



# Kenai Peninsula Borough

144 North Binkley Street  
Soldotna, AK 99669

## Meeting Agenda

### Assembly

*Dale Bagley, President*  
*Sue McClure, Vice President*  
*Kelly Cooper*  
*Blaine Gilman*  
*Mako Haggerty*  
*Brent Johnson*  
*Wayne Ogle*  
*Stan Welles*  
*Kelly Wolf*

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Tuesday, September 15, 2015

6:00 PM

Homer City Hall - Council Chambers

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#### CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

#### INVOCATION

#### ROLL CALL

#### COMMITTEE REPORTS

#### APPROVAL OF AGENDA AND CONSENT AGENDA

*(All items listed with an asterisk (\*) are considered to be routine and non-controversial by the Assembly and approved by one motion. There will be no separate discussion of these items unless an Assembly Member so request which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

#### APPROVAL OF MINUTES

[KPB-0469](#) September 1, 2015 Regular Assembly Meeting Minutes

Attachments: [090115 Regular Assembly Meeting Minutes](#)

#### COMMENDING RESOLUTIONS AND PROCLAMATIONS

#### PRESENTATIONS WITH PRIOR NOTICE

[TMP-0140](#) South Peninsula Hospital Quarterly Report (10 minutes)

Attachments: [South Peninsula Hospital Quarterly Report](#)

**PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA****MAYOR'S REPORT**

## 1. Assembly Requests/Responses

## 2. Agreements and Contracts

- a. [KPB-0458](#) Authorization to Award Contract for Construction and Demolition Debris Disposal Area – Central Peninsula Landfill (CPL) Expansion Design to HDR Alaska

*Attachments:* [Authorization to Award Contract - HDR Alaska](#)

- b. [KPB-0459](#) Authorization to Award Contract for Gas Well Road and Whisperwood Street Gravel to Alaska Scrap and Salvage, LLC.

*Attachments:* [Authorization to Award Contract - Alaska Scrap and Salvage, LLC](#)

- c. [KPB-0460](#) Authorization to Award Contract for Oil Well Road Gravel Project to Covey Construction, LLC.

*Attachments:* [Authorization to Award Contract - Covey Construction, LLC](#)

- d. [KPB-0461](#) Authorization to Award Contract for North Peninsula Recreation Center Pool Tile and Drain Replacement to Arctic Exterior Solutions Anchorage, AK

*Attachments:* [Authorization to Award Contract - Arctic Exterior Solutions](#)

- e. [KPB-0462](#) Approval for Sole Source External Accounting Services to be Performed at Nikiski Senior Citizens, Inc. by Altman Rogers

*Attachments:* [Approval for Sole Source - Altman Rogers](#)

## 3. Other

- a. [KPB-0463](#) Marijuana Task Force, Quarterly Report for the Period of June 15 Through August 17, 2015

*Attachments:* [Marijuana Task Force - Quarterly Report](#)

[Exhibit A](#)

[Exhibit B](#)

[Exhibit C](#)

- b. [KPB-0464](#) Revenue – Expenditure Report – August 2015

*Attachments:* [Revenue- Exenditure Report - August 2015](#)

- c. [KPB-0465](#) Budget Revision – August 2015

Attachments: [Budget Revisions - August 2015](#)

## L. ITEMS NOT COMPLETED FROM PRIOR AGENDA

### PUBLIC HEARINGS ON ORDINANCES

Ordinances referred to Finance Committee

[2014-19-62](#) An Ordinance to Record Expenditures of \$9,532,675.35 paid by the State of Alaska Department of Administration, Division of Retirement and Benefits on Behalf of the Kenai Peninsula Borough Toward the Borough's Unfunded PERS Liability (Mayor)

Attachments: [O2014-19-62](#)  
[Memo](#)  
[FY15 PERS State of Alaska Letter](#)

