



# Kenai Peninsula Borough

144 North Binkley Street  
Soldotna, AK 99669

## Meeting Agenda

### Assembly

*Kelly Cooper, President*  
*Wayne Ogle, Vice President*  
*Dale Bagley*  
*Kenn Carpenter*  
*Willy Dunne*  
*Paul Fischer*  
*Brent Hibbert*  
*Jill Schaefer*  
*[Vacant, District 5]*

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Tuesday, September 19, 2017

6:00 PM

Council Chambers, Homer City Hall

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### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### INVOCATION

*Any invocation that may be offered at the beginning of the assembly meeting shall be a voluntary offering of a private person, to and for the benefit of the assembly. No member of the community is required to attend or participate in the invocation.*

Also present were:

Colette Thompson, Borough Attorney  
Johni Blankenship, Borough Clerk  
Michele Turner, Deputy Borough Clerk

### ROLL CALL

### COMMITTEE REPORTS

### APPROVAL OF AGENDA AND CONSENT AGENDA

*(All items listed with an asterisk (\*) are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

### G. APPROVAL OF MINUTES

[KPB-1427](#)

September 5, 2017 Regular Assembly Meeting Minutes

Attachments:

[090517 Regular Assembly Meeting Minutes](#)

**COMMENDING RESOLUTIONS AND PROCLAMATIONS****PRESENTATIONS WITH PRIOR NOTICE**

*(20 minutes total)*

[KPB-1428](#) South Peninsula Hospital, Inc. Quarterly Report (10 Minutes)

*Attachments:* [South Peninsula Hospital Quarterly Report](#)

[KPB-1429](#) Kachemak Bay Research Reserve Overview, Coowee Walker (10 Minutes)

*Attachments:* [Kachemak Bay National Estuary Research Reserve Presentation](#)

**PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

*(3 minutes per speaker; 20 minutes aggregate)*

**MAYOR'S REPORT**

Mayor's Report Cover Memo

[KPB-1421](#) Mayor's Report Memo

*Attachments:* [Mayor's Report Memo](#)

1. Assembly Requests/Responses-None.
2. Agreements and Contracts
  - a. [KPB-1422](#) Authorization to Sole Source for Operative IQ Inventory Management System in Partnership with Bound Tree Medical Supply (A Distributor)  
*Attachments:* [Authorization for Operative IQ Inventory Managment System](#)
  - b. [KPB-1423](#) Authorization to Award Contract for ITB18-004 Huske Street and Betty Lou Drive Project No. C2HUS  
*Attachments:* [Authorization to Award Contract for ITB18-004](#)

**ITEMS NOT COMPLETED FROM PRIOR AGENDA****PUBLIC HEARINGS ON ORDINANCES**

*(Testimony limited to 3 minutes per speaker)*

Ordinances referred to Finance Committee

[2017-19-07](#) An Ordinance Appropriating Funds for the Eastern Peninsula Highway Emergency Service Area (Mayor)

Attachments: [O2017-19-07](#)  
[Memo](#)  
[Public Comment](#)

[2017-27](#) An Ordinance Amending Ordinance 2016-19-12 which, Among Other Things, Authorized the Issuance of not to Exceed \$28,955,000 of Central Kenai Peninsula Hospital Service Area Hospital Revenue Bonds and Authorizing the Mayor to Execute an Agreement Relating to the Bonds (Mayor)

Attachments: [O2017-27](#)  
[Memo](#)  
[Central Peninsula Hospital Inc. Recommendations](#)  
[Amendment Memo](#)  
[Exhibit A](#)  
[Exhibit A - Map](#)  
[Ordinance 2016-19-12 Reference Copy](#)

Ordinances referred to Policies and Procedures Committee

[2017-25](#) An Ordinance Eliminating the Requirement of Offering Authorship Advocating Approval and Rejection of Ballot Propositions for Ordinances 2017-16, 2017-17 and 2017-23 and Eliminating the Statement of Borough Costs and Revenues for Proposition 1 Presenting a Local Option Election Regarding Commercial Marijuana Facilities (Mayor)

Attachments: [O2017-25](#)  
[Memo](#)  
[Ordinance 2017-16 Reference Copy](#)  
[Ordinance 2017-17 Reference Copy](#)  
[Ordinance 2017-23 Reference Copy](#)

