



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Assembly

Peter Ribbens, President
Kelly Cooper, Vice President
James Baisden
Tyson Cox
Willy Dunne
Cindy Ecklund
Brent Johnson
Leslie Morton
Ryan Tunseth

Tuesday, February 25, 2025

6:00 PM

Betty J. Glick Assembly Chambers
Meeting ID: 835 6358 3837 Passcode: 606672
[https://yourkpb.zoom.us/j/83563583837?
pwd=eTO44Um9ao1JJGavtBJG86PXlsuNvm.1](https://yourkpb.zoom.us/j/83563583837?pwd=eTO44Um9ao1JJGavtBJG86PXlsuNvm.1)

Meeting ID: 835 6358 3837 Passcode: 606672

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

Any invocation that may be offered at the beginning of the assembly meeting shall be a chaplain from borough fire and emergency service areas. No member of the community is required to attend or participate in the invocation.

ROLL CALL

COMMITTEE REPORTS

APPROVAL OF AGENDA AND CONSENT AGENDA

(All items listed with an asterisk () are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

ACTION ITEMS CURRENTLY ON CONSENT AGENDA:

KPB-6604: February 4, 2025 Regular Assembly Meeting Minutes

Resolution 2025-015: Authorizing a Standardization Policy for the Use of Pictometry International Corp's High-Resolution Aerial Imagery Products and Services

Resolution 2025-013: Confirming an Assembly Member's Appointment to a Non-Borough Board

Resolution 2025-014: Urging the State of Alaska to Implement a Sustainable Increase to the Base Student Allocation (BSA) and Invest in Strategic Improvements to Public Education

Ordinance 2024-19-29: Accepting and Appropriating Code Blue Grant Funds from the Southern Region Emergency Medical Services, Inc.

Ordinance 2024-19-30: Appropriating Additional Funds from the Seward Bear Creek Flood Service Area Fund Balance for the Kwechak Creek Drainage Sediment Extraction Project

Ordinance 2024-19-31: Deobligating Existing Projects and Appropriating New Project Funds from the South Peninsula Hospital Service Area Capital Project Fund (Mayor)

Ordinance 2024-19-32: Appropriating \$300,000 from the School Maintenance Fund for Snow Removal and Sanding

Ordinance 2024-19-33: An Ordinance Approving and Appropriating Grant Funds from the Alaska Department of Natural Resources for the Volunteer Fire Capacity Program on Behalf of Bear Creek Fire Service Area, Central Emergency Services Area, Nikiski Fire Service Area, and Western Emergency Services Area

Ordinance 2025-04: Amending the Resilience and Security Advisory Commission Enabling Ordinance

KPB-6603: Authorizing the Issuance of a Non-Objection Letter to the Alcohol Beverage Control Board Regarding the New Restaurant Eating Place Liquor License Requested by Franklin Donham dba Timberline Farm, License No. 16191, Sterling

KPB-6645: Confirming the Appointment of Sue Ellen Essert to the Position of Deputy Borough Clerk and Setting the Salary

ACTION ITEM ELIGIBLE TO BE ADDED TO THE CONSENT AGENDA:

Ordinance 2024-19-28: Approving the Scope of Work Change and Reallocating the Fisheries Business Tax Funds Received from the State of Alaska Under the Federal Pass-Through Program, American Rescue Plan Act of 2021 in the Amount of \$934.04

APPROVAL OF MINUTES

[KPB-6604](#) LAYDOWN February 4, 2025 Regular Assembly Meeting Minutes

COMMENDING RESOLUTIONS AND PROCLAMATIONS

None

PRESENTATIONS WITH PRIOR NOTICE

(20 minutes total)

[KPB-6622](#) Kenai Peninsula Borough School District Quarterly Report, Clayton Holland, Superintendent (10 Minutes)

Attachments: [KPBSD Quarterly Report](#)

[KPB-6623](#) Annual Update Small Business Development Center, Cliff Cochran (10 Minutes)

Attachments: [SBDC Presentation](#)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

(3 minutes per speaker; 20 minutes aggregate)

MAYOR'S REPORT

[KPB-6627](#) Mayor's Report Cover Memo

Attachments: [Mayor's Report Cover Memo](#)

