly Business Meeting, potluck, and program of the fiscal year. Members and all interested from the CLSCCI area were invited. "Australia Travels" slide program with narration was the program with drawings for prizes from Australia.

Below, President Green and others read the agenda and finish lunch.



From Sydney to the Snowy Mountains to the Tiwi Islands north of Darwin, many Australian adventures!





- CLSCCI
- PO Box 552
- Cooper Landing, AK 99572

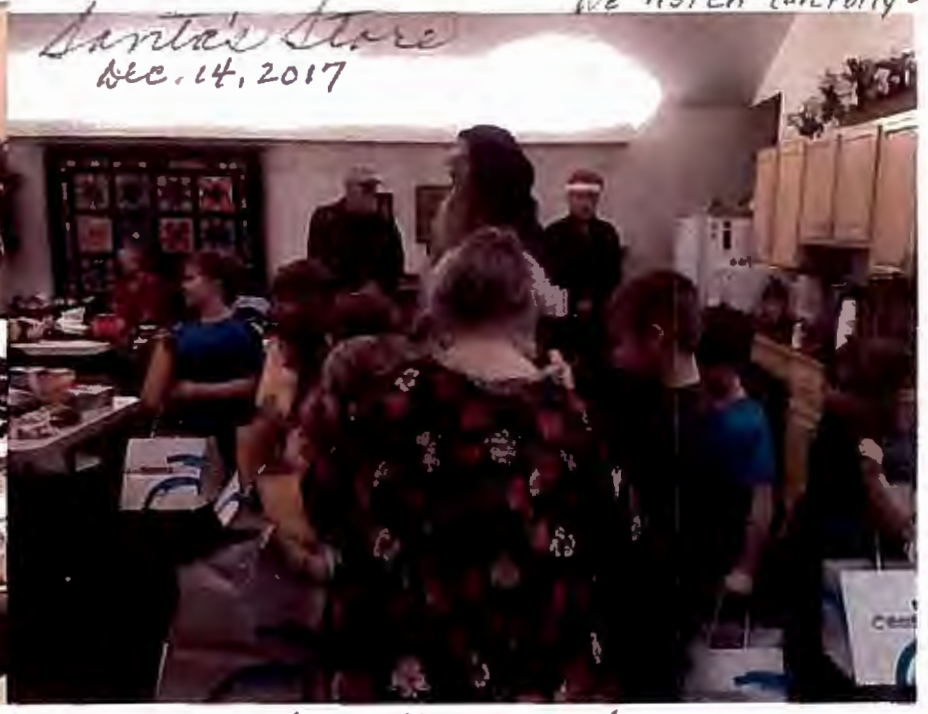


*Nana gives instructions!*

*We listen carefully -*



*Ready for the kids!*



*Santa's Store  
Dec. 14, 2017*

*and here they come!*





**KENAI PENINSULA BOROUGH GRANTS**  
 144 North Binkley Street • Soldotna, Alaska 99689-7599  
 PHONE: (907) 714-2153 • FAX: (907) 714-2377  
 EMAIL: bahlberg@kpb.us

JAN 12 2016

RECEIVED

FROM: dba Forget-Me-Not Center  
 KPB ACCOUNT: 100.62195.FNTCO.43011

Award Amount: \$33,045.00  
 Ending: 30 June 2018

**Financial / Progress Report**

Submit Report To: **Project Name: FY18 Senior Grant - Adult Daycare Prgm**  
 Brenda Ahlberg **Date: 01/12/18**  
 Community & Fiscal Projects Manager **Report No.: 2**  
 Kenai Peninsula Borough **Quarter From: 10/01/17**  
 144 N. Binkley St., Soldotna, AK 99689 **To: 12/31/17**

**FINANCIAL REPORT: FINAL REPORT DUE ON OR BEFORE 10 JULY 2018**

Cost Category	Authorized Budget	Expenditures from Last Report	Expenditures This Period	Total Expenditures to Date	Balance of Funds
Personnel	\$ 22,000.00	5,500.00	4,674.67	10,174.67	\$ 11,825.33
Transportation	\$ 1,500.00	375.00	558.31	933.31	\$ 566.69
Senior Events	\$ 3,000.00	-	491.24	491.24	\$ 2,508.76
Supplies	\$ 6,545.00	1,637.00	160.99	1,797.99	\$ 4,747.01
<b>TOTALS</b>	<b>\$ 33,045.00</b>	<b>7,512.00</b>	<b>\$ 5,885.21</b>	<b>\$ 13,397.21</b>	<b>\$ 19,647.79</b>

**PROGRESS REPORT:** Reference attachment D to ensure eligible cost compliance. Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

**Forget-Me-Not Adult Day Center Second Quarter Narrative, FY18**

During the second quarter of FY18 Forget-Me-Not (FMN) Adult Day Center focused on providing an energetic and engaging program for the Kenai Peninsula's seniors. In October FMN attended the Frontier Community Services (FCS) Infant Learning Program's (ILP) Holiday Party. The FMN participants were able to interact with the children and their families and pass out goodies.

