

Kenai Peninsula Borough  
Office of the Borough Clerk

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**MEMORANDUM**

**TO:** Brent Hibbert, Assembly President  
Kenai Peninsula Borough Assembly Members

**THRU:** Johni Blankenship, Borough Clerk (B)

**FROM:** Michele Turner, Deputy Borough Clerk (MT)

**DATE:** August 16, 2021

**RE:** Ordinance 2021-32: Authorizing a Negotiated Lease at Fair Market Value with Edward and Kathleen Martin, dba Cozy Inn, in Kenai for a Parking Area (Mayor)

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Per KPB 22.40.050(F), the borough clerk, or the clerk's designee in his or her absence, has the authority to revise pending resolutions and ordinances prior to assembly action, by filling in any blanks in the legislation stating advisory board recommendations made concerning the legislation. This serves as our memorandum to advise the assembly of same.

Conforming to the Planning Commission's actions, the final Whereas clause has been updated to read:

**"WHEREAS,** ."the Kenai Peninsula Borough Planning Commission at its regularly schedule meeting of August 9, 2021 recommended approval by majority consent."

Thank you.

## Turner, Michele

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**From:** Shirnberg, Ann  
**Sent:** Monday, August 16, 2021 12:08 PM  
**To:** Turner, Michele  
**Subject:** RE: PC Recommendations for 08/17/21 Assembly Mtg.

Michele,

I thought I had sent this but it was sitting in my drafts – so sorry.

The planning commission voted unanimously (8-Yes, 0-No, 2-Absent) to forward to a recommendation to approve the following ordinances:

- Ordinance 2021-31: Authorizing an amendment to the mast land lease development agreement of AK DOT&PF...
- Ordinance 2021-32: Authorizing a negotiated lease at fair market value with Edward & Kathleen Martin, dba Cozy Inn.

Thank You,

Ann Shirnberg  
Administrative Assistant  
Planning Department  
(907) 714-2215

KENAI PENINSULA BOROUGH  
144 North Binkley Street  
Soldotna, Alaska 99669



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**From:** Turner, Michele <MicheleTurner@kpb.us>  
**Sent:** Monday, August 16, 2021 11:41 AM  
**To:** Shirnberg, Ann <ashirnberg@kpb.us>  
**Cc:** Aeschliman, Melanie <MAeschliman@kpb.us>; Blankenship, Johni <JBlankenship@kpb.us>  
**Subject:** PC Recommendations for 08/17/21 Assembly Mtg.  
**Importance:** High

Hi Ann,

We have two fill-in-the blanks for tomorrow night's assembly meeting.

May we have the Planning Commission's recommendations for the following ordinances, please? (I don't recall seeing these come via email.)

The ordinances indicate they were to be heard at your August 9, 2021 meeting.

- Ordinance 2021-31: Authorizing an Amendment to a Master Land Lease Development Agreement with Alaska Department of Transportation and Public Facilities in Support of

the Sterling Highway MP 45-60 Construction Project Near Cooper Landing to Include a Staging Area at Tract C Quartz Creek Subdivision and Appraisal Provisions (Mayor)

- Ordinance 2021-32: Authorizing a Negotiated Lease at Fair Market Value with Edward and Kathleen Martin, dba Cozy Inn, in Kenai for a Parking Area (Mayor)

Thank you,

**Michele Turner, CMC**

Deputy Clerk / Records Manager  
(907) 714-2165 direct

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