

Kenai Peninsula Borough
Finance Department

MEMORANDUM

TO: Peter Ribbens, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: Peter A. Micciche, Borough Mayor

THRU: Brandi Harbaugh, Finance Director 

FROM: Tyra Rivera, Payroll Accountant 

DATE: March 6, 2025

RE: Budget Revisions – February 2025

Attached is a budget revision listing for February 2025. The attached list contains budget revisions between major expenditure categories (i.e., maintenance & operations and capital outlay). Other minor transfers were processed between object codes within major expenditure categories.

FEBRUARY 2025**INCREASE DECREASE****MAYOR'S OFFICE**

To provide for local advertising.

100-11210-00000-40110 (Regular Wages)		\$3,100.00
100-11210-00000-43310 (Advertising)	\$3,100.00	

FINANCE - PROPERTY TAX & CASH MANAGEMENT

Move funds for the purchase of an ergonomic mouse and keyboard.

100-11440-00000-42310 (Repair/Maintenance Supplies)		\$100.00
100-11440-00000-48710 (Minor Office Equipment)	\$100.00	

NIKISKI FIRE SERVICE AREA

Move funds to cover training CPR manikins.

206-51110-00000-43260 (Training)		\$4,556.00
206-51110-00000-42410 (Small Tools & Equipment)	\$4,556.00	

BEAR CREEK FIRE SERVICE AREA

Move funds to cover 10% match for VFC2025 grant within FY25.

207-51210-00000-43720 (Equipment Maintenance)		\$1,000.00
207-51210-00000-48514 (Firefighting/Rescue Equipment)	\$1,000.00	

CENTRAL EMERGENCY SERVICES

Move funds for the administrative design and engineering for Station 4 leach field/septic system project.

211-51610-00000-43780 (Building/Grounds Maintenance)		\$8,000.00
211-51610-00000-49311 (Design Service)	\$8,000.00	

MAINTENANCE DEPARTMENT

Move funds to supplement for unplanned contracts.

241-41010-00000-40110 (Regular Wages)		\$100,000.00
241-41010-00000-43780 (Building/Grounds Maintenance)	\$100,000.00	

PLANNING - LAND MANAGEMENT

Move funds to schedule replacement of computer and iPad purchase.

250-21210-00000-45110 (Land Sale Property Tax)		\$9,000.00
250-21210-00000-48710 (Minor Office Equipment)	\$9,000.00	

SOLID WASTE - LANDFILL

Move funds to purchase an IT scheduled replacement desktop computer at CPL.

290-32122-00000-48710 (Minor Office Equipment)		\$1,214.00
290-32122-00000-43780 (Building/Grounds Maintenance)	\$1,214.00	

Move funds to purchase a frost ripper for CPL.

290-32122-00000-43810 (Rents and Operating Leases)		\$8,400.00
290-32122-00000-48311 (Machinery & Equipment)	\$8,400.00	