



KENAI PENINSULA BOROUGH

Maintenance Department
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MIKE NAVARRÉ
BOROUGH MAYOR

MEMORANDUM

TO: Mike Navarre, Mayor
THRU: Mark Fowler, Purchasing and Contracting Director *mf*
THRU: Scott Griebel, Director – Maintenance Department *sg*
FROM: Carmen Vick, Project Manager – Maintenance Department *CV*
DATE: February 19, 2015
SUBJECT: Request for Waiver of Formal Bidding – SCADA Systems Debug and Modification

This memo is to request that waiver of formal bidding procedures, per KPB Code 5.28.300.

This project was estimated to be below the formal bidding threshold of \$40,000 and therefore request for quotation was issued on November 13, 2014 to four (4) local SCADA consultants. Two (2) quotes were received and two (2) solicited firms declined to quote due to inability to support the existing system.

TecPro	\$45,154.00
RMC Engineering	\$79,348.75

It should be noted that this project has very specific requirements, is in a very niche market and pursuing the formal bid would not add value or attract additional vendors.

Due to required server level database modifications and improvements (driven by shifts in computer industry standards), program/debugging need, and extended site work, estimated costs were driven upward and above the formal bidding threshold.

Contract award will allow upgrades and repairs to the existing KPB critical Supervisory Control and Data Acquisition (SCADA) system. SCADA is an industrial process control that the KPB utilizes to control and monitor various critical water treatment systems borough wide. Systems range from corrosion management to arsenic treatment. The SCADA is integral to DEC requirement, with respect to system control, trending and reporting. The work on this project is primarily software related.

We request that a contract be awarded to TecPro, for a not to exceed amount of \$45,154.00.

All expenditures for this project will be charged to account 400.78050.15759.43011.

Mike Navarre

Mike Navarre, Borough Mayor

2/23/15

Date

FINANCE DEPARTMENT FUNDS VERIFIED	
ACT #400.78050.15759.43011 - \$45,154.00	
BY: <i>pp</i>	DATE: <i>2/20/15</i>

Uday