

Kenai Peninsula Borough

Office of the Borough Mayor

MAYOR'S REPORT TO THE ASSEMBLY – MEETING NOTES

TO: Peter Ribbens, Assembly President
Members, Kenai Peninsula Borough Assembly

FROM: Peter A. Micciche, Kenai Peninsula Borough Mayor

DATE: February 25, 2025

Assembly Request / Response

- a. Heat Pump Update

Agreements and Contracts

- a. Authorization to Award Contract RFP25-012 External Investment Portfolio Manager
- b. Authorization to Award a Contract for ITB25-024 K-Beach Elementary Boiler Replacement
- c. Authorization to Award a Contract for ITB25-023 CES Station #1 Camera Purchase & Installation
- d. Tyonek Landfill O&M – Sole Source Contract Extension #3 - Tyonek Landfill O&M

Other

- a. Bob Cicciarella Retirement Gift Presentation
- b. FY25 – 2nd Quarter Grant Reports:
 - a. Kenai Peninsula Small Business Development
 - b. Kenai Peninsula Economic Development District
- c. FY25 – 2nd Quarter Senior Center Grant Reports:
- d. Tax Adjustment Request Approval
- e. Revenue-Expenditure Report-January 2025
- f. Budget Revisions-January 2025

Meeting Notes – 02/25/25

ASSEMBLY DAY SCHEDULE

1:30 PM	Work Session Assembly Skills Refresher, Session 1 (1 hour)
2:30 PM	Work Session Board of Education and KPBSD Administration (1 hour)
3:45 PM	Finance Committee
4:30 PM	Policies and Procedures Committee
6:00 PM	Regular Assembly Meeting

MEETING NOTES

Wed. 2/5

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| • KSRM "Sound Off" – Community Outreach | 9:00-10:00 AM |
| • Trust Public Comment – Crisis Now Initiative | 11:00-11:10 AM |
| • KDLL Energy Panelist: | Noon-1:00 PM |
| ○ HEA Chief Strategy Officer Kerri-Ann Baker | |
| ○ Enstar Gas President John Sims | |
| • Tim Crumrine re: Solid Waste Recycling | 1:30-2:00 PM |
| • Subrogation Discussion: | 3:00-3:30 PM |
| ○ Justen Huff | |
| ○ Brandi Harbaugh | |
| ○ Sean Kelley | |

Thurs. 2/6

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| • Matt Shuckerow, Hilcorp Corporate Manager Alaska
Government and Public Affairs re: Kenai LNG (Call) | 8:30-9:00 AM |
| • Casey Sullivan, Marathon Petroleum re: Refinery and Cook
Inlet Natural Gas Updates | 9:15-9:30 AM |
| • Tom Nelson re: Maintenance Appropriations & Budget
Revision | 10:00-10:30 AM |
| • Brandi Harbaugh re: Delinquent Property Issue Public
Complaint | 10:30-11:00 AM |
| • Jeff Twait & David Bunts re: Home Builders Building Code | 11:00 AM-Noon |
| • Greatland SPH Purchase & Anchor Point Chapman School
Project: | 2:45-3:15 PM |

Meeting Notes – 02/25/25

- Aaron Hughes
- John Hedges
- Brandi Harbaugh
- Clint Hall, Hall Quality Building re: Affordable Housing and Land Development 2:45-3:15 PM
- RSAC Amendment Ordinance Meeting 3:30-4:00 PM
 - Robert Ruffner
 - Michele Turner
 - Sean Kelley
 - Walker Steinhage

Fri. 2/7

- Interviews re: Alaska LNG Projects – Japanese TV & News 1:30-2:30 PM
 - NHK
 - Takuya Odashima, correspondent
 - Ralf Oberti, cameraman
 - Takeshi Yamasaki, producer
 - Nikkei: Ryosuke Hanafusa, correspondent

Mon. 2/10

- Joe Rizzo – Communications Update 9:00-10:00 AM
- Interview #1 – Special Assistant to the Mayor, Facilities & Operations Noon-1:00 PM
- Mayor's Packet Meeting for 2/25/25 Assembly 1:30-2:30 PM
- Interview #2 – Special Assistant to the Mayor, Facilities & Operations 3:00-4:00 PM

Tues. 2/11

- Shaylon Cochran & Vinnie Catalano - Cook Inlet RCAC Video Project and KPB Collaboration 11:00-11:30 pm
- Website Update and Maintenance Discussion Noon-12:30 PM
- Sterling Highway Safety Corridor Meeting 1:00-2:30 PM
 - Stephanie Queen, Organizer
 - Robert Ruffner, KPB Planning Director
 - Scott Griebel, KPB Road Service Area Director
 - Julia Hanson, AK DOT+PF
 - Joselyn Biloon, AK DOT+PF
 - Steve Noble, DOWL
 - Aaron Fletcher, DOWL
- Interview #3 – Special Assistant to the Mayor, Facilities & 4:30-5:30 PM