1. Assembly Requests/Responses

a. Heat Pump Update

2. Agreements and Contracts

a. [KPB-6628](#) Authorization to Award Contract RFP25-012 External Investment Portfolio Manager

Attachments: [Authorization Award Contract - RFP25-012 External Investment Portfolio Manag](#)

b. [KPB-6629](#) Authorization to Award a Contract for ITB25-024 K-Beach Elementary Boiler Replacement

Attachments: [Authorization to Award ITB25-024 K-Beach Elem Boiler Replacement](#)

c. [KPB-6630](#) Authorization to Award a Contract for ITB25-023 CES Station #1 Camera Purchase & Installation

Attachments: [Authorization to Award ITB25-023 CES Fire Station #1 Camera](#)

d. [KPB-6631](#) Tyonek Landfill O&M – Sole Source Contract Extension #3 - Tyonek Landfill O&M

Attachments: [Tyonek Landfill Sole Source Contract Extension #3](#)

3. Other

- a. Bob Ciciarella Former Kachemak Emergency Service Fire Chief Retirement Gift Presentation
- b. [KPB-6632](#) FY25 – 2nd Quarter Grant Reports:
Kenai Peninsula Small Business Development
Kenai Peninsula Economic Development District
Attachments: [Grants Memo FY25 2nd Qtr Economic Development](#)
- c. [KPB-6633](#) FY25 – 2nd Quarter Senior Center Grant Reports
Attachments: [Grants Memo - FY25 2nd Qtr Seniors](#)
- d. [KPB-6634](#) Tax Adjustment Request Approval
Attachments: [Tax Adjustment Request Approval 02/05/25](#)
- e. [KPB-6635](#) Revenue Expenditure Report January 2025
Attachments: [Revenue Expenditure Report January 2025](#)
- f. [KPB-6636](#) Budget Revisions January 2025
Attachments: [Budget Revisions - January 2025](#)

ITEMS NOT COMPLETED FROM PRIOR AGENDA

PUBLIC HEARINGS ON ORDINANCES

(Testimony limited to 3 minutes per speaker)

Ordinances referred to Finance Committee

1. [2024-19-28](#) An Ordinance Approving the Scope of Work Change and Reallocating the Fisheries Business Tax Funds Received from the State of Alaska Under the Federal Pass-Through Program, American Rescue Plan Act of 2021 in the Amount of \$934.04 (Mayor)
Attachments: [Ordinance 2024-19-28](#)
[Memo](#)
[Reference Copy O2021-19-34](#)

Ordinances referred to Policies and Procedures Committee

2. [2025-03](#) An Ordinance Amending KPB Chapter 21.20 Relating to Hearings and Appeals to a Hearing Officer (Mayor)
Attachments: [Ordinance 2025-03](#)
[Memo](#)

UNFINISHED BUSINESS**NEW BUSINESS**

1. Resolutions

Resolutions referred to Finance Committee

- *a. [2025-014](#) A Resolution Urging the State of Alaska to Implement a Sustainable Increase to the Base Student Allocation (BSA) and Invest in Strategic Improvements to Public Education (Cox, Tunseth)

Attachments: [Resolution 2025-014](#)
[Memo](#)
[HB69](#)
[HB69 Research Presentation Slides](#)
[HB76](#)
[SB82](#)
[Graph BSA](#)

Resolutions referred to Policies and Procedures Committee

- *b. [2025-013](#) A Resolution Confirming an Appointment to a Non-Borough Board (Ribbens, Cooper)

Attachments: [Resolution 2025-013](#)
[Prince William Sound Regional Citizens' Advisory Council Letter 020725](#)

- *c. [2025-015](#) A Resolution Authorizing a Standardization Policy for the Use of Pictometry International Corp's High-Resolution Aerial Imagery Products and Services (Mayor)

Attachments: [Resolution 2025-015](#)
[Memo](#)
[Reference Copy R2003-008](#)

