



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Minutes - Draft

Assembly

Peter Ribbens, President
Kelly Cooper, Vice President
James Baisden
Tyson Cox
Willy Dunne
Cindy Ecklund
Brent Johnson
Leslie Morton
Ryan Tunseth

Tuesday, May 6, 2025

6:00 PM

Betty J. Glick Assembly Chambers
Meeting ID: 835 6358 3837 Passcode: 606672
[https://yourkpb.zoom.us/j/83563583837?](https://yourkpb.zoom.us/j/83563583837?pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1)
[pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1](https://yourkpb.zoom.us/j/83563583837?pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1)

Meeting ID: 835 6358 3837 Passcode: 606672

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

Invocation was given by Tim Weekley, Chaplain for Central Emergency Services.

ROLL CALL

Present: 9 - Brent Johnson, Tyson Cox, Ryan Tunseth, Vice President Kelly Cooper, President Peter Ribbens, Cindy Ecklund, James Baisden, Willy Dunne, and Leslie Morton

Also present were:

Peter A. Micciche, Borough Mayor
Brandi Harbaugh, Finance Director
Sean Kelley, Borough Attorney
Michele Turner, Borough Clerk
Sue Ellen Essert, Deputy Borough Clerk

COMMITTEE REPORTS

Assembly Member Tunseth stated the Assembly held Budget Work Session #2.
[9 Present: Baisden, Cox, Cooper, Dunne, Ecklund, Johnson, Morton, Tunseth, Ribbens]

Assembly Member Tunseth stated the Finance Committee met and discussed its agenda items.

[9 Present: Baisden, Cox, Cooper, Dunne, Ecklund, Johnson, Morton, Tunseth, Ribbens]

Assembly Member Ecklund stated the Lands Committee met and discussed its agenda items.

[9 Present: Baisden, Cox, Cooper, Dunne, Ecklund, Johnson, Morton, Tunseth, Ribbens]

Assembly Member Cox stated the Policies and Procedures Committee met and discussed its agenda items.

[9 Present: Baisden, Cox, Cooper, Dunne, Ecklund, Johnson, Morton, Tunseth, Ribbens]

APPROVAL OF AGENDA AND CONSENT AGENDA

Cooper moved to approve the Agenda and Consent Agenda.

Copies have been made available to the public, Borough Clerk Michele Turner noted by title only the resolutions and ordinances on the consent agenda.

- [KPB-6852](#) April 15, 2025 Regular Assembly Meeting Minutes
approved
- [2025-020](#) A Resolution Authorizing a Standardization Policy for the Use of VertiGIS Studio Software (Mayor)
This Resolution was adopted.
- [2025-19](#) An Ordinance Appropriating Funds for Fiscal Year 2026 (Mayor)
(Second Hearing on 06/03/25)
This Budget Ordinance was introduced and set for public hearing.
- [2024-19-36](#) An Ordinance Appropriating and Allocating Commercial Passenger Vessel Tax Proceeds Received from the State of Alaska to the City of Seward and to the City of Homer (Mayor)
This Budget Ordinance was introduced and set for public hearing.
- [2024-19-37](#) An Ordinance Appropriating Funds from the South Peninsula Hospital Service Area Capital Project Fund for Critical Hospital Construction and Infrastructure Repairs (Mayor)
This Budget Ordinance was introduced and set for public hearing.
- [2025-08](#) An Ordinance Approving Humpy Point (R-1) Local Option Zoning District and Amending KPB 21.46.040 (Mayor) (Hearing on 06/03/25)

This Ordinance was introduced and set for public hearing.

[2025-09](#) An Ordinance Authorizing and Approving the Land Affordability Program (Mayor, Ribbens, Tunseth)

This Ordinance was introduced and set for public hearing.

[2024-19-35](#) An Ordinance Appropriating Funds for the Central Peninsula Landfill Leachate Infrastructure Improvements Project (Mayor)

This Budget Ordinance was introduced and set for public hearing.

Approval of the Agenda and Consent Agenda

President Ribbens called for public comment with none being offered.

