



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Assembly

Ryan Tunseth, President
Kelly Cooper, Vice President
Willy Dunne
Cindy Ecklund
Dale Eicher
Scott Griebel
Michael Hicks
Lenora Niesen
Sarge Truesdell

Tuesday, July 7, 2026

6:00 PM

Betty J. Glick Assembly Chambers
Meeting ID: 897 1694 8642 Passcode: 075938
[https://yourkpb.zoom.us/j/89716948642?
pwd=fEb3zpJksgh1maera2nn3XZRWifPat.1](https://yourkpb.zoom.us/j/89716948642?pwd=fEb3zpJksgh1maera2nn3XZRWifPat.1)

Meeting ID: 897 1694 8642 Passcode: 075938

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

Any invocation that may be offered at the beginning of the assembly meeting shall be a chaplain from borough fire and emergency service areas. No member of the community is required to attend or participate in the invocation.

ROLL CALL

COMMITTEE REPORTS

APPROVAL OF AGENDA AND CONSENT AGENDA

(All items listed with an asterisk () are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

ACTION ITEMS CURRENTLY ON CONSENT AGENDA:

KPB-7814: June 16, 2026 Regular Assembly Meeting Minutes

Resolution 2026-041: Authorizing the Mayor to Execute the Fiscal Year 2027 Alaska Land Mobile Radio Communication System Membership Agreements

Resolution 2026-042: Accepting Funds from Alaska Department of Fish and Game Salmon and Cod Disaster Relief Funds for General Government Operations

Resolution 2026-043: Authorizing the Expansion of New CPH Services for the Development of a Dermatology Clinic

Resolution 2026-040: Accepting the Resignation of Assembly Member Scott Griebel and Declaring a Vacancy on the Assembly

Ordinance 2026-19-01: Appropriating Supplemental Funds from the Land Trust Investment Fund for the Brown's Coho Acres and Caribou Crossing Subdivisions Projects

Ordinance 2026-19-02: Appropriating Funds from the General Fund for Utilities, Maintenance, and Insurance Costs of the Nikolaevsk, Seward, Sterling, and Tustumena Surplus School Facilities for Fiscal Year 2027

Ordinance 2026-25: Amending Borough Code, KPB Chapter 10.04, Regarding Solid Waste Disposal Fees and Providing for Collection of Interest and Penalties

KPB-7817: Approving a Right-Of-Way Vacation; KPB File 2026-046V:

Submitted By: Seabright Survey & Design / Porter

Request: Vacates the eastern most approximately 25,662 sq ft portion of Apricity Avenue & associated utilities situated between Lot 2-I, Buena Vista No. 2 Subdivision, Plat HM 94-34 and Lot 4A3, Buttermilk Meadows Three, Plat HM 91-64, Fritz Creek Area

KPB-7818: Approving a Right-Of-Way Vacation; KPB File 2026-038V:

Submitted By: Seabright Survey & Design / Hopkins, Hedgecoth

Request: Vacates a 16,857 sq ft portion of the 60' wide Mountain Brook Road ROW & associated utility easements abutting Lots 43 -45, Lot 47, Mountain Brook Heights, Plat SL 92-004 and Deed Parcel (BK 23 PG 985) Seldovia Area

KPB-7819: Confirming Appointments to the Planning Commission

ACTION ITEM ELIGIBLE TO BE ADDED TO THE CONSENT AGENDA:

Ordinance 2025-19-46: Appropriating Supplemental Funds from the General Fund for the Seward High School Gym Floor Replacement Project

Ordinance 2025-19-47: Appropriating \$800,000 from the Land Trust Investment Fund to be Transferred to the Land Trust Fund Representing the Fiscal Year 2026 Operating Transfer Per KPB 5.20.200(A)

APPROVAL OF MINUTES

*1. [KPB-7814](#) June 16, 2026 Regular Assembly Meeting Minutes

Attachments: [061626 DRAFT Minutes](#)

COMMENDING RESOLUTIONS AND PROCLAMATIONS**PRESENTATIONS WITH PRIOR NOTICE**

(20 minutes total)

1. [KPB-7815](#) Organizational Update, Cassidi Cameron, Executive Director, Kenai Peninsula Economic Development District (10 minutes)
Attachments: [Organizational Update - Kenai Peninsula Economic Development District Prese](#)
2. [KPB-7816](#) Kenai Peninsula Borough School District Quarterly Report, Clayton Holland, Superintendent (10 minutes)
Attachments: [Kenai Peninsula Borough School District Quarterly Report](#)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

(3 minutes per speaker; 20 minutes aggregate)

MAYOR'S REPORT

Mayor's Report Cover Memo

[KPB-7824](#) Mayor's Memo

Attachments: [Mayor's Memo](#)

