

Kenai Peninsula Borough

144 North Binkley Street

Soldotna, AK 99669



Meeting Agenda

Tuesday, August 11, 2020

2:00 PM

Special Assembly Meeting

**The meeting will be held through Zoom - Meeting ID: 128 871 931, from
the Betty J. Glick Assembly Chambers**

Assembly

Kelly Cooper, President

Hal Smalley, Vice President

Norm Blakeley

Jesse Bjorkman

Kenn Carpenter

Tyson Cox

Willy Dunne

Brent Hibbert

Brent Johnson



Assembly Agenda

August 11, 2020 - 2:00 PM

Special Meeting

The meeting will be held through
Zoom Meeting ID: 128 871 931
From the Betty J. Glick Assembly Chambers

Kelly Cooper
Assembly President
Seat 8 – Homer
Term Expires 2020

Harold "Hal" Smalley
Assembly Vice
President
Seat 2 - Kenai
Term Expires 2020

Jesse Bjorkman
Assembly Member
Seat 3 - Nikiski
Term Expires 2022

Norm Blakeley
Assembly Member
Seat 5-Sterling/Funny
River
Term Expires 2020

Kenn Carpenter
Assembly Member
Seat 6 – East Peninsula
Term Expires 2021

Tyson Cox
Assembly Member
Seat 4 - Soldotna
Term Expires 2022

Willy Dunne
Assembly Member
Seat 9 - South
Peninsula
Term Expires 2021

Brent Johnson
Assembly Member
Seat 7 – Central
Term Expires 2022

Brent Hibbert
Assembly Member
Seat 1 – Kalifornsky
Term Expires 2021

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF THE AGENDA

NEW BUSINESS

1. Resolutions
 - a. Resolution 2020-056: Amending the Payment Thresholds and Spending Plan Approved in Resolution 2020-047 for CARES Act Coronavirus Relief Funds Received from the State of Alaska (Mayor) 1

PUBLIC COMMENTS (3 minutes per speaker)

ADJOURNMENT

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201AO(KSKA)-FM 88.1 (East Peninsula).

The meeting will be held through Zoom, the Meeting ID: 128 871 931. To join the meeting from a computer, visit <https://zoom.us/j/128871931>. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 128 871 931. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at kpb.us: "Meeting and Public Notices" "Current Assembly Agenda".

Copies of the agenda and ordinances to be considered can be viewed on the website referenced above or at the Public Bulletin Board located on the window right of the double doors in the back of the Borough Administration Building. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at www.kpb.us for copies of the agenda, meeting summaries, ordinances and resolutions.

Introduced by:

Mayor

Date:

08/11/20

Action:

Vote:

**KENAI PENINSULA BOROUGH
RESOLUTION 2020-056**

**A RESOLUTION AMENDING THE PAYMENT THRESHOLDS AND SPENDING
PLAN APPROVED IN RESOLUTION 2020-047 FOR CARES ACT CORONAVIRUS
RELIEF FUNDS RECEIVED FROM THE STATE OF ALASKA**

WHEREAS, the Alaska State Legislature has provided funding to the Kenai Peninsula Borough through the Coronavirus Relief Fund (CRF), a pass-through program authorized by federal Coronavirus Aid, Relief, and Economic Security Act (CARES Act); and

WHEREAS, Resolution 2020-047 approved the Coronavirus Relief Fund Spending Plan (“spending plan”) for the funding to the borough in the total amount of \$37,458,449.47; and

WHEREAS, the administration proposes to distribute \$8,134,023 among the six municipalities within the borough by way of sub-recipient grant awards as authorized by the State of Alaska and potentially cooperative agreements as authorized by Alaska State Statute AS 29.35.010(13) to address impacts created by the coronavirus pandemic; and

WHEREAS, the CRF funds distributed to the cities may only be used to cover costs that (1) are necessary expenditures incurred due to the public health emergency with respect to the coronavirus disease 2019, (2) were not accounted for in the budget most recently approved as of March 27, 2020 by the borough, and (3) were incurred during the performance period of March 1, 2020 through November 30, 2020; and

WHEREAS, the amended spending plan also reflects budget revisions necessary to achieve individual project outcomes; and

WHEREAS, KPB Ordinance 19-19-39 approved the eligible costs for reimbursement effective March 01, 2020 through December 30, 2020;

WHEREAS, it is in the borough’s best interest to approve the amended spending plan for the purpose of addressing the impacts of the coronavirus pandemic;

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:

SECTION 1. That the assembly hereby approves the Coronavirus Relief Fund Spending Plan – Amended August 11, 2020, a copy of which is attached hereto and incorporated herein by reference.

