



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Assembly

Brent Hibbert, President
Brent Johnson, Vice President
Jesse Bjorkman
Kenn Carpenter
Lane Chesley
Tyson Cox
Richard Derkevorkian
Willy Dunne
Bill Elam

Tuesday, September 7, 2021

6:00 PM

Betty J. Glick Assembly Chambers

Zoom ID: 938 6524 5999 Passcode: 886199

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CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

Any invocation that may be offered at the beginning of the assembly meeting shall be a voluntary offering of a private person, to and for the benefit of the assembly. No member of the community is required to attend or participate in the invocation.

[Clerk's Note: The invocation was given by Willy Dunne.]

ROLL CALL

COMMITTEE REPORTS

APPROVAL OF AGENDA AND CONSENT AGENDA

(All items listed with an asterisk () are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

ACTION ITEMS CURRENTLY ON CONSENT AGENDA:

KPB 3484 – August 17, 2021 Regular Assembly Meeting Minutes
Resolution 2021-065 – Accepting 1,548.02 for Emergency Mgmt
Resolution 2021-066 – Alaska Court System Agreement
Resolution 2021-069 – Accepting \$160,000 for Emergency Mgmt
Resolution 2021-070 – Amending COVID Spending Plan
Resolution 2021-071 – 911 Com Center City of Soldotna Agreement
Resolution 2021-067 – Declaring Borough an Inclusive Community
Resolution 2021-068 – Acknowledging National Recovery Month
Ordinance 2021-19-11 – Appropriating funds for 911 Com Center
Ordinance 2021-34 – Late File Senior Citizen Exemption
Ordinance 2021-35 – Smoking Prohibition
KPB 3462 – Naptown Brewing New Brewery License
KPB 3466 – Kachemak Bay APC Appointments
KPB 3467 – Anchor Point APC Appointment

ACTION ITEMS ELIGIBLE TO BE ADDED TO THE CONSENT AGENDA:

Ordinance 2021-19-10 – Accepting \$18,000 from State of Alaska for Emergency Mgmt
Ordinance 2021-33 – Late File Farm Use Deferment Application

APPROVAL OF MINUTES

[KPB-3484](#) August 17, 2021 Regular Assembly Meeting Minutes

Attachments: [August 17, 2021 Regular Assembly Meeting Minutes](#)

COMMENDING RESOLUTIONS AND PROCLAMATIONS**PRESENTATIONS WITH PRIOR NOTICE**

(20 minutes total)

1. [KPB-3486](#) Alaska Christian College Update, Keith Hamilton (10 Minutes)

[Clerk's Note: Keith Hamilton gave a presentation to the assembly.]

Attachments: [Presentation](#)

2. [KPB-3487](#) Kenai Peninsula Economic Development District Quarterly Report, Tim Dillon, Executive Director (10 Minutes)

[Clerk's Note: Tim Dillon gave a presentation to the assembly.]

Attachments: [Presentation](#)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

(3 minutes per speaker; 20 minutes aggregate)

ITEMS NOT COMPLETED FROM PRIOR AGENDA**PUBLIC HEARINGS ON ORDINANCES**

(Testimony limited to 3 minutes per speaker)

Ordinances referred to Finance Committee

[2021-19-10](#) An Ordinance Accepting and Appropriating an Additional \$18,000 from the State of Alaska Department of Military and Veterans Affairs, Division of Homeland Security and Emergency Management for Incident Management Training (Mayor)

Attachments: [Ordinance 2021-19-10](#)
[Memo](#)
[Grant Award Amendment Letter](#)

[2021-33](#) An Ordinance Authorizing the Assessor to Accept One Late Filed Farm Use Deferment Application for 2021 and Providing an Exception to KPB 5.12.040(B) (Mayor)

Attachments: [Ordinance 2021-33](#)
[Memo](#)
[Applicaiton](#)

UNFINISHED BUSINESS

1. Postponed Items

Unfinished Business referred to Lands Committee

[2021-28](#) An Ordinance Authorizing a Lease to Robert Gibson, dba Alaska Land and Cattle Company of Approximately 280 Acres of Borough Land in the Basargin Road Area for Agricultural Use (Mayor)

Attachments: [Ordinance 2021-28](#)
[Memo](#)
[Advisory Board Recommendations 080321](#)
[Department Memo and Applicant Amendment 090721](#)
[Department Memo 090721](#)
[Ak Land & Cattle MAP](#)
[AK Land & Cattle Rate MAP](#)
[Lease](#)
[Farm and Rangeland Development Plan](#)

