

Kenai Peninsula Borough
Assessing Department

MEMORANDUM

TO: Wayne Ogle, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Charlie Pierce, Mayor *CP*

FROM: Melanie Aeschliman, Director of Assessing *MA*
John Hedges, Purchasing and Contracting Director *JH*
Brandi Harbaugh, Finance Director *BH*

DATE: August 22, 2019

RE: Resolution 2019- 046, Approving a Sole Source Award to Data Cloud Solutions, LLC for the Purchase and Implementation of MobileAssessorSM Software (Mayor)

The Kenai Peninsula Borough (KPB) Assessing Department is requesting authorization to sole source the purchase of the MobileAssessorSM software solution with Data Cloud Solutions, LLC (DCS) as approved in the fiscal year 2020 budget.

KPB currently utilizes Thomson Reuters (TR) ProVal CAMA product to maintain and record assessment appraisal information. TR does not provide a mobile solution for the ProVal application. In 2018, TR endorsed DCS MobileAssessorSM as a partner and authorized their mobile solution as an option for ProVal clients. DCS MobileAssessorSM is the only supported mobile application compatible with the current CAMA software.

The assessment appraisal division has consistently failed to meet the borough code mandated 5-year cycle for updating and inspecting properties within the boundaries of the KPB. Implementation of the MobileAssessorSM software will allow appraisal staff to make direct updates to property records in the field. This will reduce staff time spent in preparation of paper files and forms carried out into the field on a daily basis and will directly increase the amount of field hours spent by staff while conducting canvassing and routine inspections. In addition to there being less preparation time spent in the office, use of the mobile application will also decrease the time spent at each property by providing staff the ability to quickly make minor updates to properties on site.

The assessing department requests authorization of DCS as the sole source vendor for the purchase, implementation and support of this mobile software solution.

We respectfully request your approval and support for this purchase. Funding for this project is in account numbers 100.11510.00000.43019 for annual operating maintenance and 705.94910.20E07.48311 for one-time project implementation costs.

FINANCE DEPARTMENT ACCOUNT / FUNDS VERIFIED	
Acct. No.	<u>100.11510.00000.43019</u>
Amount:	<u>\$6,553.00</u>
By: <u>pp</u>	Date: <u>8/20/19</u>

FINANCE DEPARTMENT ACCOUNT / FUNDS VERIFIED	
Acct. No.	<u>705.94910.20E07.48311</u>
Amount:	<u>\$129,575.00</u>
By: <u>pp</u>	Date: <u>8/20/19</u>