SECTION 2. That this resolution shall take effect retroactively on June 16, 2020.

ADOPTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS 11TH DAY OF AUGUST, 2020.

Kelly Cooper, Assembly President

ATTEST:

Johni Blankenship, MMC, Borough Clerk

Yes:

No:

Absent:

| Segments | Account Number | Revised Budget | LTD Actuals | Total Encumbered | Total Committed | Amount Remaining | Increase (decrease) | Proposed revised budget | New remaining funds |
|----------------|--|----------------------|---------------------|-------------------|---------------------|----------------------|---------------------|-------------------------|----------------------|
| CAR01 | GRANTS TO SMALL BUSINESS/NONPROFIT/SR CENTERS | 15,000,000.47 | 10,686.66 | 2,325.90 | 13,012.56 | 14,986,987.91 | (8,134,023.00) | 6,865,977.47 | 6,852,964.91 |
| CAR02 | WAIVERS FOR SALES TAX PENALTIES Changed to SINGLE AUDIT FEES | 25,000.00 | 0.00 | 0.00 | 0.00 | 25,000.00 | | 25,000.00 | 25,000.00 |
| CAR03 | REIMB HOSPITAL COSTS | 800,000.00 | 0.00 | 400,000.00 | 400,000.00 | 400,000.00 | | 800,000.00 | 400,000.00 |
| CAR04 | VOLUNTEER FIRE & EMS | 70,000.00 | 0.00 | 0.00 | 0.00 | 70,000.00 | 130,000.00 | 200,000.00 | 200,000.00 |
| CAR05 | FIRE & EMS SA PERSONNEL COSTS | 2,800,000.00 | 1,736,609.87 | 0.00 | 1,736,609.87 | 1,063,390.13 | 236,609.87 | 3,036,609.87 | 1,300,000.00 |
| CAR06 | KPB EMERG RESPONSE-PPE-PERSONNEL | 500,000.00 | 553,167.03 | 12,093.57 | 565,260.60 | (65,260.60) | 531,695.07 | 1,031,695.07 | 466,434.47 |
| CAR07 | ABSENTEE VOTE BY MAIL | 600,000.00 | 0.00 | 0.00 | 0.00 | 600,000.00 | | 600,000.00 | 600,000.00 |
| CAR08 | TECH-REMOTE MEETING INTEGRATION | 80,000.00 | 1,378.54 | 0.00 | 1,378.54 | 78,621.46 | | 80,000.00 | 78,621.46 |
| CAR09 | TECH-COMMUNICATIONS TOWER SITE DVLPMNT | 2,000,000.00 | 0.00 | 0.00 | 0.00 | 2,000,000.00 | | 2,000,000.00 | 2,000,000.00 |
| CAR10 | TECH-RETROFIT ASSEMBLY CHAMBERS | 200,000.00 | 0.00 | 0.00 | 0.00 | 200,000.00 | | 200,000.00 | 200,000.00 |
| CAR11 | KPBSD RESPONSE & PREPAREDNESS | 1,700,000.00 | 1,563.22 | 5,250.00 | 6,813.22 | 1,693,186.78 | (1,300,000.00) | 400,000.00 | 393,186.78 |
| CAR12 | HOSPITAL TESTING EQUIPMENT | 650,000.00 | 0.00 | 0.00 | 0.00 | 650,000.00 | | 650,000.00 | 650,000.00 |
| CAR13 | RETROFIT KPB FACILITIES | 500,000.00 | 9,223.39 | 664.84 | 9,888.23 | 490,111.77 | 1,831,695.06 | 2,331,695.06 | 2,321,806.83 |
| CAR14 | TECH-IMT REMOTE WORK-PC UPGRADES | 67,000.00 | 0.00 | 39,329.76 | 39,329.76 | 27,670.24 | | 67,000.00 | 27,670.24 |
| CAR15 | TECH-REMOTE WORK KITS FOR TELEWORK | 116,000.00 | 15,015.91 | 5,234.64 | 20,250.55 | 95,749.45 | | 116,000.00 | 95,749.45 |
| CAR16 | GIS UPDATE FOR REMOTE ASSESSMENT | 600,000.00 | 0.00 | 0.00 | 0.00 | 600,000.00 | | 600,000.00 | 600,000.00 |
| CAR17 | TECH-911 BACKUP DISPATCH ANSWERING CENTER | 802,000.00 | 0.00 | 0.00 | 0.00 | 802,000.00 | 200,000.00 | 1,002,000.00 | 1,002,000.00 |
| CAR18 | TECH-COMMUNICATIONS ENGINEERING ANALYSIS | 100,000.00 | 0.00 | 0.00 | 0.00 | 100,000.00 | | 100,000.00 | 100,000.00 |
| CAR19 | GRANTS TO SMALL BUSINESS-2ND DISTRIBUTION | 3,648,449.00 | 0.00 | 0.00 | 0.00 | 3,648,449.00 | (1,630,000.00) | 2,018,449.00 | 2,018,449.00 |
| CAR20 | SOLID WASTE DEBRIS/SLASH DISPOSAL | 200,000.00 | 0.00 | 0.00 | 0.00 | 200,000.00 | | 200,000.00 | 200,000.00 |
| CAR21 | FY21 KPB RESPONSE-PPE-PERSNL & RECOUP LOST REVENUE | 7,000,000.00 | 0.00 | 0.00 | 0.00 | 7,000,000.00 | | 7,000,000.00 | 7,000,000.00 |
| CAR22 | CITY ALLOCATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 8,134,023.00 | 8,134,023.00 | 8,134,023.00 |
| Totals: | | 37,458,449.47 | 2,327,644.62 | 464,898.71 | 2,792,543.33 | 34,665,906.14 | 0.00 | 37,458,449.47 | 34,665,906.14 |
| | | | | | | | 37,458,449.47 | TRUE | TRUE |