Also during the month of October, the Kenai Central High School's Drum Line performed for FMN participants on Halloween. One of the elders was able to follow their beat with a tambourine.

During the month of November, FMN had a wonderful Thanksgiving meal with most of the FMN participants in attendance. The collaboration between the senior programs at FCS and the Kenai Senior Center (KSC) prepared and served this meal with the turkey being donated from the Future Farmers of America program.

During the month of December, FMN hosted the ILP Holiday Party. Participants were able to host crafting tables giving the children and participants a chance to interact and enjoy crafting activities together. A few FMN participants also engaged in dancing with their young counterparts during the Apostolic Assembly of Jesus Christ (AAJC) Singers' performance. Additionally, FMN had the honor of hosting the KCHS band performance in December as they played Christmas melodies for all to enjoy.

During the second quarter four elders were discharged. Due to our strong partnership with area care coordinators and senior centers and their referral systems, FMN was able to enroll three new participants during the same time frame.

During this fiscal year, FMN was able to purchase a one-year unlimited user site agreement for staff training. The training is from The National Alzheimer's Association. It is a 32-module online training in which as many staff as are interested can become certified. Currently, seven FCS employees have begun the training with others expected to begin during the third quarter. All are anticipated to receive certification from the National Alzheimer's Association by August 2018.

During the second quarter FMN's Activity Coordinator left, creating the opportunity for FMN to develop the position of Program Assistant. The Program Assistant now provides support to the Program Manager. The responsibilities of the Activity Coordinator have been absorbed by the Program Manager who is now responsible for planning and coordinating activities for FMN participants.

FMN's philosophy remains that of welcoming new and returning volunteers to the FMN Program.


We are fortunate to have the following people volunteer regularly:

- Pat Robinson and her Canine Companions, Hope and Joy, visit FMN weekly. The elders enjoy the companionship of the dogs as Pat reads a story out loud. Each elder is able to participate in the emotional and physical benefits that come from being around and touching the dogs.
- The AAJC singers come every other week to sing hymns, standards, and patriotic songs that are a part of the elders' backgrounds. The elders are able to play musical instruments alongside the AAJC singers and look forward to their visits.
- The Kenai Senior Center's Bell Ringers visit every other month. They use movement and musical rhythm activities to provide exercise and cognitive stimulation. This collaboration between the FMN participants and the Kenai Senior Center volunteers benefits both groups.
- Shelly Merrill visits once monthly to provide hand massages and fingernail care for the FMN participants. Shelly has a special connection to FMN as her father was once a participant.

The Elders' Council Meetings have been a continuing source of information. The elders' have been able to shape the activities they participate in, as well as provide feedback on activities they would like to see more of and ideas for the upcoming year, e.g. outings they would like to go on, holiday ideas for the upcoming year, and groups they would like to host.

FMN has been collaborating with FCS on inviting individuals and groups to attend day activities, encouraging interagency interaction as well as introducing future participants to the FMN program.

**Grantee Certification:** I certify that the above information is true and correct, and that expenditures have been made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature:  Date: 1/12/18  
Printed Name and Title: Amanda Faulkner, Executive Director



# KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-7599  
PHONE: (907) 714-2153 • FAX: (907) 714-2377  
EMAIL: bahlberg@kpb.us

FROM: Homer Senior Citizens, Inc.  
KPB ACCOUNT: 100.62120.HOMSR.43011

Award Amount: \$132,668  
Ending: 30 June 2018

## Financial / Progress Report

Submit Report To: **Brenda Ahlberg**  
Community & Fiscal Projects Manager  
Kenai Peninsula Borough  
144 N. Binkley St., Soldotna, AK 99669

Project Name: **FY17 Senior Grant Program**  
Date: **January 15, 2018**  
Report No.: **2**  
Quarter From: **October 1, 2017**  
To: **December 31, 2017**

**GRANTS**  
JAN 16 REC'D  
**RECEIVED**

**FINANCIAL REPORT:** FINAL REPORT DUE ON OR BEFORE **10 JULY 2018**

Cost Category	Authorized Budget	Expenditures from Last Report	Expenditures This Period	Total Expenditures to Date	Balance of Funds
Personnel	40,831	11,438.00		11,438.00	\$ 29,393.00
Supplies	91,837	23,952.00	30,782.00	54,734.00	\$ 37,103.00
					\$ -
<b>TOTALS</b>	<b>\$ 132,668.00</b>	<b>35,390.00</b>	<b>\$ 30,782.00</b>	<b>\$ 66,172.00</b>	<b>\$ 66,496.00</b>
Payment Request					\$ 30,782.00

*Support down on Job Cost*

**PROGRESS REPORT:** Reference attachment D to ensure eligible cost compliance. Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

Meals were served to the senior population, adult day services, and Meals on Wheels program. We serve quality meals that are home cooked and do not use package materials. Our Meals on Wheels program is expanding, and we are able to reach more of those in need due to winning a new Subaru from the Subaru's Share the Love event.