NEW BUSINESS

1. Resolutions

Resolutions referred to Finance Committee

[2021-065](#) A Resolution Accepting \$1,548.02 from the State of Alaska Department of Military and Veterans Affairs, Division of Homeland Security and Emergency Management for Emergency Management Operations during Fiscal Year 2020/2021 (Mayor)

Attachments: [Resolution 2021-065](#)
[Memo](#)
[Grant Award Letter](#)
[Reference Copy Resolution 2020-050](#)

[2021-066](#) A Resolution Approving an Agreement for Transfer of Delinquent Fines and Other Debts for Collection in Minor Offense Cases Between the Alaska Court System and the Kenai Peninsula Borough (Mayor)

Attachments: [Resolution 2021-066](#)
[Memo](#)
[Court System MOU](#)
[Reference Copy Ordinance 2020-10](#)
[Reference Copy Ordinance 2019-39](#)

[2021-069](#) A Resolution Accepting \$160,000 from the State of Alaska Department of Military and Veterans Affairs, Division of Homeland Security and Emergency Management for Emergency Management Operations during Fiscal Year 2020/2021 (Mayor)

Attachments: [Resolution 2021-069](#)
[Memo](#)
[Grant Award Letter](#)

[2021-070](#) A Resolution Amending the Spending Plan for the COVID-19 Community Funding Program to Purchase Personal Protection Equipment, Supplement Funding to Central Peninsula Hospital and South Peninsula Hospital for Prevention and Treatment of COVID-19, and Harden North Peninsula and Seldovia Recreation Facilities to Ensure Future Use in Case of an Emergency (Mayor)

Attachments: [Resolution 2021-070](#)
[Memo](#)
[21VAC Rewrite](#)
[Reference Copy Ordinance 2020-19-25](#)

Resolutions referred to Policies and Procedures Committee

[2021-071](#) Authorizing the Mayor to Execute an Agreement with the City of Soldotna for Services Provided by the Borough through the Soldotna Public Safety Communications Center (Mayor)

Attachments: [Resolution 2021-071](#)
[Memo](#)
[Signed 911 agreement](#)

Resolutions referred to Legislative Committee

[2021-067](#) A Resolution Declaring the Kenai Peninsula Borough to be an Inclusive Community where Citizens are Treated Equally and Empowered with Free Choice (Mayor, Bjorkman, Derkevorkian, Elam) [Tabled as amended on 09/07/21]

Attachments: [Resolution 2021-067](#)
[Memo](#)
[Amendment Memo 090721](#)
[Public Comments](#)
[eComments](#)

[2021-068](#) A Resolution Acknowledging the Southern Kenai Peninsula Opioid Task Force and Encouraging Kenai Peninsula Borough Residents to Participate in National Recovery Month (Dunne)

[Clerk's Note: After approval of the agenda and consent agenda, Assembly Member Dunne read Resolution 2021-068 and presented it to Stephanie Stillwell, Alaska Wellness Coalition.]

Attachments: [Resolution 2021-068](#)

2. Ordinances for Introduction

Ordinances for Introduction and referred to the Finance Committee

[2021-19-11](#) An Ordinance Appropriating Funds to Purchase Capital Computer Equipment for the 911 Soldotna Public Safety Communications Center (Mayor)

Attachments: [Ordinance 2021-19-11](#)
[Memo](#)

[2021-34](#) An Ordinance Authorizing the Assessor to Accept One Late -Filed Senior Citizen Exemption Application for 2021 Filed after March 21 and Providing an Exception to KPB 5.12.040(B) (Mayor)

Attachments: [Ordinance 2021-34](#)
[Memo](#)
[Curry Late Filed Senior Exempt](#)

Ordinances for Introduction and referred to the Policies and Procedures Committee

[2021-35](#) An Ordinance Amending KPB 10.08 to Prohibit Smoking in all Kenai Peninsula Borough Buildings and Vehicles, and Amending KPB 1.24.090 the Minor Offense Penalty Schedule (Johnson) (Hearing on 10/12/21)

Attachments: [Ordinance 2021-35](#)
[Memo](#)
[Reference Copy Ordinance 80-67](#)

3. Other

[KPB-3462](#) Approving a Letter of Non-Objection to the Issuance of the New Brewery License as Requested by Naptown Brewing, License No. 5981 with the Condition that the North Driveway of the Premise, be Obstructed for Pedestrian Access

