

Kenai Peninsula Borough
Purchasing & Contracting Department

MEMORANDUM

TO: Charlie Pierce, Borough Mayor *CP*
THRU: Ben Hanson, Information Technology Director *BH*
FROM: John Hedges, Purchasing & Contracting Director *JH*
DATE: December 16, 2019
RE: External Mail Gateway Sole Source Waiver

The Kenai Peninsula Borough utilizes an external email/spam gateway provided by Google. This service was established approximately 15 years ago when GCI was our internet service provider. The service transitioned to ACS some 12 years ago when we moved our internet service to ACS.

On approximately 12/15/19 (this Sunday), Google terminated the service that provided our external mail delivery. In order to maintain business email continuity, KPB will need to establish a contract with Excel Micro directly. This will allow re-activation of our Google Suite service, and will re-establish external email communication. Executing as a sole source with Excel Micro will provide quickest re-activation of services with the least probability of email and configuration loss.

Excel Micro contract is for \$22,608 for a 1 year contract, billed monthly.

Approved: *John P. Brunton* For *12-16-2019*
Charlie Pierce, Mayor Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	<u>100.11231.00000.43019</u>
Amount	<u>\$22,608.00</u>
By: <u><i>BB</i></u>	Date: <u><i>12/16/19</i></u>