## **N. UNFINISHED BUSINESS**

## **O. NEW BUSINESS**

### 1. Resolutions

Resolutions referred to Finance Committee

[2017-056](#) A Resolution Authorizing the Mayor to Execute an Amendment to the Specialty Clinic Operating Agreement to Extend the Term of the Agreement to December 31, 2027 and Update Bond Related Matters (Mayor)

Attachments: [R2017-056](#)  
[Memo](#)  
[Second Amendment to Agreement](#)

[2017-057](#) A Resolution Accepting \$190,000 from the State of Alaska Department of Military and Veterans Affairs, Division of Homeland Security and Emergency Management for Emergency Management Operations (Mayor)

Attachments: [R2017-057](#)  
[Memo](#)  
[Grant Award Letter](#)

[2017-058](#) A Resolution Authorizing the Assessor to Accept One Late-Filed Senior Exemption Application for 2017, Filed After March 31, 2017 (Mayor)

Attachments: [R2017-058](#)  
[Memo](#)  
[Senior Citizen Exemption - Miller](#)

## 2. Ordinances for Introduction

Ordinances referred to Finance Committee

[2017-19-08](#) An Ordinance Appropriating \$67,500 to Provide Funding for Potential Settlement of a Dispute with Interior Telephone Company and Matanuska Telephone Association (Mayor)

Attachments: [Ordinance 2017-19-08](#)  
[Memo](#)

## 3. Other

Other items referred to Policies and Procedures Committee

[KPB-1424](#) Approval of the Precinct Boards, Canvass Board and Absentee Voting Officials for the October 3, 2017 Regular Municipal Election and Possible Mayoral Run-Off Election on October 24, 2017

Attachments: [Memo to Assembly 091917](#)  
[Amendment Memo](#)

[KPB-1417](#) Confirming Appointments to KPB Advisory Planning Commissions (Mayor)

Anchor Point Advisory Planning Commission

Brok Shafer, Seat A, Term Expires September 30, 2020

Cooper Landing Advisory Planning Commission

Yvette Galbraith, Seat C, Term Expires September 30, 2020

Heather Harrison, Seat D, Term Expires September 30, 2020

Hope/Sunrise Advisory Planning Commission

Todd Bureau, Seat A, Term Expires September 30, 2018

Richard Hogan, Seat B, Term Expires September 30, 2018

Michael Howard, Seat C, Term Expires September 30, 2019

Peter Smith, Seat D, Term Expires September 30, 2019

Derrick Jabaay, Seat E, Term Expires September 30, 2020

Karin Meinkoth, Seat F, Term Expires September 30, 2020

Jim Skogstad, Seat G, Term Expires September 30, 2020

Moose Pass Advisory Planning Commission

Jan Odhner, Seat A, Term Expires September 30, 2020

Ben Ikerd, Seat B, Term Expires September 30, 2020

Jesse Labinski, Seat C, Term Expires September 30, 2020

Attachments:

[Memo](#)

[Applications or Letter for Appointment](#)

[Clerk's Verification](#)

## **PUBLIC COMMENTS AND PUBLIC PRESENTATIONS**

## **ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS**

October 10, 2017 Regular Assembly Meeting 6:00 PM

Borough Assembly Chambers, Soldotna, Alaska

## **ASSEMBLY COMMENTS**

**S. PENDING LEGISLATION**

*(This item lists legislation which will be addressed at a later date as noted.)*

1. [2017-050](#) A Resolution Supporting the Incorporation of the Nikiski Area (Ogle)  
Tabled 08/01/17

**Attachments:** [Resolution 2017-050](#)  
[Memo](#)  
[Public Comment 091917](#)  
[eComment 081517](#)  
[Public Comment 080117](#)  
[eComment 080117](#)

2. [2017-26](#) An Ordinance Amending KPB 5.18.200(A) and KPB 5.18.900 to  
Exempt Freight Hauling Services from Sales Taxes (Mayor)

**Attachments:** [Ordinance 2017-26](#)  
[Memo](#)

**INFORMATIONAL MATERIALS AND REPORTS****NOTICE OF NEXT MEETING AND ADJOURNMENT**

*The next meeting of the Kenai Peninsula Borough Assembly will be held on October 10, 2017 at 6:00 P.M. in the Borough Assembly Chambers, Soldotna, Alaska.*

*This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201AO-FM 88.1 (East Peninsula).*

*Copies of agenda items are available at the Borough Clerk's Office in the Meeting Room just prior to the meeting. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at [www.borough.kenai.ak.us](http://www.borough.kenai.ak.us) for copies of the agenda, meeting summaries, ordinances and resolutions.*