



June 18, 2024 - 6:00 PM

Regular Meeting

Betty J. Glick Assembly Chambers  
George A. Navarre Kenai Peninsula  
Borough Administration Building and Through  
Zoom Meeting ID: 895 1103 3332 Passcode: 193069

*Brent Johnson  
President  
Seat 7 – Central  
Term Expires 2025*

*Tyson Cox  
Vice President  
Seat 4 - Soldotna  
Term Expires 2025*

*Kelly Cooper  
Assembly Member  
Seat 8 – Homer  
Term Expires 2026*

*Cindy Ecklund  
Assembly Member  
Seat 6 – East Peninsula  
Term Expires 2024*

*Bill Elam  
Assembly Member  
Seat 5-Sterling/Funny  
River  
Term Expires 2026*

*Brent Hibbert  
Assembly Member  
Seat 1 – Kalifornsky  
Term Expires 2024*

*Peter Ribbens  
Assembly Member  
Seat 3 - Nikiski  
Term Expires 2025*

*Ryan Tunseth  
Assembly Member  
Seat 2 - Kenai  
Term Expires 2026*

*Michael Tupper  
Assembly Member  
Seat 9 - South Peninsula  
Term Expires 2024*

## **CALL TO ORDER**

## **PLEDGE OF ALLEGIANCE**

## **INVOCATION**

An invocation that may be offered at the beginning of the assembly meeting shall be a chaplain from borough fire and emergency service areas. No member of the community is required to attend or participate in the invocation.

## **ROLL CALL**

## **COMMITTEE REPORTS**

MOTION: Cox moved to approve the annual salary of the Borough Clerk at \$130,000 and the annual salary of the Deputy Borough Clerk at \$92,500 effective the first full pay period in FY25

**[9 Yes, 0 No, 0 Absent]**

## **APPROVAL OF AGENDA AND CONSENT AGENDA**

(Action items listed with an asterisk (\*) are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)

## **APPROVAL OF MINUTES**

- \*1. KPB-6128: June 4, 2024 Regular Assembly Meeting Minutes

## **COMMENDING RESOLUTIONS AND PROCLAMATIONS**

**PRESENTATIONS WITH PRIOR NOTICE** (20 minutes total)

1. KPB-6129: Sterling Safety Corridor Improvements MP 82.5 to 94 Progressive Design Build Project, Stephanie Queen, AICP Consultant (10 minutes)

**PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

(3 minutes per speaker; 20 minutes aggregate)

**MAYOR'S REPORT**

1. Assembly Requests/Responses – None.
2. Agreements and Contracts
  - a. KPB-6131: Authorization to Award a Contract for ITB24-022 Central Peninsula Landfill Baler Building Boiler Replacement
  - b. KPB-6132: Authorization to Award a Contract for ITB24-037 Kenai Central High School Concession Stand
  - c. KPB-6133: Authorization to Award a Contract for ITB24-046 Borough Administration Building Roof Replacement
  - d. KPB-6134: Authorization to Award a Contract for ITB24-049 Striping Services on KPB Paved Roads
  - e. KPB-6135: Authorization to Award a Contract for ITB24-057 North Road Culverts and Surfacing
3. Other
  - a. KPB-6136: Certification of the 2024 Main Roll Assessment
  - b. KPB-6137: Tax Adjustment Request Approval

**ITEMS NOT COMPLETED FROM PRIOR AGENDA**

**PUBLIC HEARINGS ON ORDINANCES** (Testimony limited to 3 minutes per speaker)

- \*1. Ordinance 2023-19-54: Appropriating Supplemental Funds from the Central Emergency Service Area Operating Fund to Provide for the Central Emergency Service Area Fire Station Project (Mayor) (Referred to Finance Committee)
  
2. **ENACTED** Ordinance 2024-12: Providing for the Submission to the Qualified Voters of the South Kenai Peninsula Hospital Service Area the Question of the Issuance of Not-to-Exceed Thirty Eight Million Five Hundred Thousand Dollars (\$38,500,000) of General Obligation Bonds of the South Kenai Peninsula Hospital Service Area to Pay the Costs of Planning, Designing, Acquiring Property for Renovating, Constructing and Equipping of Facilities at the South Peninsula Hospital and Campus Located in the South Kenai Peninsula Hospital Service Area at the Regular Election in and for the Kenai Peninsula Borough on October 1, 2024 (Mayor) (Referred to Finance Committee) **[9 Yes, 0 No, 0 Absent]**
  
- \*3. Ordinance 2024-13: Authorizing the Assessor to Accept One Late-Filed Senior Exemption Application Filed After March 31 and Providing an Exception to KPB 5.12.040(B) (Mayor) (Referred to Finance Committee)
  
4. **ENACTED AS AMENDED** Ordinance 2024-11: Amending KPB Chapter 21.29 Relating to Consolidated Material Extraction within Material Site Permits (Mayor, Johnson, Ribbens, Ecklund) (Referred to Lands Committee) **[9 Yes, 0 No, 0 Absent]**