| Count borough wide | Count outside the cities | Estimated Gross Revenues | Sales tax collected | Kenai Grant (Reference) <i>up to</i> | Borough grants | | Borough High Range | |
|--------------------------|--------------------------------|--------------------------|---------------------|--|----------------|--------------|--------------------|---------------|
| | | | | | <i>bottom</i> | <i>Up to</i> | <i>bottom</i> | <i>Up to</i> |
| 2,247 | 881 | - | - | - | - | - | - | - |
| 1,241 | 500 | 20,000.00 | 600.00 | - | - | 1,750.00 | 875,000.00 | 875,000.00 |
| 833 | 300 | 50,000.00 | 1,500.00 | - | - | 3,500.00 | 1,050,000.00 | 1,050,000.00 |
| 835 | 225 | 100,000.00 | 3,000.00 | 2,500.00 | 1,750.00 | 8,750.00 | 1,968,750.00 | 1,968,750.00 |
| 471 | 200 | 250,000.00 | 7,500.00 | 5,000.00 | 3,500.00 | 17,500.00 | 3,500,000.00 | 3,500,000.00 |
| 826 | 200 | 500,000.00 | 15,000.00 | 7,500.00 | 8,750.00 | 35,000.00 | 7,000,000.00 | 7,000,000.00 |
| 6,453 | 2,306 | 1,000,000.00 | 30,000.00 | 10,000.00 | 17,500.00 | 35,000.00 | 6,562,500.00 | 14,393,750.00 |
| | 4,147 | inside cities | | | | | | |

MEMORANDUM

TO: Kelly Cooper, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Charlie Pierce, Mayor *JCB*

