C. CONSENT AGENDA

- *1. Time Extension Request
 - a. Princess Lakes Estates Phase 6; KPB File 2018-042

TIME EXTENSION REQUEST Princess Lake Estates Phase 6

KPB File No.	2018-042	
Applicant / Owner:	Kenai Gravel Products LLC	
Surveyor:	John Segesser	
General Location:	Salamatof	

STAFF REPORT

PC Meeting: Administrative Approval

2018

On October 1, 2018, a complete application was received for the preliminary design of Princess Lake Estates. The Plat Committee granted conditional approval on October 22, 2018.

2020

Princess Lake Estates Phase 7, KPB File 2020-004 (Tracts C1 and C2), were recorded on July 20, 2022.

On September 11, 2020 the Planning Department received the first extension request. Reason for request states that the owner wants to record next year. Staff informed the surveyor that due to the finalization of the first phase of this design, a time extension was not required as the approval was extended to July 20, 2022.

2022

On May 4, 2022, a Planning Department staff member emailed the surveyor informing that the file was set to expire within two months. On May 5, 2022, the Planning Department received a signed time extension request with the reason stated as, "Owner passed away. Heirs may want to complete this phase."

Staff requires new LLC documents to establish who can sign on behalf of the LLC and it would be recommended we get a copy of the death certificate as well.

2023

The surveyor submitted finals for review on May 10, 2023, and again on August 4, 2023. Staff sent a final review email on September 8, 2023.

2024

Platting staff contacted the surveyor on June 7, 2024 informing of the file expiring within two months. The surveyor submitted a time extension request on June 12, 2024, stating that the Engineer needs to sign the plat.

This time extension request is the second time extension request associated with this subdivision plat. Per KPB 20.25.110, only two 2-year time extension requests may be granted. This time extension request will extend the subdivision approval to July 20, 2026. If the plat is not recorded before July 20, 2026, then the approval will expire and a new plat submittal will be required to complete the subdivision.

There have been no changes in the area that would affect this plat.

STAFF RECOMMENDATIONS: Extend preliminary plat approval for two years to July 20, 2026, subject to the following:

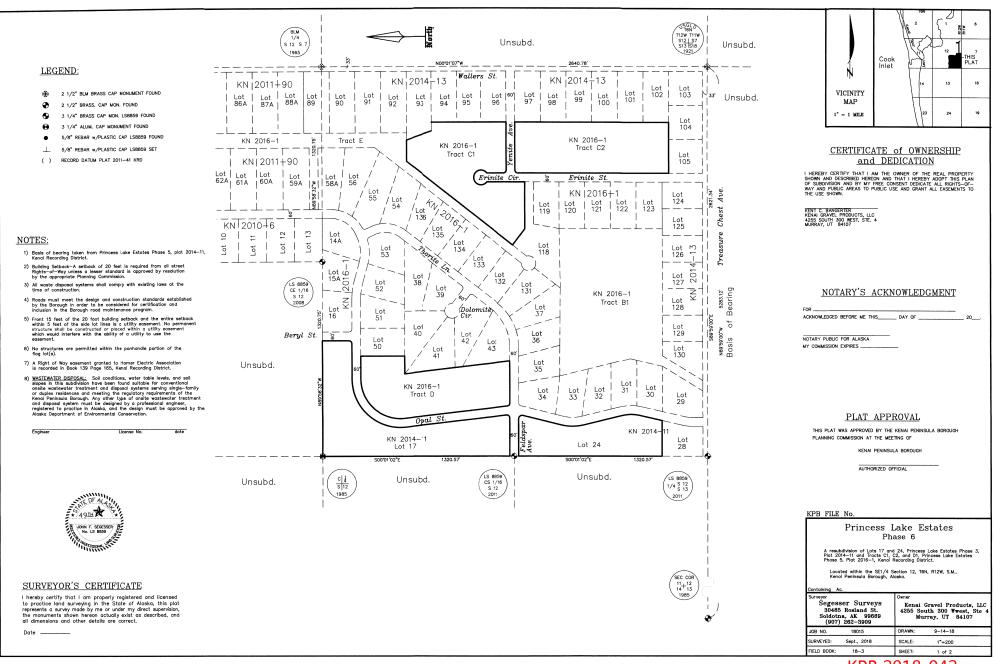
- 1. Copy of plat with current utility reviews being submitted with the final plat
- 2. Plat must comply with current Kenai Peninsula Borough Code.

NOTE: Per KPB 20.25.110(A), upon application by the subdivider prior to the two-year deadline for final plat submittal, a time extension for two years beyond the initial two-year period for submittal of the final plat may be granted by the planning director. A second and final two-year extension may be granted by the planning director when requested by the subdivider prior to expiration of the previous approval, allowing for a total approval time of six years. Expiration of time extensions will require the submission of, and action on, a new preliminary plat.

Per KPB 20.250.110(B) Preliminary plats that will be finalized in phases must comply with current code at the time each phase is finalized. All dedications for streets that are required pursuant to KPB 20.30.030, must be provided in the first phase. The approval of a final plat for a portion of the phased preliminary shall extend the preliminary approval for two years for the remaining land within the phased subdivision, except that the commission may require a new preliminary plat if the abutting road system changes. Phases must be filed in sequential order.

END OF STAFF REPORT	
APPROVED	
	7-1-2024
Robert Ruffner, Planning Director	Date





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KPB PLANNING DEPT.

Kenai Peninsula Borough Planning Department 144 North Binkley Street

Soldotna, Alaska 99669 Phone: (907) 714-2200 Fax: (907) 714-2378

TIME EXTENSION REQUEST FORM

X	Name of Subdivision: PRINCESS LAKE ESTATE PH 6	
7	Location of Subdivision: NORTH KENA!	
4	KPB Number: <u>2018-042</u>	
K	Date of Planning Commission Approval(s)	
	<u>10-22-18</u>	
Reason for time extension request.		
	ENGINEER NEEDS TO SIGN PLAT	
Date:	6-12-24	
	107	
Signa	ature of Surveyor/Property Owner:	

Source: Resolution 89-27

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