

Kenai Peninsula Borough
Purchasing & Contracting

MEMORANDUM

TO: Peter A. Micciche, Borough Mayor

THRU: John Hedges, Purchasing & Contracting Director *JH*

FROM: Tim Scher, Project Manager *TS*

DATE: October 23, 2025

RE: Authorization to Award a Contract to MCG Explore Design for the Soldotna Schools Renovation of the existing Soldotna Preparatory Facility

On September 23, 2024, the Kenai Peninsula Borough Purchasing & Contracting Department formally solicited proposals for RFP25-008 Soldotna Elementary and Soldotna Prep Education Specifications. MCG Explore Design (MCG) was selected as the most qualified responsive proposer, scoring 332 points out of a total of 400 available. Through Resolution 2024-053, the Assembly authorized award of the contract to MCG and the Mayor to execute all documents and make all agreements deemed necessary to complete the project in accordance with Resolution 2024-053 and the contract documents.

Included in the RFP was the potential for the award of the complete design and construction administration contract based on an approved Educational Specification, accepted proposal, and a negotiated cost from MCG Explore Design, Inc.

MCG Explore Design’s proposal includes phased design services for the total renovation of the existing 86,000 square foot Soldotna Preparatory Facility, including construction administration, through the life of the project. The design will be consistent with the educational specification, feasibility study, and other information developed in the delivery of the scope of services included in the previous contract and as approved by the Kenai Peninsula Borough Board of Education and the Kenai Peninsula Borough Assembly.

The negotiated cost for MCG Explore Design, to provide these services is \$3,127,491.00 Your approval for this award is hereby requested.

Funding of this contract will be charged to account number 401-78050-23S01-49311.

Alycine

Peter A. Micciche, Borough Mayor

10/27/2025

Date

NOTES: NA

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	401-78050-23S01-49311
Amount	\$3,127,491.00
By: <i>CJ</i>	<i>SD for B.H.</i> 10/24/2025