The motion to approve the agenda and consent agenda carried by the following vote:

Yes: 9 - Johnson, Cox, Tunseth, Cooper, Ribbens, Ecklund, Baisden, Dunne, and Morton

PRESENTATIONS WITH PRIOR NOTICE

[KPB-6860](#) South Peninsula Hospital Quarterly Report, Angela Hinnegan, Chief Operating Officer (10 Minutes)

[Clerk's Note: Angela Hinnegan, Chief Operating Officer at South Peninsula Hospital, gave a presentation to the Assembly.]

[KPB-6861](#) Kenai Peninsula Borough School District Quarterly Report, Clayton Holland, Superintendent (10 Minutes)

[Clerk's Note: Clayton Holland, Kenai Peninsula Borough School District Superintendent, gave a presentation to the Assembly.]

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

President Ribbens called for public comments.

The following people addressed the Assembly regarding the closure of Sterling Elementary:

Student from Sterling Elementary

Amanda Kimbrell, Sterling

MAYOR'S REPORT

[KPB-6863](#) Mayor's Report Cover Memo

1. Assembly Requests/Responses - None
2. Agreements and Contracts
 - a. [KPB-6864](#) Authorization to Award Contract ITB25-045 West Homer Elementary Parking Maintenance
 - b. [KPB-6865](#) Authorization to Award Contract ITB25-046 McNeil Canyon Parking Maintenance 04.17.25
 - c. [KPB-6866](#) Authorization to Award Contract ITB25-047 West Homer Elementary Asphalt Patch
 - d. [KPB-6867](#) Authorization to Award Contract ITB25-048 McNeil Canyon Asphalt Patch
 - e. [KPB-6868](#) Authorization to Award Contract ITB25-050 Homer High School Entrance 04.21.25

ITEMS NOT COMPLETED FROM PRIOR AGENDA

PUBLIC HEARINGS ON ORDINANCES

[2025-05](#) An Ordinance Amending Borough Code Sections KPB 3.04.110 and KPB 3.04.115 Regarding Minimum Qualifications for Employment (Mayor)

Cox moved to enact Ordinance 2025-05.

President Ribbens called for public comment with none being offered.

The motion to enact Ordinance 2025-05 carried by the following vote:

Yes: 9 - Johnson, Cox, Tunseth, Cooper, Ribbens, Ecklund, Baisden, Dunne, and Morton

UNFINISHED BUSINESS

NEW BUSINESS

Resolutions

[2025-021](#) A Resolution Determining the Amount to be Provided from Local Sources for School Purposes During Fiscal Year 2026 and Approving the Kenai Peninsula Borough School District Total Budget (Mayor)

[Clerk's Note: Possible conflicts were declared from Mr. Cox whose wife was an art teacher at Soldotna High School as well as the Vice President of the

Kenai Peninsula Education Association (KPEA); Ms. Ecklund who was a substitute teacher and Ms. Morton who was a substitute teacher. President Ribbens ruled conflicts did not exist. Mr. Cox, Ms. Ecklund and Ms. Morton participated in the discussion and vote regarding Resolution 2025-021.]

Tunseth moved to adopt Resolution 2025-021.

President Ribbens called for public comment.

The following people addressed the Assembly regarding Resolution 2025-021:

Duane Bannock, Kenai

Joan Corr, K-Beach

Donna Anderson, Kenai

Patricia Bouton

Linnea Wuest

Paul Marks

Bryan Krauklis

Debbie Cary, Ninilchik

Jeff Jicha, Sterling

Annaleah Karron

Luke Armon

Winter Marshall-Allen, Homer

Alex Koplin, Homer

Robanne Stading, Homer

Elizabeth Kvamme, Kenai

The four students spoke regarding Resolution 2025-021.

There being no one else to speak the public comment period was closed.

