

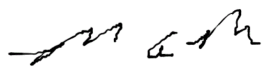




# Kenai Peninsula Borough Legal Department

## MEMORANDUM

**TO:** Brent Hibbert, Assembly President  
Members, Kenai Peninsula Borough Assembly

**THRU:** Charlie Pierce, Mayor   
Melanie Aeschliman, Planning Director   
Marcus Mueller, Land Management Officer 

**FROM:** Colette Thompson, Borough Attorney   
Brandi Harbaugh, Finance Director 

**DATE:** June 3, 2021

**RE:** Resolution 2021-\_\_\_, Approving an Updated Management Agreement for the Sea Otter Community Center on Behalf of the Seldovia Recreational Service Area (Mayor)

The Seldovia Recreational Service Area ("SRSA") provides for the furnishing of recreational services in the service area that are based out of, and use, the Sea Otter Community Center, and other facilities as may be authorized by the assembly.

The City of Seldovia and Borough entered an agreement effective July 1, 2016 for the City to operate the Sea Otter Community Center. This included employing a facility coordinator, providing janitorial services, and providing associated services.

That agreement expires on July 1, 2021. This resolution would approve a new agreement which provides for improved communications between the Borough, the SRSA and the City, better clarifies the billing and reporting by each party, and also further clarifies recreational services that may be provided. Additionally, this authorizes the City, under a separate agreement with the Borough, to use the Sea Otter Community Center for an incident command center if needed in the event of a disaster, and to pay associated costs for that usage.

Your consideration of this resolution is appreciated.

<b>FINANCE DEPARTMENT FUNDS/ACCOUNT VERIFIED</b>	
<b>Account:</b>	<u>227.61210.00000.43011</u>
<b>Amount:</b>	<u>\$37,000</u>
By: <u>PP</u>	Date: <u>6/3/2021</u>