Attachments: [5981 - Complete Application](#)
[5981 - Memo to Assembly](#)
[5981 - Planning Memo to Assembly & Aerial Map](#)

Other items referred to Policies and Procedures Committee

[KPB-3466](#) Confirming the Appointment to the Kenai Peninsula Kachemak Bay Advisory Planning Commission (Mayor)

Owen Meyer, Seat C, Term Expires September 30, 2021
Courtney Cox Brod, Seat D, Term Expires September 30, 2021

Attachments: [Appointments](#)

[KPB-3467](#) Confirming the Appointment to the Kenai Peninsula Anchor Point Advisory Planning Commission (Mayor)

Mary Trimble, Seat C, Term Expires September 30, 2023

[Clerk's Note: Amended to reflect correct term expiration date.]

Attachments: [Appointment](#)

MAYOR'S REPORT

[KPB-3470](#) Mayor's Report Cover Memo

Attachments: [Cover Memo](#)

1. Assembly Requests/Responses - None.

2. Agreements and Contracts

a. [KPB-3471](#) Central Emergency Services Purchasing Request for Ambulance Gurney System

Attachments: [CES Purchasing Request](#)

b. [KPB-3472](#) Human Resources Sole Source Waiver "Onboard" from NeoGov

Attachments: [HR Sole Source](#)

c. [KPB-3473](#) Authorization to Award a Contract for ITB22-004 North Peninsula Recreation Service Area Hydronic Piping Upgrade to Superior Plumbing and Heating, Anchorage, Alaska

Attachments: [Authorization to Award ITB22-004](#)

d. [KPB-3474](#) Authorization to Award a Contract for ITB22-002 Nikiski Fire Station #1 Bay Exhaust System to Consolidated Contracting and Engineering, LLC., Anchorage, Alaska

Attachments: [Authorization to Award ITB22-002](#)

- e. [KPB-3475](#) Authorization to Award a Contract for ITB22-003 Nikiski Fire Station #2 Lighting Upgrades to Hufffer Electric, Inc., Soldotna, Alaska
Attachments: [Authorization to Award ITB22-003](#)
- f. [KPB-3476](#) Solid Waste Department Sole Source Waiver to SouthCentral Construction, Inc.
Attachments: [SouthCentral Construction Sole Source](#)
- g. [KPB-3477](#) Self-Contained Breathing Apparatus (SCBA) Purchase under HGAC Contract No. EE08-19 Emergency Medical and Rescue Equipment from Sea Western, Firefighting Equipment Inc.
Attachments: [Self Contained Breathing Apparatus Purchase](#)
3. Other
- a. [KPB-3478](#) Investment Report Quarter Ended 06/30/21
Attachments: [Investment Report](#)
- b. [KPB-3479](#) Revenue-Expenditure Report
Attachments: [Revenue-Expenditure Report July 2021](#)
- c. [KPB-3480](#) Budget Revisions - July 2012
Attachments: [Budget Revisions - July 2021](#)
- d. [KPB-3481](#) Capital Project Reports - June 30, 2021
Attachments: [Capital Project Reports](#)
- e. [KPB-3482](#) Tax Adjustment Request Approval
Attachments: [Tax Adjustment Request Approval](#)

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

ASSEMBLY COMMENTS

PENDING LEGISLATION

(This item lists legislation which will be addressed at a later date as noted.)

INFORMATIONAL MATERIALS AND REPORTS

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. 1. September 21, 2021 Regular Assembly Meeting

6:00 PM Betty J. Glick Assembly Chambers

Borough Administration Building Remote participation available through Zoom Meeting ID:

938 6524 5999 Passcode: 886199

ADJOURNMENT

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201AO(KSKA)-FM 88.1 (East Peninsula).

The meeting will be held through Zoom, the Meeting ID: 938 6524 5999 Passcode: 886199 and in-person from the Betty J. Glick Assembly Chambers, Borough Administration Building, Soldotna, Alaska. COVID-19 mitigation protocols will be observed. To join the meeting from a computer, visit <https://zoom.us/j/93865245999>. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 938 6524 5999 Passcode: 886199. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at kpb.us: "Meeting and Public Notices" "Current Assembly Agenda".

Copies of the agenda and ordinances to be considered can be viewed on the website referenced above or at the Public Bulletin Board located on the window right of the double doors in the back of the Borough Administration Building. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at www.kpb.us for copies of the agenda, meeting summaries, ordinances and resolutions.