

Kenai Peninsula Borough  
Human Resources Department

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**MEMORANDUM**

**TO:** Charlie Pierce, Borough Mayor  
**THRU:** John D. Hedges, Purchasing and Contracting Director *JH*  
**FROM:** Justen Huff, Director of Human Resources *JH*  
**DATE:** September 27, 2022  
**RE:** FutureSync Sole Source Waiver

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In FY22 the assembly, through resolution 2021-076, authorized a sole source award of leadership training services to FutureSync International. The authorization was for a not to exceed amount of \$61,000.00. The total final cost of those leadership-training services was \$40,100.00.

Funding was included in the 2023 fiscal year budget to provide the same FutureSync International leadership training to the next group Borough staff. It was the intent of this appropriation to provide consistency in the previous years training to the next group of Borough leaders.

Utilizing the remaining \$20,900.00 from FY22 and the funds from the FY23 budget, Human Resources is requesting to sole source to FutureSync International for this year's training services.

Based on last years' experience, it is in the best interest of the Borough to provide consistent training to all Borough leaders. Funding for this service is proposed by FutureSync International at a not to exceed amount of \$29,000.00.

Thank you for your consideration of this request.

Approved: *Charlie Pierce for CP*  
Charlie, Pierce, Mayor

9/28/2022  
Date

**FINANCE DEPARTMENT  
FUNDS VERIFIED**

Acct. No: 100.11230.00000.43011, Amount: \$8,100.00

Acct. No: 100.94910.FCLTY.43011, Amount: \$20,900.00

By:     *CJ*    *BH*     Date:     9/28/2022    

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