


# Kenai Peninsula Borough


## Office of the Borough Clerk

---

### MEMORANDUM

**TO:** Members, KPB Assembly

**THRU:** Ryan Tunseth, Assembly President 

**FROM:** Michele Turner, Borough Clerk 

**DATE:** May 7, 2026

**RE:** Resolution 2026- 029 : Approving a Memorandum of Agreement for the Purpose of Intergovernmental Administration of Borough and City Elections with Participating Cities (Tunseth at the Request of the Borough Clerk)

---

For many years, the borough and five of the incorporated cities (Soldotna, Kenai, Homer, Seward and Seldovia) have worked collaboratively to conduct local elections in a manner that promotes efficiency, consistency, and fiscal responsibility while maintaining the integrity of the election process. Through coordinated administration, the participating cities are able to reduce duplicative costs, maximize available resources, and provide voters with a more uniform election experience throughout the borough.

At the October 7, 2025 regular election, borough voters approved Proposition 5, changing the borough's regular local election date from October to November to align with federal and state election dates. Following voter approval, Resolution 2025-045 directed the Borough Clerk to terminate the 2024 Revised Memorandum of Agreement and develop a new MOA.

The proposed MOA establishes the framework for continued cooperation between the borough and participating cities in the administration of local elections. The Main Memorandum of Agreement outlines responsibilities related to election administration, shared equipment usage, ballot handling, cost allocation, and coordination of election services. After each city has had the opportunity work through their respective processes in considering to change the city's election date to November, the participating cities would complete a Participating Addendum in a similar form as presented with this Resolution.

Approval of this resolution will allow the borough and participating cities to continue providing coordinated and efficient election services that serve the best interests of borough residents and voters.

Your consideration is appreciated.