

Kenai Peninsula Borough  
Kenai Peninsula Borough School District  
Office of Risk Management

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**MEMORANDUM**

**TO:** Brent Hibbert, Assembly President  
Members, Kenai Peninsula Borough Assembly

**THRU:** Charlie Pierce, Mayor *CP*

**FROM:** Brandi Harbaugh, Finance Director *BH*  
Sovala Kisenia, Claims Manager *SK*

**DATE:** May 20, 2021

**RE:** Ordinance 2020-19-34, Appropriating Insurance Proceeds to Fund  
~~the Repair of Central Emergency Service Area's Medic #935 (Mayor)~~

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On February 18, 2021, Central Emergency Service Area's ("CES") Medic #935 was involved in a two-vehicle collision while responding to an emergency. The Borough opened a claim for the damaged ambulance with the liable party's insurance carrier.

The Borough received an initial insurance payment of \$20,531.17 for the damages to the ambulance and related shipping costs. Because the final cost of repair and shipping may be more once the repair is completed and the vehicle can be fully assessed, Risk is requesting that insurance proceeds from the liable party's insurer of up to \$30,000 be appropriated to CES's Capital Project Fund for repair of Medic #935.

Your consideration of this ordinance is appreciated.

<b>FINANCE DEPARTMENT ACCOUNT / FUNDS VERIFIED</b>	
Acct. No: <u>443.00000.J025C.37315</u>	
Amount: <u>\$20,531.17 (up to \$30,000.00)</u>	
By: <u><i>PP</i></u>	Date: <u>5/17/2021</u>