[2015-19-10](#) An Ordinance Accepting and Appropriating Funds in the Amount of \$66,700 from the State of Alaska Department of Natural Resources to Provide E911 Dispatch Services and Authorizing the Addition of One Dispatch Position in the Emergency Communications Division of the Office of Emergency Management During the Period of Time Funds are Provided by the State of Alaska Department of Natural Resources (Mayor)

Attachments: [O2015-19-10](#)  
[Memo](#)  
[Memorandum of Agreement](#)  
[Public Comment](#)  
[Amendment Memo](#)

[2015-19-11](#) An Ordinance Appropriating \$30,000 from the Nikiski Senior Service Area Fund for External Accounting Services (Mayor, Ogle)

Attachments: [O2015-19-11](#)  
[Memo](#)  
[Service Area Board Recommendations \(dealt with on 9/15/15\)](#)

[2015-19-12](#) An Ordinance Appropriating \$435,000 from the South Kenai Peninsula Hospital Service Area (SKPHSA) Operating Fund to the SKPHSA Capital Project Fund, Authorizing the Acquisition of Real Property Located at 4136 Bartlett Street, Homer, Alaska on Behalf of SKPHSA Appropriating \$1,635,000 from the SKPHSA Capital Project Fund for the Purchase and Building Expansion Design, and Authorizing an Amendment to the SPH, Inc. Sublease and Operating Agreement (Mayor)

Attachments:

[O2015-19-12](#)

[Memo](#)

[SPH Homer Medical Center Letter and back-up](#)

[Map](#)

[Purchase Agreement](#)

[Second Amendment to Sublease and Operating Agreement](#)

[Service Area Board and INC Recommendations \(dealt with on 9/15/15\)](#)

[Planning Commission Recommendations \(dealt with on 9/15/15\)](#)

## UNFINISHED BUSINESS

### Postponed Item

[KPB-0448](#) Objecting to the Transfer of a Liquor License for Echo Lake Superior Meat and Processing, LLC dba Ninilchik Trading due to Proximity to Churches and a School per KPB 7.10.020

Attachments:

[Memo](#)

[Application and Back-up Documents](#)

[Letter to Applicant](#)

[United Methodist Church Non-Objection Letter](#)

[Ninilchik School Non-Objection Letter](#)

[Calvary Baptist Church Objection Letter](#)

[Ninilchik School Letter](#)

## NEW BUSINESS

### 1. Resolutions

Resolutions referred to Legislative Committee

[2015-040](#) Supporting the Pratt Museum's Grant Request for its New Facility and Site Redesign Project (Cooper, Haggerty)

[Clerk's Note: A 10 Minute Presentation will be given by the Pratt Museum.]

Attachments: [R2015-040](#)  
[Memo](#)

## 2. Ordinances for Introduction

Ordinances for Introduction and referred to the Finance Committee

[2015-19-13](#) An Ordinance Appropriating \$654,807 from the CPGH, Inc. Plan Replacement and Expansion Fund to Replace and Upgrade Equipment in Three Operating Rooms at Central Peninsula Hospital (Mayor)

Attachments: [2015-19-13](#)  
[Memo](#)  
[CPH Reso 2015-38 and Proposal](#)

[2015-19-14](#) An Ordinance Accepting and Appropriating \$51,114 from the State of Alaska Department of Military and Veterans Affairs, Division of Homeland Security and Emergency Management for Portable Radio and Travel Reimbursement (Mayor)

Attachments: [O2015-19-14](#)  
[Service Area Board Recommendations](#)  
[Memo](#)  
[Grant Award Letter](#)

## 3. Other

Other items referred to Policies and Procedures Committee

[KPB-0468](#) Approval of the Precinct Boards, Canvass Board and Absentee Voting Officials for the October 6, 2015 Regular Municipal Election

Attachments: [2015 Election Workers REVISED](#)

[KPB-0457](#) Confirming Appointments to the Road Service Area Board (Mayor)

