



# Kenai Peninsula Borough

144 North Binkley Street  
Soldotna, AK 99669

## Meeting Agenda Assembly

*Peter Ribbens, President*  
*Kelly Cooper, Vice President*  
*James Baisden*  
*Tyson Cox*  
*Willy Dunne*  
*Cindy Ecklund*  
*Brent Johnson*  
*Leslie Morton*  
*Ryan Tunseth*

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Tuesday, August 19, 2025

6:00 PM

Betty J. Glick Assembly Chambers  
Meeting ID: 835 6358 3837 Passcode: 606672  
[https://yourkpb.zoom.us/j/83563583837?](https://yourkpb.zoom.us/j/83563583837?pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1)  
[pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1](https://yourkpb.zoom.us/j/83563583837?pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1)

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Meeting ID: 835 6358 3837 Passcode: 606672

### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### INVOCATION

*Any invocation that may be offered at the beginning of the assembly meeting shall be a chaplain from borough fire and emergency service areas. No member of the community is required to attend or participate in the invocation.*

### ROLL CALL

### COMMITTEE REPORTS

### APPROVAL OF AGENDA AND CONSENT AGENDA

*(All items listed with an asterisk (\*) are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

**ACTION ITEMS CURRENTLY ON CONSENT AGENDA:**

KPB-7126: August 5, 2025 Regular Assembly Meeting Minutes

Resolution 2025-033: Authorizing KBP to Accept a Public Access Easement to Provide Access to the Proposed Graham Ranch Subdivision

Resolution 2025-034: Authorizing the Acquisition of a Perpetual Easement Located in Kachemak Selo, Alaska, for School Purposes

Ordinance 2025-19-08: Amending Ordinance 2024-19-36, Relating to Commercial Passenger Vessel Tax Proceeds Received from the State of Alaska to the Cities of Seward and Homer, to Provide a Revised Effective Date

Ordinance 2025-19-09: Approving the Use of Funds for the Costs of Distributing Informational and Promotional Materials About Ballot Proposition No. 1 Seeking Voter Approval to Require Hand Counting of In Person Ballots Voted on Election Day

Ordinance 2025-18: Amending Borough Code, KPB 14.06.240 and KPB 14.06.250 Regarding Decertification

Ordinance 2025-20: Amending KPB 21.18.025 to Address Adoptions and Deletions of Anadromous Waters Within the West District of the KPB 21.18 Appendix

**ACTION ITEM ELIGIBLE TO BE ADDED TO THE CONSENT AGENDA:**

Ordinance 2025-19-03: Appropriating Funds from the General Fund for Election Publication Costs Related to Publishing Citizen Initiative Ordinances

Ordinance 2025-19-04: Appropriating Funds from the School Capital Project Fund for the Seward High School Flooring Replacement Project

Ordinance 2024-19-41: Recording FY2025 Expenditures Paid by the State of Alaska Department of Administration, Division of Retirement & Benefits on Behalf of the Kenai Peninsula Borough Toward the KPB's Unfunded PERS Liability

Ordinance 2025-19-06: Authorizing the Acquisition, and Appropriating Funds for the Purchase, of Four Properties Located in Homer, Alaska on Behalf of the South Kenai Peninsula Hospital Service Area

Ordinance 2025-19-07: Deobligating Funds Previously Appropriated for In-Kind School Maintenance as Part of the Maximum Allowable Local Contribution for Schools and Appropriating the Funds to the School Fund for School Operations

**APPROVAL OF MINUTES**

\*1. [KPB-7126](#) August 5, 2025 Regular Assembly Meeting Minutes

Attachments: [August 5, 2025 Regular Assembly Meeting Minutes](#)

**COMMENDING RESOLUTIONS AND PROCLAMATIONS****PRESENTATIONS WITH PRIOR NOTICE**

*(20 minutes total)*

**PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

*(3 minutes per speaker; 20 minutes aggregate)*

**MAYOR'S REPORT**

[KPB-7129](#) Mayor's Report Cover Memo

Attachments: [Mayor's Report Cover Memo](#)

1. Assembly Requests/Responses - None
2. Agreements and Contracts - None
3. Other

a. [KPB-7130](#) Investment Report Quarter Ended 06/30/25

Attachments: [Investment Report Quarter Ended 06/30/25](#)

**ITEMS NOT COMPLETED FROM PRIOR AGENDA****PUBLIC HEARINGS ON ORDINANCES**

*(Testimony limited to 3 minutes per speaker)*

Ordinances referred to Finance Committee

1. [2025-19-03](#) An Ordinance Appropriating Funds from the General Fund for Election Publication Costs Related to Publishing Citizen Initiative Ordinances (Ribbens at the Request of the Borough Clerk)

Attachments: [Ordinance 2025-19-03](#)  
[Memo](#)

2. [2025-19-04](#) An Ordinance Appropriating Funds from the School Capital Project Fund for the Seward High School Flooring Replacement Project (Mayor)

Attachments: [Ordinance 2025-19-04](#)  
[Memo](#)

