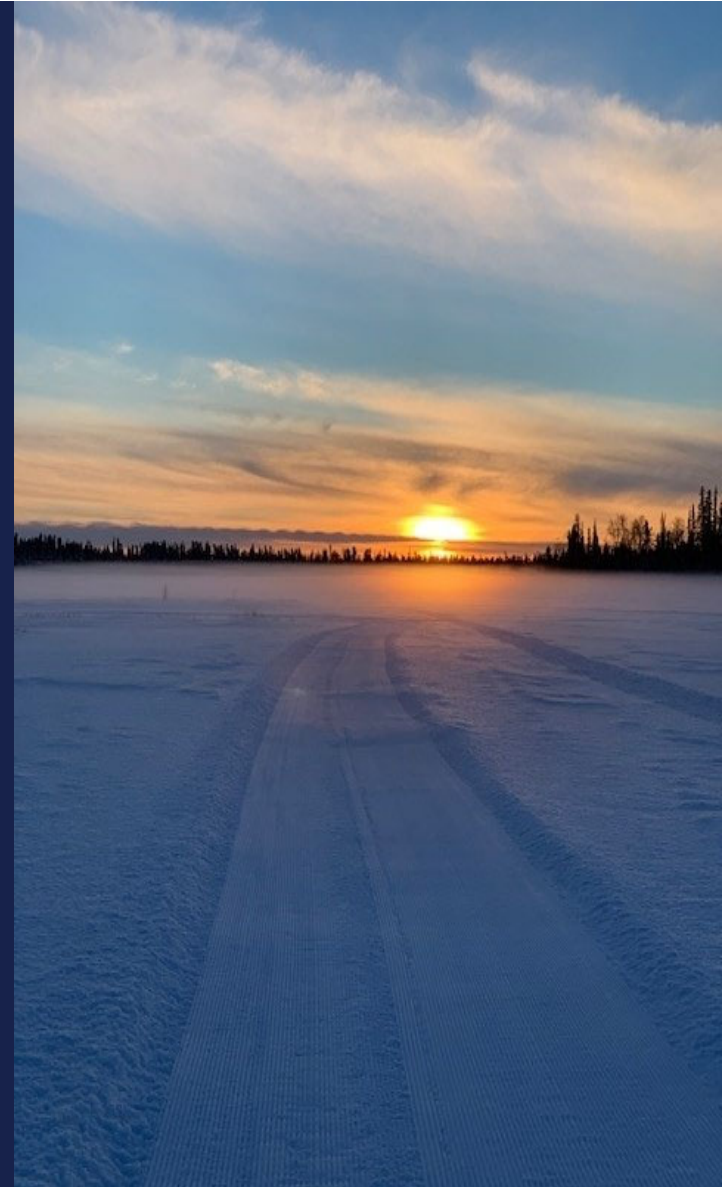


# Legal Department

## FY26 Proposed Budget

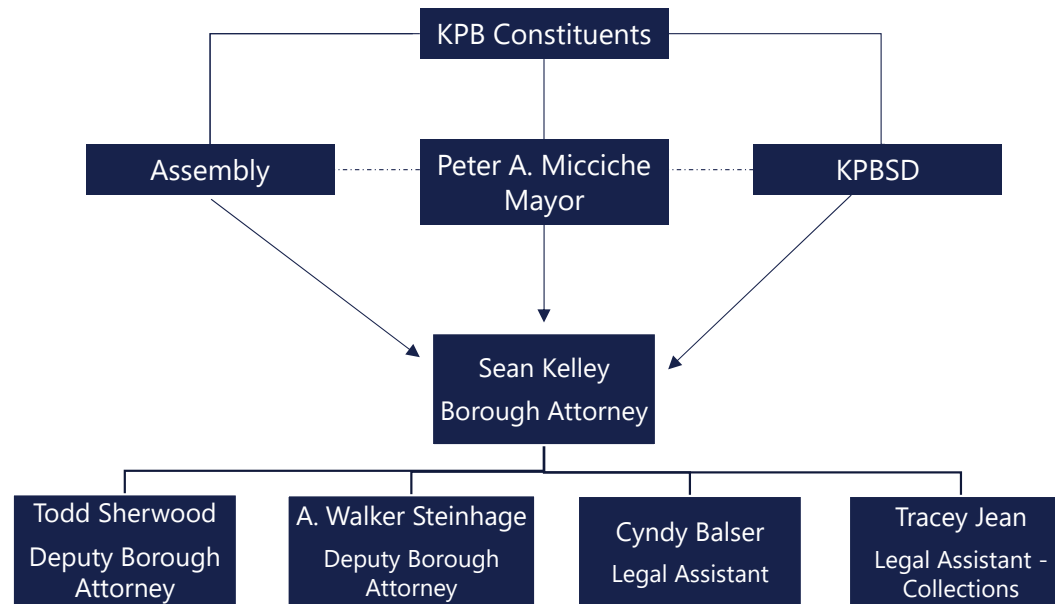
Operations Pages 102-105



# Dept. Background

- The Legal Department's mission statement is: "To provide legal services for the KPB and School District in an ethical, timely, professional, and cost-effective manner."
- The Legal Department is a support department within the KPB and as such provides advice, counsel, and guidance to the Assembly, KPB Administration, School District, and all departments and services areas of the KPB.

# Organization Chart



# FY25 Accomplishments - Highlights



- Provided in-person skills refresher to Assembly, Planning Commission, Road Service Area, Western Fire SA, Bear Creek Fire SA, Nikiski Fire SA, CES, South Kenai Peninsula Hospital SA.
- Provided in-person skills refresher training to KPB staff who prepare quasi-judicial matters.
- Omnibus review and draft code amendments for KPB Chapter 5.12 relating to property tax, appeals, and exemptions.

# FY25 Accomplishments - Highlights



- KPBS 21.20 code amendments relating to hearings and appeals.
- Planning Commission KPBS 21.29 implementation review.
- Successfully represented KPBS in multiple non-routine lawsuits filed with the Alaska Court System including a quiet title action related to a dedicated public ROW and an emotional distress claim related to not being able to rent/use a KPBS owned facility.

# FY26 Objectives

- Ongoing code update projects for compliance with current laws and procedures, and clarification for understanding.
- Establish annual newly elected officials training.