1. Assembly Requests/Responses - None
2. Agreements and Contracts
 - a. [KPB-7825](#) Authorization to Award Contract for RFP26-017 Soldotna Elementary Reconstruction GMGC
Attachments: [Authorization to Award Contract for RFP26-017 Soldotna Elementary Reconstru](#)
 - b. [KPB-7826](#) Authorization to Award Contract for RFP26-019 Assessing Mass Mailing
Attachments: [Authorization to Award Contract for RFP26-019 Assessing Mass Mailing](#)
 - c. [KPB-7827](#) Authorization to Award Contract for ITB26-022 Seward High School Gym Floor Replacement
Attachments: [Authorization to Award Contract for ITB26-022 Seward High School Gym Floor](#)
 - d. [KPB-7828](#) Authorization to Award Contract for ITB26-031 Nikiski North Star Elementary School Septic Replacement
Attachments: [Authorization to Award Contract for ITB26-031 Nikiski North Star Elementary Sc](#)
 - e. [KPB-7829](#) Authorization to Award Contract for ITB26-032 Kenai Votec Parking Lot Upgrades
Attachments: [Authorization to Award Contract for ITB26-032 Kenai Votec Parking Lot Upgrad](#)

- f. [KPB-7830](#) Authorization to Award Contract for ITB26-034 Summer and Winter Maintenance - Central Region Unit 4
Attachments: [Authorization to Award Contract for ITB26-034 Summer and Winter Maintenance](#)
- g. [KPB-7831](#) Authorization to Award Contract for ITB26-035 RSA Summer and Winter Maintenance - Central Region Unit 10
Attachments: [Authorization to Award Contract for ITB26-035 RSA Summer and Winter Maintenance](#)
- h. [KPB-7832](#) Authorization to Award Contract for ITB26-036 RSA Summer and Winter Maintenance - Central Region Unit 5
Attachments: [Authorization to Award Contract for ITB26-036 RSA Summer and Winter Maintenance](#)
- i. [KPB-7833](#) Authorization to Award Contract for ITB26-036 RSA Summer and Winter Maintenance - Central Region Unit 5- Corrected
Attachments: [Authorization to Award Contract for ITB26-036 RSA Summer and Winter Maintenance](#)
- j. [KPB-7834](#) Authorization to Award Contract for ITB26-037 RSA Summer and Winter Maintenance - West Region Unit 5
Attachments: [Authorization to Award Contract for ITB26-037 RSA Summer and Winter Maintenance](#)
- k. [KPB-7835](#) Authorization to Award Contract for ITB 26-038 RSA Summer and Winter Maintenance - North Region Unit 1
Attachments: [Authorization to Award Contract for ITB 26-038 RSA Summer and Winter Maintenance](#)
- l. [KPB-7836](#) Authorization to Award Contract for ITB26-039 RSA Summer and Winter Maintenance - North Region Unit 5
Attachments: [Authorization to Award Contract for ITB26-039 RSA Summer and Winter Maintenance](#)
- m. [KPB-7837](#) Authorization to Award Contract for ITB26-040 RSA Summer and Winter Maintenance - West Region Unit 7
Attachments: [Authorization to Award Contract for ITB26-040 RSA Summer and Winter Maintenance](#)
3. Other
- a. [KPB-7838](#) Revenue-Expenditure Report – May 2026
Attachments: [Revenue-Expenditure Report May 2026](#)
- b. [KPB-7839](#) Budget Revisions – May 2026
Attachments: [Budget Revisions- May 2026](#)

ITEMS NOT COMPLETED FROM PRIOR AGENDA

PUBLIC HEARINGS ON ORDINANCES

(Testimony limited to 3 minutes per speaker)

Ordinances referred to Finance Committee

1. [2025-19-46](#) An Ordinance Appropriating Supplemental Funds from the General Fund for the Seward High School Gym Floor Replacement Project (Mayor)

Attachments: [Ordinance 2025-19-46](#)
[Memo](#)

2. [2025-19-47](#) An Ordinance Appropriating \$800,000 from the Land Trust Investment Fund to be Transferred to the Land Trust Fund Representing the Fiscal Year 2026 Operating Transfer Per KPB 5.20.200(A) (Mayor)

Attachments: [Ordinance 2025-19-47](#)
[Memo](#)

UNFINISHED BUSINESS

1. Notice to Reconsider

- a. [2026-23](#) An Ordinance Authorizing the Conveyance of the Nikolaevsk School Property to Alaskan Homestead Education, Inc. in Support of Community K-12 Education (Mayor)

[Clerk's Note: Assembly Member Dunne gave notice of reconsideration at the June 16, 2026 assembly meeting.]