3. [2024-19-41](#) An Ordinance Recording FY2025 Expenditures Paid by the State of Alaska Department of Administration, Division of Retirement & Benefits on Behalf of the Kenai Peninsula Borough Toward the KPB's Unfunded PERS Liability (Mayor)

Attachments: [Ordinance 2024-19-41](#)  
[Amendment Memo](#)  
[Memo](#)

4.     [2025-19-06](#)     An Ordinance Authorizing the Acquisition, and Appropriating Funds for the Purchase, of Four Properties Located in Homer, Alaska on Behalf of the South Kenai Peninsula Hospital Service Area (Mayor)

Attachments:     [Ordinance 2025-19-06](#)  
                          [Memo](#)  
                          [Acquisitions Map](#)  
                          [Purchase Agreement - Walls et al](#)  
                          [Purchase Agreement - Lazy Bulldogs LLC](#)  
                          [Purchase Agreement - Pacific Premier Trust](#)  
                          [Purchase Agreement - Westwing LLC](#)

5.     [2025-19-07](#)     An Ordinance Deobligating Funds Previously Appropriated for In-Kind School Maintenance as Part of the Maximum Allowable Local Contribution for Schools and Appropriating the Funds to the School Fund for School Operations (Dunne, Johnson)

Attachments:     [Ordinance 2025-19-07](#)  
                          [Memo](#)  
                          [Public Comment 080525](#)  
                          [eComments 080525](#)

## UNFINISHED BUSINESS

## NEW BUSINESS

### 1. Resolutions

Resolutions referred to Lands Committee

- \*a.     [2025-033](#)     A Resolution Authorizing KBP to Accept a Public Access Easement to Provide Access to the Proposed Graham Ranch Subdivision (Mayor)

Attachments:     [Resolution 2025-033](#)  
                          [Memo](#)  
                          [Vicinity Maps](#)  
                          [Public Access Easement](#)  
                          [Plat](#)

- \*b.**     [2025-034](#)     A Resolution Authorizing the Acquisition of a Perpetual Easement Located in Kachemak Selo, Alaska, for Future School Purposes (Mayor)

Attachments:     [Resolution 2025-034](#)  
                         [Memo](#)  
                         [Map](#)  
                         [Purchase Agreement Fully Executed](#)  
                         [Reference Copy O2018-19-25](#)  
                         [Reference Copy R2024-024](#)

## 2. Ordinances for Introduction

Ordinances for Introduction and referred to the Finance Committee

- \*a.**     [2025-19-08](#)     An Ordinance Amending Ordinance 2024-19-36, Relating To Commercial Passenger Vessel Tax Proceeds Received From the State of Alaska to the Cities of Seward and Homer, to Provide a Revised Effective Date (Mayor) (Hearing on 09/02/25)

Attachments:     [Ordinance 2025-19-08](#)  
                         [Memo](#)  
                         [Reference Copy O2024-19-36](#)

- \*b.**     [2025-19-09](#)     An Ordinance Approving the Use of Funds for the Costs of Distributing Informational and Promotional Materials About Ballot Proposition No. 1 Seeking Voter Approval to Require Hand Counting of In Person Ballots Voted on Election Day (Cooper) (Hearing on 09/02/25)

Attachments:     [Ordinance 2025-19-09](#)  
                         [Memo](#)  
                         [Scope of Work](#)

Ordinances for Introduction and referred to the Policies and Procedures Committee

- \*c.**     [2025-18](#)     An Ordinance Amending Borough Code, KPB 14.06.240 and KPB 14.06.250 Regarding Decertification (Mayor) (Hearing on 09/16/25)

Attachments:     [Ordinance 2025-18](#)  
                         [Memo](#)

- \*d. [2025-20](#) An Ordinance Amending KPB 21.18.025 to Address Adoptions and Deletions of Anadromous Waters Within the West District of the KPB 21.18 Appendix (Mayor) (Hearing on 09/16/25)

Attachments: [Ordinance 2025-20](#)  
[Memo](#)  
[Maps](#)  
[Proposed Updates](#)

## **PUBLIC COMMENTS AND PUBLIC PRESENTATIONS**

### **ASSEMBLY COMMENTS**

### **PENDING LEGISLATION - None**

*(This item lists legislation which will be addressed at a later date as noted.)*

## **INFORMATIONAL MATERIALS AND REPORTS**

### **ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS**

1. September 2, 2025 6:00 PM  
Regular Assembly Meeting  
Betty J. Glick Assembly Chambers  
Borough Administration Building  
Remote participation available through Zoom  
Meeting ID: 835 6358 3837 Passcode: 606672

### **ADJOURNMENT**

*This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), and KIBH FM 91.7 (East Peninsula).*

*The meeting will be held in the Betty J. Glick Assembly Chambers, Borough Administration Building, Soldotna, Alaska. The meeting will also be held via Zoom, or other audio or video conferencing means whenever technically feasible. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 835 6358 3837 Passcode: 606672. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at [www.kpb.us](http://www.kpb.us)*

*For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at <https://kpb.legistar.com/Calendar.aspx> for copies of the agenda, meeting minutes, ordinances and resolutions.*