- Provide skills refresher to every service area board that did not receive FY25 skills refresher.

# FY26 Budget Highlights

Increases	Decreases
<ul style="list-style-type: none"><li>• Regular wages (+6.69%)</li><li>• Litigation (+8.82%)</li><li>• Transportation (+21.26%)</li><li>• Equipment maintenance (+17.39%)</li></ul>	<ul style="list-style-type: none"><li>• Temp wages (-14.08%), OT (-9.79%); Health insurance (-14.53%)</li><li>• Contract services (-12.04%)</li><li>• Software maintenance (-93.38%)</li><li>• Attorney fees – Special cases (-16.67%)</li><li>• Training (-39.45%)</li></ul>

FY25 budget was up 1.09% from FY24

**FY26 proposed budget is down 0.28% from FY25**

# Expenditure Summary

	FY2025 Original Budget	FY2026 Proposed Budget	Change
Personnel	\$949,982	977,381	\$27,399
Supplies	2,920	2,700	(220)
Services	247,555	217,409	(30,146)
Capital Outlay	1,921	1,540	(381)
Transfers	-	-	-
Interdepartmental Charges	-	-	-
<b>Total</b>	<b>\$1,202,378</b>	<b>\$1,199,030</b>	<b>(\$3,348)</b>
<b>Change</b>			<b>-0.28%</b>

# Long-Term Issues and Concerns



- Ongoing review of Borough code to revise or repeal outdated or conflicting sections of the code.
- Continuing emphasis on preventive law; including increasing Open Meetings Act, Conflicts of Interest, Local Government 101 training opportunities for elected and appointed officials, as well as provide training on specific legal issues or related matters for staff.
- KPB's Risk and Risk Committee work to explore coverage options, and reduce risk exposure & loss incidents.



KPB Legal  
Department

[legal@kpb.us](mailto:legal@kpb.us)

Mark your  
calendar:  
November 7,  
2025



# Thank you.