

Kenai Peninsula Borough
Finance Department

MEMORANDUM

TO: Brent Johnson, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: Mike Navarre, Borough Mayor

THRU: Brandi Harbaugh, Finance Director *BH*

FROM: Sarah Hostetter, Payroll Accountant *SH*

DATE: October 5, 2022

RE: Budget Revisions – September 2022

Attached is a budget revision listing for September 2022. The attached list contains budget revisions between major expenditure categories (i.e., maintenance & operations and capital outlay). Other minor transfers were processed between object codes within major expenditure categories.

SEPTEMBER 2022**INCREASE DECREASE****911 DISPATCH**

To purchase audio codes modules to prepare for new AT&T 911 trunks.

264-11255-00000-40110 (Regular Wages)		\$3,684.00
264-11255-00000-48710 (Minor Office Equipment)	\$3,684.00	

HUMAN RESOURCES - ADMINISTRATION

To cover relocation expenses for the HR Director.

100-11230-00000-40110 (Regular Wages)		\$10,000.00
100-11230-00000-43210 (Transport & Subsistence)	\$10,000.00	

KACHEMAK EMERGENCY SERVICES

To purchase promotional supplies, funds are available due to lower than expected equipment costs.

212-51810-00000-48515 (Medical Equipment)		\$4,000.00
212-51810-00000-42220 (Medical Supplies)	\$4,000.00	

LEGAL DEPARTMENT

Increasing wages to equalize pay between the two Deputy Attorneys.

100-11310-00000-43011 (Contract Services)		\$7,000.00
100-11310-00000-40110 (Regular Wages)	\$7,000.00	

PURCHASING DEPARTMENT

To purchase a new computer and desk.

100-11227-00000-40110 (Regular Wages)		\$3,500.00
100-11227-00000-48710 (Minor Office Equipment)	\$2,100.00	
100-11227-00000-48720 (Minor Office Furniture)	\$1,400.00	

WESTERN EMERGENCY SERVICES

Additional funds needed for the Land Purchase.

209-51410-00000-43014 (Physical Examinations)		\$2,079.00
209-51410-00000-50252 (Transfer to Land Trust Investment Fund)	\$2,079.00	