We have hired a Food Service Manager. The seniors are pleased with him and the quality of food that he provides. We are meeting with potential vendors to provide us with locally sourced vegetables on a regular basis in order to support the local community and provide fresh vegetables, and fruits when in season.

Grantee Certification: I certify that the above information is true and correct, and that expenditures have been made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature: Karen L Kelly Date: 1/16/18  
Printed Name and Title: Karen L Kelly, Executive Director

**2nd Qtr -  
10/01/2017 -  
12/31/17**

**Homer Senior  
Citizens**

**Department  
NTS**

**Oct 2017 - Dec 2017**

**Vendor**

**MCNEIL MEAT CO**

**Amount**

**2,032.48**

**NTS**

**Oct 2017 - Dec 2017**

**PETERKIN DISTRIBUTOR**

**9,684.14**

**NTS**

**Oct 2017 - Dec 2017**

**Sysco**

**19,065.58**

**Total Costs 1st Qtr**

**30,782.20**

**Amount for Reimbursement**

**30,782.20**

# Agency Summary Report

Service Period: From 10/1/2017 to 12/31/2017

1/12/2018

## - HSC - Quarterly Agency Summary

FY18 2nd Qtr

	* Consumers/ Consumer Groups	Units
Agency: <b>SDS Grants</b>		
Service: <b>HCS Adult Day Services</b>		
Subservice: (No Subservice)		
Subtotal for Subservice:	25 / 0	1,889.25
Subtotal for Service:	25 / 0	1,889.25
Service: <b>MW Adult Day Services</b>		
Subservice: <b>MW ADS ADRD 60+</b>		
Subtotal for Subservice:	5 / 0	215.50
Subservice: <b>MW ADS Frail Elderly 60+</b>		
Subtotal for Subservice:	6 / 0	104.00
Subtotal for Service:	11 / 0	319.50
Service: <b>NTS Congregate Meals</b>		
Subservice: (No Subservice)		
Subtotal for Subservice:	221 / 0	2,178.00
Subservice: <b>CM Adult Day Meals</b>		
Subtotal for Subservice:	7 / 0	116.00
Subservice: <b>InStateVisitor/60+</b>		
Subtotal for Subservice:	1 / 0	1.00
Subtotal for Service:	226 / 0	2,295.00
Service: <b>NTS Home Delivered Meals</b>		
Subservice: <b>HD MEALS COMMUNITY</b>		
Subtotal for Subservice:	27 / 0	986.00
Subservice: <b>HDM AL/RF</b>		
Subtotal for Subservice:	29 / 0	2,184.00
Subtotal for Service:	56 / 0	3,170.00
Service: <b>Other ADS Snack</b>		
Subservice: (No Subservice)		
Subtotal for Subservice:	20 / 0	285.00
Subtotal for Service:	20 / 0	285.00
Service: <b>Other ADS/Health</b>		
Subservice: <b>Other ADS ADRD 60+</b>		
Subtotal for Subservice:	5 / 0	482.25
Subservice: <b>Other ADS Frail/Elderly 60+</b>		
Subtotal for Subservice:	7 / 0	944.25
Subservice: <b>Other ADS Mentally Ill 60+</b>		
Subtotal for Subservice:	2 / 0	143.25
Subtotal for Service:	14 / 0	1,569.75
Service: <b>Other Congregate Meals</b>		
Subservice: (No Subservice)		
Subtotal for Subservice:	6 / 0	12.00
Subservice: <b>Other CM, Ineligible</b>		
Subtotal for Subservice:	4 / 0	80.00
Subtotal for Service:	10 / 0	92.00
Service: <b>Other Contracted Meals</b>		
Subservice: (No Subservice)		
Subtotal for Subservice:	3 / 0	555.00
Subtotal for Service:	3 / 0	555.00
Service: <b>Other Employee Meals</b>		

\* Consumer counts are distinct over group totals. Grand Total represents the distinct count of consumers served.



