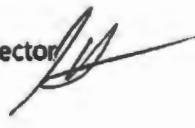


Kenai Peninsula Borough
Purchasing & Contracting

MEMORANDUM

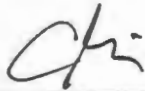
TO: Charlie Pierce, Mayor
THRU: John D. Hedges, Purchasing & Contracting Director 
FROM: Sovala Kisena, Claims Manager *SK*
DATE: January 30, 2020
RE: Authorization to Award a Contract for RFP20-006 Insurance Broker of Record

On October 23, 2019 the Kenai Peninsula Borough Risk Management Office formally solicited proposals for RFP20-006 Insurance Broker of Record. The request for proposals was advertised in the Peninsula Clarion and the Anchorage Daily News on October 23, 2019.

The project consists of providing insurance broker of record services.

On the due date of November 15, 2019, one (1) proposal was received from Marsh & McLennan Agency, LLC, Anchorage, Alaska.


Funding of this contract will be charged to account number 700.11234.43011 for FY20 and 700.00000.00000.15125 for FY21.



Charlie Pierce, Mayor

02/03/2020

Date

| FINANCE DEPARTMENT FUNDS VERIFIED | |
|--------------------------------------|---|
| Acct. No. | 700.11234.00000.43011 \$35,000 FY20 700.00000.00000.15125 \$35,000 FY21 * |
| Amount | \$68,500 |
| By: | <i>pk</i>  |
| Date: | 1/31/20 |

* Pending Assembly Approval of FY21 Budget.