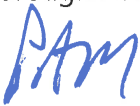



Kenai Peninsula Borough


Finance Department

MEMORANDUM

TO: Peter Ribbens, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: Peter A. Micciche, Borough Mayor 

THRU: Brandi Harbaugh, Finance Director 

FROM: Tyra Rivera, Payroll Accountant 

DATE: September 4, 2025

RE: Budget Revisions – July 2025

Attached is a budget revision listing for July 2025. The attached list contains budget revisions between major expenditure categories (i.e., maintenance & operations and capital outlay). Other minor transfers were processed between object codes within major expenditure categories.

JULY 2025**INCREASE DECREASE****CENTRAL EMERGENCY SERVICES**

Move funds to purchase tool for ladder maintenance.

211-51610-00000-43720 (Equipment Maintenance)		\$1,500.00
211-51610-00000-48740 (Minor Machines & Equipment)	\$1,500.00	

Move funds for the purchase of tires to meet IRS guidelines.

211-51610-00000-42360 (Motor Vehicle Repair Supplies)		\$14,054.28
211-51610-00000-48311 (Machinery & Equipment)	\$5,054.28	
211-51610-00000-42410 (Small Tools & Minor Equipment)	\$9,000.00	

NIKISKI FIRE SERVICE AREA

Move funds for the purchase of tires to meet IRS guidelines.

206-51110-00000-42360 (Motor Vehicle Repair Supplies)		\$7,200.00
206-51110-00000-48740 (Minor Machines & Equipment)	\$7,200.00	

PLANNING - LAND MANAGEMENT

Move funds to purchase a drone for surveying.

250-21210-00000-43011 (Contract Services)		\$1,322.00
250-21210-00000-48311 (Machinery & Equipment)	\$1,322.00	

SOLID WASTE - MISC LANDFILLS/HAULING/WASTE

Move funds to purchase a new server for Cooper Landing transfer site camera system.

290-32570-00000-43780 (Building/Grounds Maintenance)		\$1,620.48
290-32570-00000-48710 (Minor Office Equipment)	\$1,620.48	

JUNE 2025 PROCESSED IN JULY 2025**INCREASE DECREASE****FINANCE - ADMINISTRATION**

Move funds to cover GFOA annual dues.

100-11410-00000-48720 (Minor Furniture & Furnishings)		\$175.00
100-11410-00000-43920 (Dues and Subscriptions)	\$175.00	

FINANCE - PROPERTY TAX & CASH MANAGEMENT

Move funds to cover toner usage for printers.

100-11440-00000-40110 (Regular Wages)		\$304.96
100-11440-00000-42210 (Operating Supplies)	\$304.96	

HUMAN RESOURCES - PRINT SHOP

Move funds to cover fiscal year end invoice.

100-11233-00000-42210 (Operating Supplies)		\$659.00
100-11233-00000-43720 (Equipment Maintenance)	\$659.00	

SELDOVIA RECREATION

Move funds to cover fiscal year end recreational program supplies.

227-61210-00000-48755 (Minor Recreational Supplies)		\$36.26
227-61210-00000-42210 (Operating Supplies)	\$5.37	
227-61210-00000-42960 (Recreational Program Supplies)	\$30.89	

Move funds to cover portion of fiscal year Amazon Prime membership.

227-61210-00000-48630 (Improvements Other Than Buildings)		\$56.48
227-61210-00000-43920 (Dues and Subscriptions)	\$56.48	