

Kenai Peninsula Borough
Finance Department

MEMORANDUM

TO: Kelly Cooper, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: Charlie Pierce, Borough Mayor *chi*

THRU: Brandi Harbaugh, Finance Director *BH*

FROM: Sarah Hostetter, Payroll Accountant *SH*

DATE: November 5, 2019

RE: Budget Revisions – October 2019

Attached is a budget revision listing for October 2019. The attached list contains budget revisions between major expenditure categories (i.e., maintenance & operations and capital outlay). Other minor transfers were processed between object codes within major expenditure categories.

CENTRAL EMERGENCY SERVICES

To cover costs of custodial services provided by KPB staff.

211-51610-00000-43011 (Contract Services)		\$3,500.00
211-51610-00000-40110 (Regular Wages)	\$3,500.00	

FINANCE - FINANCIAL SERVICES

To cover replacement of old computer monitors.

100-11430-00000-40110 (Regular Wages)		\$1,042.00
100-11430-00000-48710 (Minor Office Equipment)	\$1,042.00	

KACHEMAK EMERGENCY SERVICES

To cover outside vehicle maintenance costs due to vacant mechanic position.

212-51810-00000-40110 (Regular Wages)		\$20,000.00
212-51810-00000-43750 (Vehicle Maintenance)	\$20,000.00	

LEGAL

To purchase unanticipated replacement of office chair.

100-11310-00000-43210 (Transport/Subsistence)		\$400.00
100-11310-00000-42410 (Small Tools and Minor Equipment)	\$400.00	

MAYOR

To replace damaged laptop.

100-11210-00000-43920 (Dues and Subscriptions)		\$672.36
100-11210-00000-48710 (Minor Office Equipment)	\$672.36	

PLANNING - ADMINISTRATION

To purchase an outdoor notice board for the newly formed Funny River Advisory Planning Commission.

100-21110-00000-43011 (Contract Services)		\$500.00
100-21110-00000-42410 (Small Tools and Minor Equipment)	\$500.00	

PLANNING - GEOGRAPHIC INFORMATION SYSTEMS

To purchase software that will allow monitoring of critical components of GIS systems (servers, online services, etc.)

100-11232-00000-40110 (Regular Wages)		\$8,500.00
100-11232-00000-42120 (Computer Software)	\$8,500.00	

ROADS

To purchase sanding equipment.

236-33950-00000-43952 (Road Maintenance)		\$30,000.00
236-33950-00000-48311 (Machinery and Equipment)	\$30,000.00	