FROM: Brenda Ahlberg, Community & Fiscal Projects Manager *Ba*
Brandi Harbaugh, Finance Director *BH*
Colette Thompson, Borough Attorney *CT*

DATE: August 7, 2020

RE: Resolution 2020-056, Amending the Spending Plan Approved in Resolution 2020-047 for Cares Act Coronavirus Relief Funds Received from the State of Alaska (Mayor)

This resolution would amend the borough's Coronavirus Relief Fund (CRF) Spending Plan approved in R2020-047. The amended plan recommends the distribution of CRF allocations to the municipalities within the borough of Homer, Kachemak City, Kenai, Seldovia, Seward, and Soldotna as sub-recipients of the CRF funds distributed by the State of Alaska.

The plan also addresses budget revisions necessary to achieve individual project outcomes.

These revisions include:

- 1) creates sub-recipient distributions to the Cities;
- 2) reimburses single audit fees;
- 3) adds additional funds for emergency service personnel expenditures significantly dedicated to the Covid-19 event while they are still seeing fiscal impacts from the procedural and protective measure requirements;
- 4) reallocates funds to support KPB emergency response, personal protective equipment, and personnel due to continued costs generated by response and continued need for coordination;
- 5) provides for air purification system installations in borough and school facilities;
- 6) increases funds to the 911 backup dispatch answering center redundancy project budget; and
- 7) amends the grant amounts authorized for small businesses and nonprofits to equal the maximum allowable award for each eligibility range instead

Page -2-

August 7, 2020

RE: Resolution 2020-056

of using a percentage of gross sales. Eliminating the percentage formula simplifies the process, provides needed funds to the businesses and nonprofits, and protects their privacy rights to sales information that could easily be determined by the public if the award amount is based on a percentage of gross sales.

Your consideration is appreciated.

Attachments: Coronavirus Relief Fund Spending Plan Proposed for Amendment August 11, 2020

Kenai Peninsula Borough Assembly Committees 2019 – 2020

ASSEMBLY COMMITTEES

- **Finance Committee**
Brent Hibbert, Chair
Tyson Cox, Vice Chair
Brent Johnson
- **Lands Committee**
Brent Johnson, Chair
Kenn Carpenter, Vice Chair
Norm Blakeley
- **Policies & Procedures Committee**
Willy Dunne, Chair
Hal Smalley, Vice Chair
Kenn Carpenter
- **Legislative Committee**
Hal Smalley, Chair
Jesse Bjorkman, Vice Chair
Willy Dunne
- **President Pro Tem**
Brent Hibbert
- **OTHER BOROUGH COMMITTEES**
- **School Board**
Tyson Cox
Brent Johnson, Alternate

SERVICE AREA BOARD LIAISONS

- **Anchor Point Fire & EMS** – Willy Dunne
- **Bear Creek Fire** – Kenn Carpenter
- **CES/CPEMS** – Norm Blakeley
- **Kachemak Emergency Service Area** – Willy Dunne
- **KPB Roads** – Kelly Cooper
- **Nikiski Seniors** – Jesse Bjorkman
- **Nikiski Fire** – Jesse Bjorkman
- **North Peninsula Recreation** – Jesse Bjorkman
- **Seldovia Recreational** – Willy Dunne
- **Seward/Bear Creek Flood** – Kenn Carpenter
- **South Kenai Peninsula Hospital** - Kelly Cooper, Willy Dunne
- **NON-BOROUGH COMMITTEES**
- **Cook Inlet Aquaculture**
Dale Bagley
- **Cook Inlet R.C.A.C.**
Grace Merkes, term expires April 2020
- **Kenai Peninsula Economic Development District**
Hal Smalley, term expires with office
- **Kenai Peninsula College Council**
VACANT, term expires with office
- **Kenai River Special Management Area Advisory Board**
Brent Hibbert, term expires with office
- **Prince William Sound R.C.A.C.**
Mako Haggerty, term expires May 2019
- **Kachemak Bay Research Reserve Community Council**
Willy Dunne, term expires with office