Ed Holsten, East Region, Term Expires September 30, 2018

Jake Denbrock, Central Region, Term Expires September 30, 2018

Cam Shafer, South Region, Term Expires September 30, 2018

**Attachments:**

[Memo](#)

[Appointments](#)

## **PUBLIC COMMENTS AND PUBLIC PRESENTATIONS**

### **ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS**

1. September 16, 2015 Health Care Task Force Meeting 6:30 PM  
Assembly Chambers, Borough Administration Building

### **ASSEMBLY COMMENTS**

### **S. PENDING LEGISLATION**

*(This item lists legislation which will be addressed at a later date as noted.)*

1. [2015-034](#) A Resolution Classifying 40.00 Acres of Borough Land Located in the Anchor Point Area as Government and Recreational (Mayor) TABLED 06/16/15

**Attachments:**

[R2015-034](#)

[Memo](#)

[Unapproved Planning Commission Meeting Minutes](#)

[Petition for Classification and backup information](#)

[Public Comment](#)

[Summary Evaluation Report](#)

2. [2014-32](#) An Ordinance Authorizing an Exchange with Paula and Timothy Keohane of a 4.3 Acre Drainage Easement at Karluk Avenue for a 1.84 Acre Parcel of Borough Land at Mile 12.1 K-Beach Road Which Shall be Subject to the Reservation of a 0.9 Acre Drainage Outlet Easement (Mayor)

Attachments:

[O2014-32](#)

[Executive Summary of Keohane Exchange Proposal](#)

[Quitclaim Deed](#)

[Drainage Easement](#)

[Maps](#)

[Exchange Map](#)

[Memo](#)

[Exhibit A](#)

[Exchange Proposal Response Letter](#)

[Welles Comment](#)

[Public Comment](#)

[Additional Public Comment](#)

[Planning Commission Recommendations \(approved 11/25/14\)](#)

[Postponement Memo \(Dealt with on 11/25/14\)](#)

[Request to Remove from Table \(dealt with on 07/07/15\)](#)

[Information Provided by Wolf](#)

[Additional Public Comment \(2\)](#)

[01/20/15 Memo & Summary Evaluation](#)

[Revised Amendment Memo & Drainage Easement Map \(dealt with on 08/18/15\)](#)

[Additional Public Comment \(3\)](#)

3. [2015-09](#) An Ordinance Amending KPB 5.18.430, Computation-Maximum Tax by Increasing the Maximum Amount of a Sale Subject to the Borough Sales Tax to \$1,000 with a Triennial Adjustment for Inflation, Subject to Voter Approval (Cooper) TABLED 07/07/15

Attachments:

[O2015-09](#)

[Memo](#)

[Public Comments](#)

[Additional Public Comment](#)

[Amendment Memo \(dealt with on 05/05/15\)](#)

4. [2015-24](#) An Ordinance Establishing the Central Peninsula Economic Development Area (Wolf)

Attachments:

[O2015-24](#)

[Memo](#)

[Map of Proposed District](#)

[Public Comments](#)

[Public Hearing Summary](#)

[Public Hearing Audio](#)

[Mayor's Report](#)

## INFORMATIONAL MATERIALS AND REPORTS

### NOTICE OF NEXT MEETING AND ADJOURNMENT

*The next meeting of the Kenai Peninsula Borough Assembly will be held on January 21, 2014, at 6:00 P.M. in the Assembly Chambers, Soldotna, Alaska.*

The next meeting of the Kenai Peninsula Borough Assembly will be held on October 13, 2015, at 6:00 P.M. in the Borough Assembly Chambers, Soldotna, Alaska.

*This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201 88.1 (East Peninsula).*

*Copies of agenda items are available at the Borough Clerk's Office in the Meeting Room just prior to the meeting. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4444, 2160. Visit our website at [www.borough.kenai.ak.us](http://www.borough.kenai.ak.us) for copies of the agenda, meeting summaries, ordinance resolutions.*