



**KENAI PENINSULA BOROUGH**  
144 North Binkley Street • Soldotna, Alaska 99669-7520  
Toll-free within the Borough: 1-800-478-4441, Ext. 2260  
www.borough.kenai.ak.us

**MIKE NAVARRE**  
BOROUGH MAYOR

## MEMORANDUM

**TO:** Mike Navarre, Mayor

**THRU:** Craig Chapman, Finance Director *C Chapman*  
Mark Fowler, Purchasing & Contracting Director *M Fowler*

**FROM:** Kevin Lyon, Capital Projects Director *KL*  
David May, Project Manager *DM*

**DATE:** December 31, 2014

**SUBJECT:** Authorization to Award Contract for Chapman Elementary School Window-Wall and Siding Replacement Professional Design Services

The Purchasing and Contracting Office formally solicited and received proposals for Chapman Elementary School Window-Wall and Siding Replacement Professional Design Services. Proposal packets were released on November 10, 2014 and the Request for Proposal was advertised in the Anchorage Daily News and the Peninsula Clarion on November 10, 2014.

The scope of work shall consist of providing professional design services for the replacement of windows and siding at the Chapman Elementary School located in Anchor Point, Alaska.

On the due date of December 10, 2014, five (5) proposals were received and ranked by a review committee as follows:

<u>FIRM</u>	<u>TOTAL SCORE</u>
K+A designstudios	247
Klauder & Company	238
Architects Alaska	238
Wolf Architecture	226
Jensen Yorba Lott	213

The highest ranking proposal, which includes a cost factor, was submitted by K+A designstudios with a lump sum cost proposal for Phase I Services of \$39,688.00. The proposal review committee recommends award of a contract to K+A designstudios. Your approval for this award is hereby requested.

Funding for this project is in account number 400.71010.07714.49311.

Mike Navarre  
Mike Navarre, Mayor

1/14/15  
Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	<u>400.71010.07714.49311</u>
Amount	<u>\$39,688.00</u>
By: <u>pr</u>	Date: <u>12/31/14</u>