

Kenai Peninsula Borough

Planning Department – Land Management Division

MEMORANDUM

TO: Brent Johnson, Assembly President
Members, KPB Assembly

THRU: Peter A. Micciche, Mayor *PM*
Brandi Harbaugh, Finance Director *BH*
Robert Ruffner, Planning Director *SR*

FROM: Marcus A. Mueller, Land Management Officer *mam*

DATE: January 25, 2024

RE: Ordinance 2023-19-35, Appropriating Supplemental Funds from the Land Trust Fund Fund Balance to Land Management Operations for Surveying Resources (Mayor)

KPB's Land Management Division is responsible for the management of KPB lands and natural resources. A surveyor position, which was originally budgeted for in FY23, is now being established in FY24. The surveying position requires equipment, supplies and software to achieve production capabilities. Funds appropriated for these purposes in FY23 have lapsed to the Land Trust Fund.

The attached Ordinance appropriates \$88,200 from the Land Trust Fund fund balance to the FY24 Land Management operating budget for small tools and software licensing related to surveying and major equipment to include a GNSS System, a Total Station System, subscriptions to Trimble Business Center, Pix4D Mapper, Autodesk Civil3d, and land surveying field tools and supplies.

Your consideration of the Ordinance is appreciated.

FINANCE DEPARTMENT FUNDS/ACCOUNT VERIFIED	
Account:	<u>250.00000.00000.27910</u>
Amc	<u>\$88,200</u>
By: <i>CF</i>	Date: <u>1/24/2024</u>