**RECEIVED**  
By bahlberg at 2:30 pm, Jan 12, 2018

**KENAI PENINSULA BOROUGH**  
144 North Binkley Street • Soldotna, Alaska 99669-7599  
PHONE: (907) 714-2153 • FAX: (907) 714-2377  
EMAIL: bahlberg@kpb.us

**FROM: City of Kenai dba Kenai Senior Services**  
**KPB ACCOUNT: 100.62130.KENSR.43011**

**Award Amount: \$126,207**  
**Ending: June 30, 2018**

## Financial / Progress Report

**Submit Report To:** Brenda Ahlberg  
Community & Fiscal Projects Manager  
Kenai Peninsula Borough  
144 N. Binkley St., Soldotna, AK 99669

**Project Name: FY18 Senior Grant Program**  
**Date:** 1/12/2018  
**Report No.:** 2  
**Quarter From:** 10-01-2017  
**To:** 12-31-2017

**FINANCIAL REPORT: FINAL REPORT DUE ON OR BEFORE 10 JULY 2018**

Cost Category	Authorized Budget	Expenditures from Last Report	Expenditures This Period	Total Expenditures to Date	Balance of Funds
Personnel	72,032	72,032.00	-	72,032.00	\$ -
Transportation	0	-	-	-	\$ -
Contractual	22,004	22,004.00	-	22,004.00	\$ -
Supplies	32,171	32,171.00	-	32,171.00	\$ -
					\$ -
<b>TOTALS</b>	<b>\$ 126,207.00</b>	<b>126,207.00</b>	<b>\$ -</b>	<b>\$ 126,207.00</b>	<b>\$ -</b>

**Payment Request** \$ -

**PROGRESS REPORT:** Reference attachment D to ensure eligible cost compliance. Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

See Attached.

**Grantee Certification:** I certify that the above information is true and correct, and that expenditures have been made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature: Paul Ostrander Date: 1/12/18

Printed Name and Title: Paul Ostrander, City Manager

**City of Kenai-Kenai Senior Services**  
**2<sup>nd</sup> Quarter Progress Report to the Kenai Peninsula Borough**  
**Ending December 31, 2017**

The past quarter brought some significant changes to the Kenai Senior Center as longtime Director, Rachael Craig, retired on September 30 and Administrative Assistant III, Kathy Romain, became the new Director. Angela Clary, Activity Coordinator for Forget Me Not Care Center, stepped in as the new Administrative Assistant III. The transitions have been relatively smooth with both the Director and Administrative Assistant learning new responsibilities and facing the accompanying challenges. The senior clients have been an encouragement in spite of the fact that change is not always easy, especially as we age.

The Director attended four City Department Head meetings, two City Council meetings, one Council on Aging meeting, two Kenai Senior Connection, Inc. meetings, three Senior Center staff meetings and one Area Wide Director's meeting. The Administrative Assistant attended two Area Wide Care Coordinator's meetings. The Activity/Volunteer Coordinator attended two meetings with local school groups for further partnering projects.

The Senior Center staff are meeting on the last Thursday of each month. Training during this quarter included: Blood Borne Pathogen Procedures, Sharps Injury Safety and team building exercises.

The Dining Room Atrium project was finished during this quarter. After having the wall of windows blocked off for eight weeks, everyone was delighted to see the project completed with panoramic windows in place for the first snowfall. This project also included a new sound system for the Dining Room.

The 8<sup>th</sup> Annual Murder Mystery Dinner Theatre was held in October. This event is a joint fundraiser with the Kenai Performers. The Kenai Senior Connection, Inc. sponsors the event and give seniors a wonderful opportunity to volunteer in the kitchen or dining room and then be able to sit and watch the performance.

The last of the 2017 Mystery Drives was to Cooper Landing. Volunteer driver, Steve Latz, took 14 seniors to visit some familiar faces and meet new friends at the Cooper Landing Senior Housing. The group shared a potluck meal together and toured the housing facilities.

For our November Veteran's Day Celebration, the VFW Post #20 and AMVETS Post #4 Color Guard opened the event and the Mountain View Elementary Choir and Student Council served seniors lunch and performed patriotic songs. In all, 84 seniors and 37 students actively participated.

The 12<sup>th</sup> Annual Area-Wide Hilcorp Senior Thanksgiving Dinner was held on the Tuesday before Thanksgiving with 293 seniors (congregate & home meals) served, along with 20 volunteers. Every room in the Senior Center was filled and Mountain View Elementary Student Council was once again on hand to help serve the seniors.

The Senior Center was open on Thanksgiving and Christmas Day for a potluck for seniors and their families. A local family has volunteered for this event for many years to help ensure everyone has a place to go. Between both holidays over 100 people were able to enjoy a meal together.

The Director attended the *50 Cars for 50 Years Subaru Event* at Continental Subaru in Anchorage on November 17. The Kenai Senior Center was presented with a new 2018 Subaru Outback for their Meals on Wheels deliveries. Meals on Wheels of America offered a grant for Meals on Wheels agencies across the country to apply for one of 50 cars to be given away by Subaru of America, Inc. in celebration of their 50<sup>th</sup> anniversary. Stories included in the grant talked about delivering meals to our more rural clients in the greater Kenai and Kasilof areas. We told about delivering meals to a WW II Veteran and not being able to get down his road with our normal delivery vehicle, so a neighbor drove our volunteer driver with the meals on their 4 wheeler to accomplish the task. Now with a Subaru, we can ensure delivery to the more remote locations!

