



## **KENAI PENINSULA BOROUGH**

Finance Department

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MIKE NAVARRE  
BOROUGH MAYOR

**To:** Dale Bagley, Assembly President  
Members of the Kenai Peninsula Borough Assembly

**Thru:** Mike Navarre, Borough Mayor *MN*

**Thru:** Craig C. Chapman, Finance Director *C Chapman*

**From:** Brandi Harbaugh, Controller *BH*

**From:** Lauri Lingafelt, Auditor/Accountant

**Date:** May 6, 2015

**Subject:** Budget Revisions –April 2015

Attached is a budget revision listing for April 2015. The attached list contains budget revisions between major expenditure categories (i.e., maintenance & operations and capital outlay). Other minor transfers were processed between object codes within major expenditure categories.

Apr-15

	<u>INCREASE</u>	<u>DECREASE</u>
<b><u>ANCHOR POINT FIRE &amp; EMS AREA:</u></b> Annual fuel balance is less than \$100.		
209.51410.00000.40110 (Regular Wages)		2,500.00
209.51410.00000.42230 (Fuel)	2,500.00	
<b><u>ANCHOR POINT FIRE &amp; EMS AREA:</u></b> Replacement of Conference/Training room chairs.		
209.51410.00000.40110 (Regular Wages)		2,500.00
209.51410.00000.48720 (Minor Office Furniture)	2,500.00	
<b><u>ANCHOR POINT FIRE &amp; EMS AREA:</u></b> Replacement of foam, flares and other operating supplies.		
209.51410.00000.40110 (Regular Wages)		2,500.00
209.51410.00000.42210 (Operating Supplies)	2,500.00	
<b><u>ANCHOR POINT FIRE &amp; EMS AREA:</u></b> Replacement of expired medical supplies.		
209.51410.00000.40110 (Regular Wages)		1,000.00
209.51410.00000.42220 (Medical Supplies)	1,000.00	
<b><u>ANCHOR POINT FIRE &amp; EMS AREA:</u></b> Replacement of Minor Fire Equipment and PPE.		
209.51410.00000.40110 (Regular Wages)		4,000.00
209.51410.00000.48760 (Minor Fire Equipment)	4,000.00	
<b><u>CENTRAL EMERGENCY SERVICES:</u></b> Heating repairs @ Kasilof station & sleeping quarters modifications due to new volunteers. Transfer to Contract Services to increase ambulance billing PO due to increased call volume.		
211.51610.00000.42220 (Medical Supplies)		23,000.00
211.51610.00000.42230 (Fuel)		15,000.00
211.51610.00000.43011 (Contract Services)	8,000.00	
211.51610.00000.43750 (Vehicle Maintenance)	20,000.00	
211.51610.00000.43780 (Building & Grounds Maintenance)	10,000.00	
<b><u>KACHEMAK EMERGENCY SERVICES:</u></b> Moving funds for emergency repair of Brush truck. It needs a shaft gear replacement kit to fix the pump.		
212.51810.00000.43014 (Physical Examinations)		1,200.00
212.51810.00000.43750 (Vehicle Maintenance)		800.00
212.51810.00000.42360 (Motor Vehicle Repair Supplies)	2,000.00	

**KENAI RIVER CENTER:** Movement of funds from Wages to be dispersed to cover River Center needs. To include: Laptop, Monitor, PC's(2), Ipad, Snow Blower, Stand/Sit Desk, Snow Tires, & Lot Painting.

100.21135.00000.40110 (Regular Wages)		10,000.00
100.21135.00000.48710 (Minor Office Equipment)	6,000.00	
100.21135.00000.48740 (Minor Machinery & Equipment)	1,200.00	
100.21135.00000.48720 (Minor Office Furniture)	700.00	
100.21135.00000.42360 (Vehicle Repair & Maintenance Supplies)	1,100.00	
100.21135.00000.43780 (Building & Grounds Maintenance)	1,000.00	

**MAINTENANCE:** Increase Minor Machines to purchase a coil cleaner for HVAC.

241.41010.00000.43764 (Snow Removal)		5,000.00
241.41010.00000.48740 (Minor Machines & Equipment)	5,000.00	

**MAINTENANCE:** Purchase replacement convection ovens for Nikiski North Star Elementary and Kenai Center High School.

241.41010.00000.43764 (Snow Removal)		30,000.00
241.41010.00000.48311 (Machinery and Equipment)	30,000.00	

**NORTH PENINSULA RECREATION SERVICE AREA:** Budget revision necessary to purchase printer for Sportsman's SQL software/point of system.

225.61110.00000.43780 (Building/Grounds Maintenance)		1,950.00
225.61110.00000.48710 (Minor Office Equipment)	1,950.00	

**OEM:** Move siren at Homer Harbormaster.

100.11250.00000.43011 (Contract Services)		3,000.00
100.11250.00000.42310 (Repair/Maintenance Supplies)		5,000.00
100.11250.00000.43780 (Buildings/Grounds Maintenance)	8,000.00	

**PLANNING:** Due to a staff position that is currently vacant, the Borough Mayor approved using funds to begin to transition the Planning Commission to hold meetings electronically via IPADs which in the long run will save Borough funds.

100.21110.00000.40110 (Regular Wages)		9,700.00
100.21110.00000.48710 (Minor Office Equipment)	9,700.00	

**PLANNING:** Moving Monies to correct categories per IT department. Battery & Memory upgrades comes out of Repair & Maintenance Supplies. Computer Program upgrade needs to come out of Software Licensing.

100.21110.00000.42120 (Computer Software)		325.00
100.21110.00000.43019 (Software Licensing)	125.00	
100.21110.00000.42310 (Repair & Maintenance Supplies)	200.00	

**PLANNING - LAND MANAGEMENT:** Previous budget revision moved Contract Services funds to the Municipal Site Management Plan and Mining Plan.

250.21210.000003.43011 (Contract Services)	9,000.00	
250.21210.00000.43210 (Travel & Subsistence)		5,000.00
250.21210.ENTLM.40120 (Temporary Wages)		4,000.00