

Kenai Peninsula Borough Community & Fiscal Projects

MEMORANDUM

TO: Brent Johnson, President
Members of the Kenai Peninsula Borough Assembly

THRU: Peter Micciche, Mayor *PAM*
Brandi Harbaugh, Finance Director *BH*

FROM: Rachel Chaffee, Community & Fiscal Projects Manager *RC*
Roy Browning, CES Fire Chief *RB*
Jon Marsh, WESA Fire Chief *JM*
Bob Ciccicarella, KESA Fire Chief *KWC*
Trent Burnett, NFSA Fire Chief *TB*
Richard Brackin, BCFSA Fire Chief *RB*

DATE: March 23, 2023

RE: Ordinance 2022-19-59, Approving and Appropriating Grant Funds Totaling \$24,752.18 from the Alaska Department of Natural Resource for the Volunteer Fire Assistance Program on Behalf of Bear Creek Fire Service Area, Central Emergency Service Area, Kachemak Emergency Service Area, Nikiski Fire Service Area, and Western Emergency Service Area (Mayor)

The Bear Creek Fire Service Area, Central Emergency Service Area, Kachemak Emergency Service Area, Nikiski Fire Service Area, and Western Emergency Service Area have all applied for the Alaska Department of Natural Resources, Division of Forestry Volunteer Fire Assistance ("VFA") grant program. The VFA program may be used for both wildland and structure protection needs. The assistance is provided to increase firefighter safety, improve the firefighting capabilities of rural volunteer fire departments, and enhance protection in the urban-wildland interface.

All five service areas were notified of grant awards. The 2023 VFA awards all have a 10 percent required match amount. The amounts are allocated based on each service area's individual application for the VFA program, and the notification from the program provides which service area is to receive which amount.

The awards, grant request description by service area, admin service fee amounts, and match requirements, are listed as follows:

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 RE: Ordinance 2022-19- 59

Service Area	Award	Project Description	Account	Match	Admin Service Fee (1% Total Project)
BCFSA	\$ 3,293.55	Firefighting equipment like fire pumps and suction hoses	207.51210.48760	\$ 365.95	\$ 36.60
CES	\$ 5,331.60	Firefighting equipment and firefighter gear	211.51610.58760	\$ 592.40	\$ 59.24
KESA	\$ 5,923.60	Firefighting equipment and firefighter gear	212.51810.48760	\$ 658.18	\$ 65.82
NFSA	\$ 4,358.47	Firefighting equipment and firefighter gear	206.51110.48760	\$ 484.27	\$ 48.43
WESA	\$ 5,844.96	Firefighter Gear	209.51410.48760	\$ 649.44	\$ 64.94
TOTAL	\$ 24,752.18				

The VFA program requires 10 percent matching funds. Match funds, if in excess of 10 percent, are the funds needed to complete the program related to the project within the grant. Each service area will meet the match requirement, and the one percent Borough administrative fee through expenditures made from the approved FY23 operating budget if purchases are made prior to June 30, 2023; or from the FY24 operating budget if purchases are made between July 1, 2023 and December 31, 2023. Each service area fire chief shall provide grant oversight and project completion.

FINANCE DEPARTMENT FUNDS/ACCOUNT VERIFIED	
Acct. No. 207.51210.24VF1.48760	Amt: \$3,293.55
Acct. No. 211.51610.24VF2.48760	Amt: \$5,331.60
Acct. No. 212.51610.24VF3.48760	Amt: \$5,923.60
Acct. No. 206.51110.24VF4.48760	Amt: \$4,358.47
Acct. No. 209.51410.24VF5.48760	Amt: \$5,844.96
By: <u>CG</u>	Date <u>3/23/2023</u>