Christmas is always an exciting time around our Center. Various musical groups came to perform during the noon hour including: Cook Inlet Academy & Joyful Sounds Homeschool Group, Riverside Harmony Acapella Singers, an Irish Dance Performance by Amelia Aquipel and our own Kenai Senior Center Choir & Bell Ringers. Mountain View Elementary students helped decorate Christmas cookies and 50 teachers and staff shared lunch with our seniors on December 22 during their In-Service Day.

*Breakfast with Santa* brought children and their parents to enjoy breakfast with the seniors and an opportunity to visit with Santa. Kids who have enjoyed this event in their youth now bring their own children to this time-honored tradition.

The New Year's Breakfast Buffet & Talent Show brought over 90 seniors together to enjoy a fabulous meal with a "show" as various individuals shared their talents. A couple of highlights were 'The Cremation of Sam McGee' narrated by Dave Thompson and 'How Great Thou Art' sung in Yupik by Mary Anaruk-Thomas. This is always a popular event as we celebrate the New Year. After the meal and performances, seniors stayed for the afternoon playing various table and card games.

During this past quarter, we served 4,457 home meals, 3,663 congregate meals and 230 individuals donated 3,302 hours to volunteer in some capacity. The Social Security Video Conferencing brought in 126 individuals to talk to the Anchorage SSA Office through video link. The Center was used twice as an election polling site, rented out for seven private functions and our staff assisted in three Celebration of Life services.

The Senior Center participated in a toy drive with the staff of Mountain View Elementary for Christmas. In addition to toys, we often receive monetary gifts to help provide needed clothing for the kids as well as a toy for Christmas.

Something new this year was a food drive for seniors in need. We collected non-perishable groceries in November and December and were able to distribute 22 bags of food to seniors in time for the holidays. Kenai Senior Connection, Inc. also purchase small hams to contribute towards the food packages. We have heard many thankful responses and plan to make this an annual event.

As the days grew shorter and the temperature began to drop, we started to see more homeless seniors begin to drop by and utilize our services. We are often able to refer them for other services in our area or housing as it becomes available.





**KENAI PENINSULA BOROUGH**  
 144 North Binkley Street • Soldotna, Alaska 99669-7599  
 PHONE: (907) 714-2153 • FAX: (907) 714-2377  
 EMAIL: bahlberg@kpb.us

**GRANTS**  
 JAN 03 2018  
**RECEIVED**

FROM: Ninilchik Senior Citizens, Inc.  
 KPBA ACCOUNT: 100.62140.NINSR.43011

Award Amount: \$26,491  
 Ending: 30 June 2018

**Financial / Progress Report**

Submit Report To: Brenda Ahlberg  
 Community & Fiscal Projects Manager  
 Kenai Peninsula Borough  
 144 N. Binkley St., Soldotna, AK 99669

Project Name: FY18 Senior Grant Program  
 Date: January 9, 2018  
 Report No.: 2<sup>nd</sup> Q  
 Quarter From: October 1, 2017  
 To: December 31, 2017

**FINANCIAL REPORT: FINAL REPORT DUE ON OR BEFORE 10 JULY 2018**

Cost Category	Authorized Budget	Expenditures from Last Report	Expenditures This Period	Total Expenditures to Date	Balance of Funds
Personnel	\$ 26,491.00	24,782.73	1,708.27	26,491.00	\$ -
Contractual		-	-	-	\$ -
Supplies		-	-	-	\$ -
Transportation		-	-	-	\$ -
<b>TOTALS</b>	<b>\$ 26,491.00</b>	<b>24,782.73</b>	<b>\$ 1,708.27</b>	<b>\$ 26,491.00</b>	<b>\$ -</b>
<b>Payment Request</b>					<b>\$ 1,708.27</b>

**PROGRESS REPORT:** Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

The final quarter of the calendar year is always a busy one at the center. With the holidays in full swing many of our members had family in town or went "outside" to see family. Overall, meal numbers are down a bit from last quarter but are still running ~16% above last year's numbers. As our program continues to grow, costs also grow. With the increased numbers of meals this year we have also seen an increase in the amount of people that are not able to afford meals. This does not stop us from delivering meals to them however, as we do not want to see anyone go hungry.

Transportation needs have increased. As a result, we have added another town trip day to our calendar. We now offer transportation to town two days a week instead of just one and so far, we have had riders on both days of the week since we've started.

This quarter also presented us with some mechanical issues in our kitchen. Our dishwasher decided it was time for an overhaul as the motor and impellor went out. We have since replaced both pieces and several others and a pretty big chunk of change later the dishwasher is working and we, luckily, are no longer hand washing dishes!

