

# Kenai Peninsula Borough

## Office of Emergency Management

### MEMORANDUM

**TO:** Brent Johnson, Assembly President  
Members, KPB Assembly

**THRU:** Peter A. Micciche, Mayor *PM*

**FROM:** Brenda Ahlberg, Emergency Manager *BA*  
Brandi Harbaugh, Finance Director *BH*

**DATE:** July 25, 2024

**RE:** Ordinance 2024-19-03, Deobligating and Appropriating Program Funds and Approving a Scope of Work Change for the Healthy and Equitable Communities Program Grant to Support the Home Addressing Project (Mayor)

Ordinance 2022-19-32 approved and appropriated \$153,940.61 to complete projects under the Healthy and Equitable Communities Program Grant. Additionally, an amendment, via Ordinance 2022-19-70, approved a \$671,947 increase of project funds. A breakdown of the total grant award of \$825,887.61 and the associated projects is provided below.

On July 17, 2024, the KPB received approval from the State of Alaska Department of Health to amend the scope of work for the home addressing project in the amount of \$48,983.79. This Ordinance approves the remaining balance of funds from the Mobile Integrative Health Program (“MIH program”) for the home addressing project. The Nikiski Fire Service Area completed local objectives under the MIH program June 30, 2024.

Project	Dept	Status	Allocation
COVID19 Testing <sup>1</sup>	OEM	Nonresponse RFP; project closed	\$352.89
Grant Training	Mayor	Two of four courses completed	\$7,000
Website Design	IT	New information architecture, menus, homepage, department and landing pages designed	\$300,000
Incident Management Training and Ready, Set, Go! outreach (RSG!)	OEM	Two table top exercises completed; three course trainings completed; additional courses in development; RSG! outreach products ongoing	\$150,000
MIH Program <sup>2</sup>	NFSA	Program objectives completed 06/30/24	\$200,663.32
Home Addressing	GIS	Grantor approved scope of work change 07/17/2024 (subject to assembly approval)	\$48,983.79
Subrecipient grant	OEM	Love, Inc. to provide technology center for individuals with functional needs	\$118,887.61

<sup>1</sup> \$100,000 was originally allocated for COVID19 testing; however, the request for proposal was nonresponsive and project was closed. The remaining balance of funds was allocated to the MIH Program (Resolution 2022-042).

<sup>2</sup> Amount does not include the remaining balance of \$48,983.79, which is proposed for the home addressing project.

**FINANCE DEPARTMENT  
FUNDS/ACCOUNT VERIFIED**

**Account:** 271.51110.22VAC.49999

**Amount:** \$ 48,983.79

By: 

Date: 7/23/2024