Attachments: [Ordinance 2026-23](#)
[Memo](#)
[Advisory Board Recommendations](#)
[Map](#)
[Purchase Agreement Draft](#)
[Public Comment 061626](#)
[Dunne Amendment \(dealt with on 06/16/26\)](#)
[Amendment Memo \(dealt with on 06/16/26\)](#)

NEW BUSINESS

1. Resolutions

Resolutions referred to Finance Committee

- *a. [2026-041](#) A Resolution Authorizing the Mayor to Execute the Fiscal Year 2027 Alaska Land Mobile Radio Communication System Membership Agreements (Mayor)
- Attachments:* [Resolution 2026-041](#)
[Memo](#)
[ALMR Membership Agreements - Proposed Agreement](#)
- *b. [2026-042](#) A Resolution Accepting Funds from Alaska Department of Fish and Game Salmon Disaster Relief Funds for General Government Operations (Mayor)
- Attachments:* [Resolution 2026-042](#)
[Memo](#)
- *c. [2026-043](#) A Resolution Authorizing the Expansion of New Central Peninsula Hospital Services for the Development of a Dermatology Clinic (Mayor)
- Attachments:* [Resolution 2026-043](#)
[Memo](#)

Resolutions referred to Policies and Procedures Committee

- *d. [2026-040](#) A Resolution Accepting the Resignation of Assembly Member Scott Griebel and Declaring a Vacancy on the Assembly (Tunseth)
- Attachments:* [Resolution 2026-040](#)
[Memo](#)
[Resignation Letter](#)

2. Ordinances for Introduction

Ordinances for Introduction and referred to Finance Committee

- *a. [2026-19-01](#) An Ordinance Appropriating Supplemental Funds from the Land Trust Investment Fund for the Brown's Coho Acres and Caribou Crossing Subdivision Projects. (Mayor) (Hearing on 08/04/26)
- Attachments:* [Ordinance 2026-19-01](#)
[Memo](#)

- *b.** [2026-19-02](#) An Ordinance Appropriating Funds from the General Fund for Utilities, Maintenance, and Insurance Costs of the Nikolaevsk, Seward, Sterling, and Tustumena Surplus School Facilities for Fiscal Year 2027 (Mayor) (Hearing on 08/04/26)

Attachments: [Ordinance 2026-19-02](#)
[Memo](#)

Ordinances for Introduction and referred to the Policies and Procedures Committee

- *c.** [2026-25](#) An Ordinance Amending Borough Code, KPB Chapter 10.04, Regarding Solid Waste Disposal Fees and Providing for Collection of Interest and Penalties (Mayor) (Hearing on 08/04/26)

Attachments: [Ordinance 2026-25](#)
[Memo](#)
[Reference Copy R93-23](#)
[Reference Copy O2011-32 Substitute](#)

3. Other

Other items referred to Lands Committee

- *a.** [KPB-7817](#) Approving a Right-Of-Way Vacation; KPB File 2026-046V:
Submitted By: Seabright Survey & Design / Porter
Request: Vacates the eastern most approximately 25,662 sq ft portion of Apricity Avenue & associated utilities situated between Lot 2-I, Buena Vista No. 2 Subdivision, Plat HM 94-34 and Lot 4A3, Buttermilk Meadows Three, Plat HM 91-64, Fritz Creek Area (Referred to Lands Committee)

[Clerk's Note: At its regular meeting of June 8, 2026, the Planning Commission unanimously approved the referenced petition to vacate.]

Attachments: [Planning Commission Memo & Agenda Item](#)
[Submittal Petition](#)

- *b. [KPB-7818](#) Approving a Right-Of-Way Vacation; KPB File 2026-038V:
Submitted By: Seabright Survey & Design / Hopkins, Hedgecoth
Request: Vacates a 16,857 sq ft portion of the 60' wide Mountain Brook Road ROW & associated utility easements abutting Lots 43 -45, Lot 47, Mountain Brook Heights, Plat SL 92-004 and Deed Parcel (BK 23 PG 985) Seldovia Area (Referred to Lands Committee)

[Clerk's Note: At its regular meeting of June 8, 2026, the Planning Commission unanimously approved the referenced petition to vacate.]

Attachments: [Mountain Planning Commission Memo & Agenda Item](#)
[Mountain Submittal Petition](#)

Other items referred to Policies and Procedures Committee

- *c. [KPB-7819](#) Confirming Appointments to the Planning Commission (Mayor)
Jeffrey Epperheimer, Nikiski District, Term Expires 07/31/2029
Pamela Gillham, Kalifornsky/Kasilof District, Term Expires 07/31/2029

Attachments: [Planning Commission Appointments](#)
[Appointment to Nikiski Planning Commission Memo](#)
[Appointment to Kalifornsky Kasilof Planning Commission Memo](#)

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

ASSEMBLY COMMENTS

PENDING LEGISLATION

(This item lists legislation which will be addressed at a later date as noted.)

INFORMATIONAL MATERIALS AND REPORTS

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. August 4, 2026 6:00 PM
Regular Assembly Meeting
Kenai Peninsula College, Kachemak Bay Campus
533 E. Pioneer Avenue, Homer
Remote participation available through Zoom
Meeting ID: 897 1694 8642 Passcode: 075938

ADJOURNMENT

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), and KIBH FM 91.7 (East Peninsula).

The meeting will be held in the Betty J. Glick Assembly Chambers, Borough Administration Building, Soldotna, Alaska. The meeting will also be held via Zoom, or other audio or video conferencing means whenever technically feasible. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 897 1694 8642 Passcode: 0745938. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at www.kpb.us

For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at <https://kpb.legistar.com/Calendar.aspx> for copies of the agenda, meeting minutes, ordinances and resolutions.