Grantee Certification: I certify that the above information is true and correct, and that expenditures have been made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature: Julie Otto Date: 1/9/18  
 Printed Name and Title: Julie Otto, Executive Director



**KENAI PENINSULA BOROUGH**  
 144 North Binkley Street • Soldotna, Alaska 99669-7599  
 PHONE: (907) 714-2153 • FAX: (907) 714-2377  
 EMAIL: bahlberg@kpb.us

**GRANTS**  
 JAN 09 2016  
**RECEIVED**

FROM: Nikiski Senior Center  
 KPB ACCOUNT: 280.63190

Award Amount: \$52,981  
 Ending: 30 June 2018

**Financial / Progress Report**

Submit Report To: **Project Name: FY18 Senior Grant Program**  
 Brenda Ahlberg **Date: 12/31/17**  
 Community & Fiscal Projects Manager **Report No.: -1-should be #2**  
 Kenai Peninsula Borough **Quarter From: 10/01/17**  
 144 N. Binkley St., Soldotna, AK 99669 **To: 12/31/17**

**FINANCIAL REPORT: FINAL REPORT DUE ON OR BEFORE 10 JULY 2018**

Cost Category	Authorized Budget	Expenditures from Last Report	Expenditures This Period	Total Expenditures to Date	Balance of Funds
Personnel	52,981.00	-	13,245.00	26,491.00	\$ 26,490.00
					\$ -
<b>TOTALS</b>	<b>\$ 52,981.00</b>	<b>-</b>	<b>\$ 13,245.00</b>	<b>\$ 26,491.00</b>	<b>\$ 26,490.00</b>

**PROGRESS REPORT:** Reference attachment D to ensure eligible cost compliance. Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

Grant will be used for payroll and other program costs related to daily food service for seniors.

Currently we are getting estimates to make repairs to flooring in kitchen dish washing area. Water has caused issues to floor tile and it needs replacement. In addition to kitchen floor we have bids on LED lighting for the multi-purpose room, and lighting sensors in eleven positions for electricity cost savings. We would like to have a street light installed at the corner of Lake Marie Avenue for safety and street visibility.

**Grantee Certification:** I certify that the above information is true and correct, and that expenditures have been made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature:  Date: 12/29/17

Printed Name and Title: Pat Clark, President



**KENAI PENINSULA BOROUGH**  
 144 North Binkley Street • Soldotna, Alaska 99689-7599  
 PHONE: (907) 714-2153 • FAX: (907) 714-2377  
 EMAIL: bahlberg@borough kenai ak us

**GRANTS**  
 JAN 24 RECD  
**RECEIVED**

FROM: City of Seldovia dba Seldovia Senior Center  
 KPB ACCOUNT: 100.62160.SELSR.43011

Award Amount: \$10,770  
 Ending: 30 June 2018

**Financial / Progress Report**

Submit Report To: **Project Name: FY18 Senior Grant Program**  
 Brenda Ahlberg **Date: December 31, 2017**  
 Community & Fiscal Projects Manager **Report No.: 2**  
 Kenai Peninsula Borough **Quarter From: 10/1/2017**  
 144 N. Binkley St., Soldotna, AK 99689 **To: 12/31/2017**

**FINANCIAL REPORT: FINAL REPORT DUE ON OR BEFORE 10 JANUARY 2018**

Cost Category	Authorized Budget	Expenditures from Last Report	Expenditures This Period	Total Expenditures to Date	Balance of Funds
Supplies	\$ 10,770.00	3,157.10	4,215.53	7,372.63	\$ 3,397.37
Equipment		-	-	-	\$ -
		-	-	-	\$ -
<b>TOTALS</b>	<b>\$ 10,770.00</b>	<b>3,157.10</b>	<b>\$ 4,215.53</b>	<b>\$ 7,372.63</b>	<b>\$ 3,397.37</b>

Payment Request	\$ 4,215.53
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**PROGRESS REPORT:** Reference attachment D to ensure eligible cost compliance. Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

We are still serving our seniors three meals week. Supply purchases were high this quarter. Two months of supplies were purchased in December (for December and January). Senior attendance for meals is increasing, which is usually less in the winter months. Seniors that can still continue to donate to this program.

