


# Kenai Peninsula Borough


Finance Department


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## MEMORANDUM

**TO:** Brent Johnson, Assembly President  
Members of the Kenai Peninsula Borough Assembly

**THRU:** Peter A. Micciche, Borough Mayor 

**THRU:** Brandi Harbaugh, Finance Director 

**FROM:** Sara Dennis, Controller 

**DATE:** October 9, 2024

**RE:** Budget Revisions – September 2024

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Attached is a budget revision listing for September 2024. The attached list contains budget revisions between major expenditure categories (i.e., maintenance & operations and capital outlay). Other minor transfers were processed between object codes within major expenditure categories.

**SEPTEMBER 2024****INCREASE      DECREASE****KACHEMAK EMERGENCY SERVICE AREA**

Funds for purchase of a plow used by the ATV at Station 1.

212-51810-00000-43780 (Building/Grounds Maintenance)		\$936.85
212-51810-00000-48740 (Minor Machines & Equipment)	\$936.85	

**MAINTENANCE**

Move funds for needed windsheild replacements.

241-41010-00000-42310 (Repair/Maintenance Supplies)		\$8,262.86
241-41010-00000-43750 (Vehicle Maintenance)	\$8,262.86	

**NIKISKI FIRE SERVICE AREA**

Purchase of a fire safety hose for public demonstrations.

206-51110-00000-42210 (Operating Supplies)		\$8,500.00
206-51110-00000-48519 (Training Equipment)	\$8,500.00	

**PURCHASING DEPARTMENT**

Purchase of a server for Poppy Lane. This is Purchasing's portion.

100-11227-00000-43310 (Advertising)		\$1,629.82
100-11227-00000-48120 (Office Machines)	\$1,629.82	

**RISK MANAGEMENT**

Funds needed for purchase of additional shelving and storage for safety supplies.

700-11234-00000-43210 (Transport/Subsistence)		\$875.00
700-11234-00000-42410 (Small Tools And Minor Equipment)	\$875.00	

Funds needed for purchase of traction devices for area schools.

700-11234-00000-43210 (Transport/Subsistence)		\$2,120.00
700-11234-00000-42210 (Operating Supplies)	\$2,120.00	

Funds needed to cover the cost of the Cyber Liability policies newly added to FY25 insurance coverage

700-11237-00000-43511 (Fire And Extended Coverage)		\$42,322.00
700-11238-00000-43529 (Other Misc Coverage)	\$21,633.00	
700-11238-00000-43515 (Cgl Excess Liability)	\$20,689.00	

**SEPTEMBER 2024 CONTINUED**

**INCREASE      DECREASE**

**SEWARD BEAR CREEK FLOOD SERVICE AREA**

Funds for board approved drone purchase, for the Program Manager to be able to see areas that are dangerous or hard to reach.

259-21212-00000-43011 (Contractual Services)		\$1,500.00
259-21212-00000-48740 (Minor Machinery And Equipment)	\$1,500.00	

**SOLID WASTE - ADMINISTRATION**

Funds needed for Solid Waste portion of new server for Poppy.

290-32010-00000-43210 (Transport/Subsistence)		\$3,194.35
290-32010-00000-48120 (Office Machines)	\$1,629.82	
290-32010-00000-48710 (Minor Office Equipment)	\$1,564.53	

Funds needed for Solid Waste portion of new server for Poppy.

290-32010-00000-48710 (Minor Office Equipment)		\$16.12
290-32010-00000-43210 (Transport/Subsistence)	\$16.12	

**SOLID WASTE - AREA WIDE**

Funds needed for a rural refrigerant recovery unit.

290-32570-00000-43765 (Policing Sites)		\$1,150.00
290-32570-00000-48740 (Minor Machines & Equipment)	\$1,150.00	

**SOLID WASTE - HOMER TRANSFER SITE**

Funds for gas alert microclip confined space kit.

290-32310-00000-43310 (Advertising)		\$812.04
290-32310-00000-48740 (Minor Machines & Equipment)	\$812.04	