2. Ordinances for Introduction

Ordinances for Introduction and referred to Finance Committee

- *a. [2024-19-29](#) An Ordinance Accepting and Appropriating Code Blue Grant Funds from the Southern Region Emergency Medical Services, Inc. (Mayor) (Hearing on 03/18/25)
- Attachments:* [Ordinance 2024-19-29](#)
[Memo](#)
[Award Letter 030524](#)
[WES Minutes 101823](#)
- *b. [2024-19-30](#) An Ordinance Appropriating Additional Funds from the Seward Bear Creek Flood Service Area Fund Balance for the Kwechak Creek Drainage Sediment Extraction Project (Mayor) (Hearing on 03/18/25)
- Attachments:* [Ordinance 2024-19-30](#)
[Memo](#)
- *c. [2024-19-31](#) An Ordinance Deobligating Existing Projects and Appropriating New Project Funds from the South Kenai Peninsula Hospital Service Area Capital Project Fund (Mayor) (Hearing on 3/18/25)
- Attachments:* [Ordinance 2024-19-31](#)
[Memo](#)
- *d. [2024-19-32](#) An Ordinance Appropriating \$300,000 from the School Maintenance Fund for Snow Removal and Sanding (Mayor) (Hearing on 03/18/25)
- Attachments:* [Ordinance 2024-19-32](#)
[Memo](#)
- *e. [2024-19-33](#) An Ordinance Approving and Appropriating Grant Funds from the Alaska Department of Natural Resources for the Volunteer Fire Capacity Program on Behalf of Bear Creek Fire Service Area, Central Emergency Services Area, Nikiski Fire Service Area, and Western Emergency Services Area (Mayor) (Hearing on 03/18/25)
- Attachments:* [Ordinance 2024-19-33](#)
[Memo](#)
[Award Letter 010725](#)

Ordinances for Introduction and referred to the Policies and Procedures Committee

- *f. [2025-04](#) An Ordinance Amending the Resilience and Security Commission Enabling Ordinance (Mayor) (Hearing on 03/18/25)

Attachments: [Ordinance 2025-04](#)
[Memo](#)
[Reference Copy O2020-25](#)

3. Other

Other items referred to Finance Committee

- *a. [KPB-6603](#) Authorizing the Issuance of a Non-Objection Letter to the Alcohol Beverage Control Board Regarding the New Restaurant Eating Place Liquor License Requested by Franklin Donham dba Timberline Farm, License No. 16191, Sterling

Attachments: [Memo to Assembly Lic. 16191](#)
[Application Full Lic. 16191](#)
[Finance Review Lic. 16191](#)
[Memo Planning Review Lic. 16191](#)

Other Items referred to Policies and Procedures Committee

- *b. [KPB-6645](#) Confirming the Appointment of Sue Ellen Essert to the Position of Deputy Borough Clerk and Setting the Salary

Attachments: [Borough Clerk Memo](#)
[S. Essert Resume](#)

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

ASSEMBLY COMMENTS

PENDING LEGISLATION

(This item lists legislation which will be addressed at a later date as noted.)

INFORMATIONAL MATERIALS AND REPORTS

1. [KPB-6625](#) Office of Governor Dunleavy Presentation: HB76 and SB82 Education Reform, Todd Smoldon, Mat-Su Regional Director and Education Policy Advisor; Jill Schaefer, Kenai Peninsula Director (15 minutes)

Attachments: [Governor Reporter Packet Education Legislation](#)
[HB76](#)
[SB82](#)

2. [KPB-6648](#) Citizen Initiative 2024-01 Update

Attachments: [Citizen Initiative 2024-01 Update](#)

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. March 18, 2025 6:00 PM
Regular Assembly Meeting
Betty J. Glick Assembly Chambers
Borough Administration Building
Remote participation available through Zoom
Meeting ID: 835 6358 3837 Passcode: 606672

ADJOURNMENT

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201AO(KSKA)-FM 88.1 (East Peninsula).

The meeting will be held in the Betty J. Glick Assembly Chambers, Borough Administration Building, Soldotna, Alaska. The meeting will also be held via Zoom, or other audio or video conferencing means whenever technically feasible. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 835 6358 3837 Passcode: 606672. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at www.kpb.us.

For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at www.kpb.us for copies of the agenda, meeting minutes, ordinances and resolutions.