Source doc on file. Jm

Grantee Certification: I certify that the above information is true and correct, and that expenditures have been made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature: Jackie Taylor Date: 1-24-18  
 Printed Name and Title: Jackie Taylor - Finance Officer



**KENAI PENINSULA BOROUGH**  
 144 North Binkley Street • Soldotna, Alaska 99669-7699  
 PHONE: (907) 714-2153 • FAX: (907) 714-2377  
 EMAIL: bahiberg@kpb.us

**GRANTS**  
 JAN 16 REC'D  
**RECEIVED**

**FROM:** Seward Senior Citizens, Inc.  
**KPB ACCOUNT:** 100.62150.SEWSR.43011

**Award Amount:** \$47,238  
**Ending:** 30 June 2018

**Financial / Progress Report**

**Submit Report To:** Brenda Ahlberg  
 Community & Fiscal Projects Manager  
 Kenai Peninsula Borough  
 144 N. Binkley St., Soldotna, AK 99669

**Project Name:** FY18 Senior Grant Program  
**Date:** 1/16/2018  
**Report No.:** Q2  
**Quarter From:** 10/01/2017  
**To:** 12/31/2017

**FINANCIAL REPORT: FINAL REPORT DUE ON OR BEFORE 10 JULY 2018**

Cost Category	Authorized Budget	Expenditures from Last Report	Expenditures This Period	Total Expenditures to Date	Balance of Funds
Personnel	\$ 47,238.00	11,809.50	11,809.50	23,619.00	\$ 23,619.00
		-	-	-	\$ -
		-	-	-	\$ -
<b>TOTALS</b>	<b>\$ 47,238.00</b>	<b>11,809.50</b>	<b>\$ 11,809.50</b>	<b>\$ 23,619.00</b>	<b>\$ 23,619.00</b>

**Payment Request** \$ 11,809.50

**PROGRESS REPORT:** Reference attachment D to ensure eligible cost compliance. Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

The Seward Senior Center serviced 1210 congregate meals; 260 meals on wheels; and transported more than 20 different seniors, providing 450 one way rides.  
 Health Promotional programs supported 25 different seniors in Tai Chi for Arthritis; Core Balance; Staying Active and Independent for Life (SAIL), all evidence based exercise programs for senior citizens. Line dancing is also supported by local area volunteers. Arts, crafts, singing, Pinnocle, puzzles and games happen every day. The Aging Mastery Program, will begin another evidence based health promotion 10 week session. To provide seniors with professional instructors in medication management; falls prevention; exercise and good nutrition; healthy lifestyles; health sleep patterns as well as healthy community engagement.  
 Monthly foot care served more than a dozen seniors; monthly Blood Pressure check-ups served 10 seniors; Commodity Supplemental Food Program served 27 low income seniors 38 pounds of protein, canned fruits, vegetables and protein. Box also includes boxed juice, shelf stable milk and 1 pound of American cheese.  
 With the partnership and education from the Alzheimer's Resource Agency, staff are able to assist individuals and families who are dealing with dementia and the early stages of Alzheimer's disease. This agency is an imperative partner in senior services.  
 We are encouraged by the continuation of support from all of our government partners, to provide valuable, educational and empowering programs for our aging community. We are grateful!!

*Support doc as in file*

**Grantee Certification:** I certify that the above information is true and correct, and that expenditures have been made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature: Dana Paperman

Date: January 15<sup>th</sup>, 2018

Printed Name and Title: Dana Paperman, Executive Director



**GRANTS**  
**JAN 18 REC'D**  
**RECEIVED**

**KENAI PENINSULA BOROUGH**  
 144 North Binkley Street • Soldotna, Alaska 99669-7500  
 PHONE: (907) 714-2153 • FAX: (907) 714-2877  
 EMAIL: bahlberg@kpb.us

FROM: Soldotna Area Senior Citizens, Inc.  
 KPB ACCOUNT: 100.62170.SOLSR.43011

Award Amount: \$90,886  
 Ending: 30 June 2018

**Financial / Progress Report**

Submit Report To: **Brenda Ahlberg**  
 Community & Fiscal Projects Manager  
 Kenai Peninsula Borough  
 144 N. Binkley St., Soldotna, AK 99669

Project Name: **FY18 Senior Grant Program**  
 Date: 10/12/17  
 Report No.: 2  
 Quarter From: 10/1/17  
 To: 12/31/17

*Handwritten signature and initials*

**FINANCIAL REPORT: FINAL REPORT DUE ON OR BEFORE 10 JULY 2018**

Cost Category	Authorized Budget	Expenditures from Last Report	Expenditures This Period	Total Expenditures to Date	Balance of Funds
Personnel	\$ 73,836.00	32,190.52	23,499.99	55,690.51	\$ 18,145.49
Utilities	\$ 14,950.00	5,615.23	5,843.02	11,458.25	\$ 3,491.75
Communications	\$ 2,100.00	1,356.10	743.90	2,100.00	\$ -
<b>TOTALS</b>	<b>\$ 90,886.00</b>	<b>39,161.85</b>	<b>\$ 30,086.91</b>	<b>\$ 69,248.76</b>	<b>\$ 21,637.24</b>

Payment Request \$ 30,086.91

**PROGRESS REPORT:** Reference attachment D to ensure eligible cost compliance. Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