Cooper moved to amend Resolution 2025-021 as follows:

Amend the 3rd Whereas clause to read:

"WHEREAS, the mayor has proposed school funding from local sources for FY2026 [is proposed] to be \$57,634,015; and"

Add a 4th Whereas clause to read:

"WHEREAS, per AS 14.17.410, the Borough's minimum required local contribution toward public school funding for FY2026 is \$35,537,970 and the maximum local contribution for FY2026 is \$62,359,080; and"

Add a 5th WHEREAS clause to read:

“WHEREAS, the purpose of this resolution is to set the Borough's local contribution floor not set the final local contribution amount, the total local contribution funding for school purposes will be determined during the annual budget process; and”

Amend Section 2 to read:

"SECTION 2. That **a minimum of** \$57,634,015 shall be made available from local sources to fund school district operations for Fiscal Year 2026 as follows:

...”

The motion to amend Resolution 2025-021 carried by the following vote:

Yes: 9 - Johnson, Cox, Tunseth, Cooper, Ribbens, Ecklund, Baisden, Dunne, and Morton

The motion to adopt Resolution 2025-021 as amended carried by the following vote:

Yes: 7 - Johnson, Tunseth, Cooper, Ribbens, Baisden, Dunne, and Morton

No: 2 - Cox, and Ecklund

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

President Ribbens called for public comment.

Debbie Cary, Ninilchik addressed the Assembly and spoke regarding school funding and a Ninilchik citizen initiative.

Minor, addressed the Assembly regarding school funding.

Robanne Stading, Homer addressed the Assembly regarding the Nanwalek/Homer plane crash and emergency services.

ASSEMBLY COMMENTS

Assembly Member Dunne thanked everyone for attending and appreciated the public participation. Mr. Dunne offered his condolences in the tragic Nanwalek plane crash. Mr. Dunne also acknowledged Roberta Highland for her service in the Homer area.

Assembly Member Tunseth thanked everyone for attending. Mr. Tunseth thanked Finance Director Brandi Harbaugh and her staff for their hard work on the budget. He congratulated Lauri Lingafelt Sales Tax Manager, for her 25 years of service with the borough.

Assembly Member Baisden thanked everyone for attending.

Assembly Member Johnson thanked Finance Director Brandi Harbaugh for the great work she does every year with the budget. Mr. Johnson thanked constituents for their emails. He offered his condolences to the family of Stuart Florey who recently passed away.

Assembly Member Morton announced that it was Teacher Appreciation Week. Ms. Morton thanked everyone for attending.

Assembly Member Cox wished teachers a happy Teacher Appreciation day.

Assembly Member Ecklund thanked staff for all the help to the assembly. Ms. Ecklund stated that electronic recycling in Seward is May 10, 2025. Ms. Ecklund gave a brief summary of HB152.

Assembly Member Cooper appreciated the public testimony and thanked everyone for participating.

Assembly Member Ribbens thanked the administration and assembly for all their hard work. Mr. Ribbens congratulated Chief Burnett, Nikiski Fire on his retirement after 28 years of service. He reminded everyone that Nikiski High School theater is presenting "All Shook Up" the musical.

INFORMATIONAL MATERIALS AND REPORTS

1. [KPB-6853](#) Cook Inlet Regional Citizens Advisory Council April Report

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. May 19, 2025 9:00 AM
Budget Work Session #3
Betty J. Glick Assembly Chambers
Borough Administration Building
Remote participation available through Zoom
Meeting ID: 835 6358 3837 Passcode: 606672
2. May 20, 2025 9:00 AM
Budget Work Session #4
Betty J. Glick Assembly Chambers
Borough Administration Building
Remote participation available through Zoom
Meeting ID: 835 6358 3837 Passcode: 606672

3. May 20, 2025 6:00 PM
Regular Assembly Meeting
Betty J. Glick Assembly Chambers
Borough Administration Building
Remote participation available through Zoom
Meeting ID: 835 6358 3837 Passcode: 606672

ADJOURNMENT

With no further business to come before the assembly, President Ribbens adjourned the meeting at 10:15 p.m.

I certify the above represents accurate minutes of the Kenai Peninsula Borough Assembly meeting of May 6, 2025.

Michele Turner, CMC, Borough Clerk

Approved by the Assembly: _____