


Kenai Peninsula Borough
Office of the Borough Mayor

MEMORANDUM

TO: Peter Ribbens, Assembly President
Members of the Borough Assembly

FROM: Peter A. Micciche, Borough Mayor 

DATE: July 22, 2025

RE: Planning Commission Applications for Appointment

Per KPB 2.40.015(B), only a city resident may serve on a city seat on the Borough Planning Commission. An applicant for a city seat is selected by the mayor from a list of recommendations submitted by the city council, and is subject to confirmation by the Assembly.

One application each was received and transmitted to the City of Kenai and the City of Homer. The City Councils of Kenai and Homer have recommended their applicant for appointment. The applicants have been verified as residents of their respective cities.

I hereby submit my recommendations for confirmation to the Kenai Peninsula Borough Planning Commission:

Diane Fikes	City of Kenai Seat	Term Expires 07/31/2028
Frank Venuti	City of Homer Seat	Term Expires 07/31/2027

Thank you.

Kenai Peninsula Borough

Office of the Borough Clerk

MEMORANDUM

TO: Peter A. Micciche, Borough Mayor
THRU: Michele Turner, Borough Clerk *(MT)*
FROM: Sue Ellen Essert, Deputy Borough Clerk *see*
DATE: July 18, 2025
RE: Planning Commission Applications for Appointment

Pursuant to KPB 2.40.15(E), the annual vacancies on the Planning Commission were noticed for 30-days. The vacancy notice was posted on the Borough's website, Facebook page and in the borough administration building. The application period closed on June 16, 2025.

Applications to fill the city seats were transmitted to the City Clerk's Office at the close of the application period.

Per KPB 2.40.015(B), an applicant for a city seat is selected by the Borough Mayor from a list of recommendations submitted by the Council subject to confirmation by the Assembly. Recommendations from the city councils are as follows:

City of Kenai Seat

Diane Fikes

City of Homer Seat

Franco Venuti

Thank you for your consideration.



KENAI

City of Kenai | 210 Fidalgo Ave, Kenai, AK 99611-7794 | 907.283.7535 | www.kenai.city

July 3, 2025

Sent via email: pmicciche@kpb.us

Honorable Mayor Peter Micciche
Kenai Peninsula Borough
144 N. Binkley Street
Soldotna, Alaska 99611

Re: Kenai Peninsula Borough Planning Commission – Kenai City Seat Vacancy

Dear Mayor Micciche:

The Kenai City Clerk's Office received a notice of Vacancy from the Borough Clerk's Office for the Kenai Peninsula Borough (KPB) Planning Commission, Kenai City Seat on April 28, 2025; in addition to the KPB recruitment for this vacancy, the KPB Notice was posted at Kenai City Hall from April 29, 2025 through the application deadline of Friday, May 27, 2025.

On June 18, 2025, the Kenai Peninsula Borough Clerk's Office forwarded the two applications.

- Diane Fikes application was received during the open application period and Ms. Fikes meets the eligibility requirements for a designated city seat. (KPB 2.40.015(B))
- Mr. Burgess application was received after the application period closed and Mr. Burgess does not meet the eligibility requirements for a designated city seat. (KPB 2.40.015(B))

Ms. Fikes has represented the City of Kenai on the KPB Planning Commission since June 2017.

At the regular meeting of July 2, 2025, the City Council recommended that Ms. Diane Fikes be reappointed to the Kenai City Seat of the Kenai Peninsula Borough Planning Commission.

Sincerely,

Shellie Saner, MMC
City Clerk

cc: Michele Turner, Borough Clerk
Diane Fikes, Applicant



City of Homer

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Office of the Mayor

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July 17, 2025

Mayor Peter Micciche
Kenai Peninsula Borough
144 North Binkley Street
Soldotna, AK 99669

Dear Mayor Micciche,

Franco Venuti's term on the Kenai Peninsula Borough Planning Commission expires July 31, 2025 and he has advised the Borough Clerk that he wishes to continue to serve as the City of Homer's representative on the Commission. He has represented the City well during his current term and it is my recommendation that he be re-appointed to the Borough Planning Commission.

The Homer City Council confirmed my recommendation at the June 23, 2025 regular meeting with the approval of Memorandum CC-25-172.

Thank you for considering Franco Venuti to represent the City of Homer on the Borough Planning Commission.

Sincerely,

Rachel Lord, Mayor

Enc: Memorandum CC-25-172