Provided congregate meals and home delivered meals daily; senior transportation; information and referral services; outreach to isolated, poverty level disabled homebound seniors; wellness checks. Held; monthly game days, no-host dinners, weekly senior shopping trips to Safeway, FM, Walgreen's; birthday parties for most senior clients; exercise programs; flu shot clinic. Endowment Fund Board of Trustees meeting; KP area-wide joint director's meeting; DEC kitchen inspection completed; Halloween Party & costume contest; Valentine Dinner and flowers; Board of Directors retreat meeting; Thanksgiving dinner fundraiser; started annual CPA financial review; hosted carolers from 4 local schools; Christmas dinner with Santa and Elf, Hawaiian dancers, gift exchange; New Year dinner party. Host site for all-day ACOA teleconference. Arranged monthly caregiver training & meetings at Homer, Anchor Pt, Soldotna, Kenai, Sterling, Seward. Renovated 1 apartment in housing including new carpet. Installed new surveillance system with 11 cameras \$21,628. Engineering study completed on heating unit and emergency generator weather cover structure \$3705; purchased multi drink dispenser. Repaired dishwasher disposal motor and replaced internal switch. Paid \$7000 initial payment on garage apron replacement; \$1600 for Director's liability insurance; annual maintenance fire inspection \$2124; Raven Electric repairs to emergency gen \$1291. New 2018 business and permits obtained. Congregate meals served continues to rise as well as information and referral assistance requests and housing applications. Many compliments from seniors on quality and quantity on meals - KUDO's to the kitchen staff.

Grantee Certification: I certify that the above information is true and correct, and that expenditures have been made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature: George Parks Date: 1/11/18  
 Printed Name and Title: George W. Parks President



**KENAI PENINSULA BOROUGH**  
 144 North Binkley Street • Soldotna, Alaska 99669-7599  
 PHONE: (907) 714-2153 • FAX: (907) 714-2377  
 EMAIL: bahlberg@kpb.us

FROM: Sterling Area Senior Citizens  
 KPB ACCOUNT: 100.62180.STESR.43011

Award Amount: \$60,376  
 Ending: 30 June 2018

## Financial / Progress Report

Submit Report To: **Project Name: FY18 Senior Grant Program**  
 Brenda Ahlberg **Date: 1/19/2018**  
 Community & Fiscal Projects Manager **Report No.: 2**  
 Kenai Peninsula Borough **Quarter From: 10/01/2018**  
 144 N. Binkley St., Soldotna, AK 99669 **To: 12/31/2018**

**FINANCIAL REPORT: FINAL REPORT DUE ON OR BEFORE 10 JULY 2018**

Cost Category	Authorized Budget	Expenditures from Last Report	Expenditures This Period	Total Expenditures to Date	Balance of Funds
Personnel	\$ 43,000.00	12,143.71	13,836.75	25,780.46	\$ 17,219.54
Contractual	\$ 15,000.00	7,707.79	1,534.68	9,242.47	\$ 5,757.53
Supplies	\$ 2,376.00	-	-	-	\$ 2,376.00
<b>TOTALS</b>	<b>\$ 60,376.00</b>	<b>19,851.50</b>	<b>\$ 15,171.43</b>	<b>\$ 35,022.93</b>	<b>\$ 25,353.07</b>

Payment Request \$ 15,171.43

**PROGRESS REPORT:** Reference attachment D to ensure eligible cost compliance. Describe activities that have occurred during this reporting period. Describe any challenges you may have experienced, any foreseen problems, and/or any special requests. Attach additional pages.

Our exercise class that meets on Mondays, Wednesdays, and Fridays is going great with about 8 participants. Our Crafty Quilters is meeting every Thursday and also offers classes on home-made crafts. We have bible study on Tuesday afternoon. We have card players that meet every Thursday at 1pm for those seniors who enjoy playing cards. We have also started doing a breakfast on the last Saturday of each month. We have an exuberant instructor that leads Zumba fitness classes on Tuesdays and Thursdays. We have about 15 participants and they seem to really enjoy it.

Our Angel Tree outreach and food box outreach for Thanksgiving and Christmas was a huge benefit to the Sterling Community. We continue to serve our seniors by way of our meals on wheels delivery.

Our building is used by many other organizations like Church every Sunday, T.O.P.S classes on Mondays, Spanish classes every Monday, Wood Carvers utilize the building every 1<sup>st</sup> and 3<sup>rd</sup> Saturday, and special events throughout the months!

We have a new director. Her name is Janet Phillips and is working out really well. We are pleased with her!

Grantee Certification: I certify that the above information is true and correct, and that expenditures have been made for the purpose of, and in accordance with, applicable grant agreement terms and conditions.

Signature: Dale C. Lundell Date: 1/19/2018

Printed Name and Title: Dale Lundell – President Of Board of Directors