## **UNFINISHED BUSINESS**

### **NEW BUSINESS**

1. Resolutions
  - \*a. Resolution 2024-024: Authorizing the Acquisition of Real Property Located in Kachemak Selo, Alaska for School Purposes (Mayor) (Referred to Finance Committee)

- b. **AMENDED BY SUBSTITUTE** Resolution 2024-029: Placing An Areawide Question on the October 2024 Ballot Asking Whether the Borough Should Levy Up to a 12 Percent Tax on Short-Term Accommodation Rentals and Overnight Camping Facilities, Exempt these Rentals from the General Sales Tax, and Provide that All Cities within the Kenai May Exempt Up to One-Half of the Borough's Tax on these Rentals (Cox, Hibbert) (Referred to Finance Committee) **[9 Yes, 0 No, 0 Absent]**

**TABLED** Resolution 2024-029 (Cox, Hibbert) Substitute: Placing an Areawide Question on the October 2024 Ballot Asking whether the Borough Should Levy Up to a 12 Percent Lodging Tax on Short-Term Rental Accommodations and Overnight Camping Facilities, Exempt these Rentals from the General Sales Tax, and Provide that up to One Half of the Tax may be Exempted Inside Cities with an Adopted Lodging Tax (Cox, Hibbert).....**LAYDOWN**  
**[6 Yes, 3 No, 0 Absent]**

*[Clerk's Note: Hibbert gave notice to remove R2024-029 (Cox, Hibbert) Substitute from the table on 06/18/24]*

- \*c. Resolution 2024-025: Supporting the Efforts of the Homer Cycling Club and Friends of Kachemak Bay State Park to Establish Hiking, Biking, or Equestrian Trails in the Cottonwood-Eastland Unit of Kachemak Bay State Park (Tupper) (Referred to Lands Committee)

*[Clerk's Note: Cooper left the meeting at 9:05 pm]*

- d. **ADOPTED AS AMENDED** Resolution 2024-026: Adopting the Recommendations of the Kenai Peninsula Borough's Voter Turnout Working Group (Cox) (Referred to Policies and Procedures Committee) **[8 Yes, 0 No, 1 Absent]**

- \*e. Resolution 2024-027: Authorizing a Standardization Policy for the Use of Granicus, Inc. Platforms and Software Solutions (Mayor) (Referred to Policies and Procedures Committee)

- \*f. Resolution 2024-028: Supporting the Kenai Peninsula Coordinated Public Transit-Human Services Transportation Plan to be Submitted

to the State of Alaska Department of Transportation and Public Facilities (Mayor) (Referred to Legislative Committee)

2. Ordinances for Introduction

- \*a. Ordinance 2024-19-01: Appropriating \$4,000,000 from the U.S. Treasury Local Assistance and Tribal Consistency Funds to Support the Central Peninsula Landfill Leachate Infrastructure Capital Improvements (Mayor) (Hearing on 07/09/24) (Referred to Finance Committee)
- \*b. Ordinance 2024-17: Amending KPB 2.56.040 to Incorporate the City of Soldotna Riverfront Development Plan as an Element of the Official Comprehensive Plan for that Portion of the Borough within the Boundaries of the City of Soldotna (Mayor) (Hearing on 07/09/24) (Referred to Lands Committee)

3. Other – None.

**PUBLIC COMMENTS AND PUBLIC PRESENTATIONS** (3 minutes per speaker)

**ASSEMBLY COMMENTS**

**PENDING LEGISLATION** (This item lists legislation that will be addressed at a later date as noted.)

- 1. Resolution 2023-005: A Resolution of Intent by The Kenai Peninsula Borough Assembly Establishing that Financing of Energy and Resilience Improvement Projects through Assessments Serves a Valid Public Purpose and Related Matters (Ecklund) (Referred to Lands Committee) *[Tabled on 10/24/23]*

**INFORMATIONAL MATERIALS AND REPORTS**

**ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS**

- 1. July 9, 2024  
6:00 PM  
Regular Assembly Meeting  
Betty J. Glick Assembly Chambers  
Borough Administration Building  
Remote participation available through Zoom  
Meeting ID: 895 1103 3332 Passcode: 193069

## **ADJOURNMENT**

*This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula and KIBH FM 91.7 (East Peninsula).*

*The meeting will be held in the Betty J. Glick Assembly Chambers, George A. Navarre Borough Administration Building, Soldotna, Alaska. This meeting will also be held via Zoom, or other audio or video conferencing means whenever technically feasible. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 895 1103 3332 Passcode: 193069 or enter Meeting ID: 895 1103 3332 Passcode: 193069 on the Zoom app or webpage. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at [www.kpb.us](http://www.kpb.us): "Borough Assembly Meeting Agendas" "Assembly Meeting Calendar".*

*For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at <https://kpb.legistar.com/Calendar.aspx> for copies of the agenda, meeting minutes, ordinances and resolutions.*