



Kenai Peninsula Borough


Finance Department

MEMORANDUM

TO: Peter Ribbens, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: Peter A. Micciche, Borough Mayor 

THRU: Brandi Harbaugh, Finance Director 

FROM: Tyra Rivera, Payroll Accountant 

DATE: May 22, 2025

RE: Budget Revisions – April 2025

Attached is a budget revision listing for April 2025. The attached list contains budget revisions between major expenditure categories (i.e., maintenance & operations and capital outlay). Other minor transfers were processed between object codes within major expenditure categories.

	APRIL 2025	INCREASE	DECREASE
<u>FINANCE - PROPERTY TAX & CASH MANAGEMENT</u>			
Move funds for purchase of KPB branded clothing for new hires.			
100-11440-00000-40110 (Regular Wages)			\$200.00
100-11440-00000-42250 (Uniforms)	\$200.00		
<u>HUMAN RESOURCES - PRINT SHOP</u>			
Move funds for print job of RSG booklets.			
100-11233-00000-42210 (Operating Supplies)			\$2,000.00
100-11233-00000-43720 (Equipment Maintenance)	\$2,000.00		
<u>KACHEMAK EMERGENCY SERVICES</u>			
Move funds to purchase a training manikin.			
212-51810-00000-43260 (Training)			\$2,500.00
212-51810-00000-42263 (Training Supplies)	\$2,500.00		
Move funds for uniforms.			
212-51810-00000-43780 (Building/Grounds Maintenance)			\$2,500.00
212-51810-00000-42250 (Uniforms)	\$2,500.00		
<u>MAYOR'S OFFICE</u>			
Move funds for Gere Tactical contract.			
100-11210-00000-40110 (Regular Wages)			\$10,000.00
100-11210-00000-43011 (Contract Services)	\$10,000.00		
<u>NIKISKI FIRE SERVICE AREA</u>			
Move funds to purchase a boom light.			
206-51110-00000-42360 (Motor Vehicle Repair Supplies)			\$1,000.00
206-51110-00000-42410 (Small Tools and Minor Equipment)	\$1,000.00		
<u>PLANNING - GEOGRAPHIC INFO SYSTEMS</u>			
Move funds for Pictometry contract.			
100-11232-00000-40120 (Temporary Wages)			\$7,202.00
100-11232-00000-40110 (Regular Wages)			\$5,877.00
100-11232-00000-43011 (Contract Services)	\$7,202.00		
100-11232-00000-43011 (Contract Services)	\$5,877.00		
<u>PLANNING - GEOGRAPHIC INFO SYSTEMS</u>			
Move funds to purchase a replacement backup battery.			
100-11232-00000-48710 (Minor Office Equipment)			\$1,000.00
100-11232-00000-42310 (Repair/Maintenance Supplies)	\$1,000.00		
<u>RISK MANAGEMENT</u>			
Move funds to purchase operating supplies.			
700-11234-00000-43310 (Advertising)			\$200.00
700-11234-00000-42410 (Small Tools and Minor Equipment)	\$50.00		
700-11234-00000-42210 (Operating Supplies)	\$150.00		
<u>SOLID WASTE - HOMER TRANSFER</u>			
Move funds for vehicle rental fees.			
290-32310-00000-42210 (Operating Supplies)			\$4,500.00
290-32310-00000-43810 (Rents and Operating Leases)	\$4,500.00		
<u>SELDOVIA RECREATION</u>			
Move funds for Q3 charge backs.			
227-61210-00000-48630 (Improvements Other Than Buildings)			\$400.00
227-61210-00000-43780 (Building & Grounds Maintenance)	\$400.00		