

Kenai Peninsula Borough
Finance Department

MEMORANDUM

TO: Wayne Ogle, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: Charlie Pierce, Borough Mayor *cp*

THRU: Brandi Harbaugh, Finance Director *BH*

FROM: Sarah Hostetter, Payroll Accountant *SH*

DATE: July 25, 2018

RE: Budget Revisions – June 2018

Attached is a budget revision listing for June 2018. The attached list contains budget revisions between major expenditure categories (i.e., maintenance & operations and capital outlay). Other minor transfers were processed between object codes within major expenditure categories.

June 2018

INCREASE

DECREASE

HUMAN RESOURCES

To purchase specialty stamp and increase postage/freight due to significant HR communications requiring Certified Return Receipt mailings.

100.11230.00000.43310 (Advertising)		\$	250.00
100.11230.00000.42210 (Operating Supplies)	\$	100.00	
100.11230.00000.43140 (Postage/Freight)	\$	150.00	

ROAD SERVICE AREA

Transfer surplus wages to support maintenance activities.

236.33950.00000.40110 (Regular Wages)		\$	80,000.00
236.33950.00000.43952 (Road Maintenance)	\$	80,000.00	