

Kenai Peninsula Borough Purchasing & Contracting

MEMORANDUM

TO: Peter A. Micciche, Borough Mayor

THRU: John Hedges, Purchasing & Contracting Director *JH*

FROM: Tim Scher, Project Manager *TS*

DATE: January 6, 2025

RE: Authorization to Award a Contract for RFP25-008 Soldotna Elementary and Soldotna Prep Consolidation Design Services

On September 23, 2024, the Kenai Peninsula Borough Purchasing & Contracting Department formally solicited proposals for RFP25-008 Soldotna Elementary and Soldotna Prep Consolidation Design Services. The request for proposals was advertised on Bid Express on September 23, 2024.

The project consists of providing design services for the development of an Educational Specification for the relocation of River City Academy, Soldotna Elementary, Soldotna Montessori, Connections Home School Program, and Redoubt Elementary. This relocation would take place in the former Soldotna Preparatory School facility and the current Redoubt Elementary facility.

On the due date of October 23, 2024, two (2) proposals were received and reviewed by a review committee. as follows:

<u>FIRMS</u>	<u>LOCATION</u>	<u>TOTAL SCORE</u>
MCG Explore Design	Anchorage, Alaska	332
Wolf Architecture, Inc.	Palmer, Alaska	265

The highest-ranking proposal, which includes a cost factor, was submitted by MCG Explore Design with a negotiated lump sum cost proposal of \$301,730.00. The proposal review committee recommends award of a contract to MCG Explore Design, Anchorage, Alaska. Your approval for this award is hereby requested.

Funding of this contract will be charged to account number 401-78050-23S01-49311.

P. Micciche

Peter A. Micciche, Borough Mayor

1/9/2025

Date

NOTES: NA

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No. _____	401-78050-23S01-49311
Amount _____	\$301,730.00
By: <i>CJS BA</i>	Date: 1/7/2025