Meeting Notes – 02/25/25

Operations

Wed. 2/12

- KSRM "Sound Off" – Community Outreach 9:00-10:00 AM
- RSAC Department Transfer Meeting 11:00 AM-Noon
 - Michele Turner
 - Bretwood Higman
 - Robert Ruffner
 - Dana Cannava
 - Walker Steinhage
 - Todd Sherwood
- David Haeg re: State Department of Law & Investigation of Judicial Corruption in Alaska 1:30-3:00 PM
- Alaska House Labor & Commerce Committee Public Testimony on HB80 – Statewide Building Code Opposition (via Zoom) 3:15-3:30 PM
- Mayor's Cook Inlet/Railbelt Energy Presentation to RSAC (via Zoom) 6:15-7:15 PM

Thurs. 2/13

- Budget Meeting – Planning, GIS & River Center 10:00-11:00 AM
- Leslie Morton – New Assembly Member District 5 3:00-4:00 PM
 - Robert Ruffner
 - Scott Griebel
 - Adeena Wilcox
 - Brandi Harbaugh
- DOT K-Spur Project - Follow-Up Meeting (DOT via Zoom) 4:00-5:00 PM
 - DOT Commissioner Ryan Anderson
 - Sean Holland, DOT
 - Andy Mills, DOT
 - HEA CEO Rob Montgomery
 - Brad Zubeck, HEA

Fri. 2/14

- Governor Dunleavy re: AKLNG Gasline (Teleconference) 9:00-9:30 AM
- Brandi Harbaugh re: Budget 9:30-10:00 AM
- Superintendent Clayton Holland re: KPBSD Budget 10:00-11:00 AM

Mon. 2/17 – Presidents Day Holiday

Meeting Notes – 02/25/25

Tues. 2/18

- Budget Meeting – Purchasing 10:00-11:00 AM
- Budget Meeting – OEM/Disaster Relief 11:00 AM-Noon
- Dennis Merkes & Team re: KPB Development Noon-12:50 PM
- Budget Meeting – Maintenance 1:00-2:00 PM
- Budget Meeting – Legal 2:00-3:00 PM
- Budget Meeting – E911 3:00-4:00 PM
- Budget Meeting – IT 4:00-5:00 PM
- Boys & Girls Club Board Meeting 5:30-7:00 PM

Wed. 2/19 – KCHS Job Shadow Day

- *KSRM* "Sound Off" – Community Outreach 9:00-10:00 AM
KCHS Job Shadow Day Guests Cemre Akgül (Turkey) and Mylee Yeoman
- KPFHP February Steering Committee Meeting (via Zoom) 10:00 AM-Noon
- ASLC Government Relations Committee (via Zoom) 11:00 AM-Noon
- Sean Kelley re: Subrogation 12:30-1:00 PM
- Budget Meeting – HR 1:00-2:00 PM
- Budget Meeting – Solid Waste 2:00-3:00 PM
- Budget Meeting – Finance 3:00-4:00 PM
- Adeena Wilcox re: Personnel 4:00-4:30 PM

Thurs. 2/20

- Budget Meeting – Land Trust 10:00-11:00 AM
- Budget Meeting – Assessing 11:00 AM-Noon
- Budget Meeting – Mayor's Office 1:00-2:00 PM
- Nikiski Fire Chief Trent Burnett re: NPFSA Budget 2:00-2:30 PM
- DOT Commissioner Anderson, Andy Mills and Myer Hutchinson re: DOT-HEA Utility Agreement 4:30-5:30 PM
- Welcoming Remarks – UAA Board of Regents Reception and Showcase Event at KPC 5:30-7:00 PM

Fri. 2/21

- Aaron Hughes re: SoPrep Use for SoHi After-Prom; New Landsale; KPB Land Plan 11:00-11:30 AM
- Elizabeth Hardie re: Grants Administrator Candidates 11:30 AM-Noon
- John Hedges re: Soldotna Area Bond Projects 1:00-1:30 PM

Mon. 2/24

- Joe Rizzo – Communications Update 9:00-10:00 AM

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Meeting Notes – 02/25/25

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| • Aaron Hughes re: Land Management Updates | 2:00-3:00 PM |
| • Sean Kelley | 3:00-3:30 PM |
| • Mayor Presents at Center-Right Meeting re: AK Railbelt
Energy Issues (via Zoom) | 4:00-5:30 PM |

Tues. 2/25 – Assembly Day

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| • Brandi Harbaugh re: Assembly Day Check-In | 10:10-10:30 AM |
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