

Kenai Peninsula Borough

Solid Waste Department

MEMORANDUM

TO: Brent Johnson, Assembly President

THRU: Charlie Pierce, Mayor *CP*
Brandi Harbaugh, Finance Director *BH*
John Hedges, Purchasing & Contracting Director *JH*

FROM: Lee Frey, Solid Waste Director *LF*

DATE: July 28, 2022

RE: Resolution 2022-045, Authorizing a Standardization Policy with NC Machinery for Solid Waste Cat® Equipment

The Kenai Peninsula Borough Solid Waste Department requests a standardization policy with NC Machinery for all Cat® equipment used by the Solid Waste Department. The intent of this policy would be to allow the Borough's Solid Waste and Purchasing & Contracting Departments to execute purchases of all parts, repairs or maintenance on Solid Waste Cat® equipment through a proprietary procurement standardization policy per KPB 5.28.280(B)(2).

NC Machinery is the designated service shop and parts supplier for our CAT equipment. They have provided consistent quality service for many years for the Solid Waste Department. In many cases these parts and service must be completed by NC Machinery as the Borough's local authorized dealer to maintain warranties on equipment.

Approval of this standardization policy would reduce staff and Assembly time and paperwork currently necessary for each separate legislative approval of proprietary procurement requests related to NC Machinery services. The policy will streamline the process and allow for the purchase of parts faster and services quickly when needed; all of which is in the best interest of the Borough and helps maintain compatibility with existing requirements. All work would still have a quote requested from NC Machinery requesting and showing all government discounts that are applicable for requested parts or work.

Your consideration of the resolution is appreciated.