Kenai Peninsula Borough Planning Department

MEMORANDUM

TO: Peter Ribbens, Assembly President

Kenai Peninsula Borough Assembly Members

FROM: Robert Ruffner, Planning Director

DATE: May 1, 2025

RE: Vacates a portion of Erlwein Road and associated utility easements

adjacent to Lot 1, Block 2 & Lot 2, Block 2 of Birch Forest No. 2, Plat KN

2019-80

In accordance with AS 29.40.140, no vacation of a Borough right-of-way and/or easement may be made without the consent of the Borough Assembly.

During their regularly scheduled meeting of April 28, 2025 the Kenai Peninsula Borough Planning Commission granted approval of the above proposed vacation by unanimous vote (6-Yes, 2-Absent, 1-Vacant) based on the means of evaluating public necessity established by KPB 20.65. This petition is being sent to you for your consideration and action.

A draft copy of the unapproved minutes of the pertinent portion of the meeting and other related materials are attached.

April 28, 2025, 2024 Planning Commission Draft Meeting Minutes April 28, 2025 Agenda Item E3 Meeting Packet Materials **MOTION:** Commissioner Gillham moved, seconded by Commissioner Fikes to grant the vacation as petitioned based on the means of evaluating public necessity established by KPB 20.65 based on staff recommendations and subject to the two conditions as set out in the staff report.

Hearing no objection or further discussion, the motion was carried by the following vote:

MOTION PASSED BY UNANIMOUS VOTE:

Yes - 6	Brantley, Fikes, Gillham, Morgan, Whitney, Venuti	
Absent – 2	- 2 Epperheimer, Slaughter	

ITEM #3 - RIGHT OF WAY VACATION Vacate an Approximate 9,360 Square-Foot Portion of the 60-Foot Right-of-Way Street Adjacent to Lots 11 &12, Plat KN 1399, Wildwood Drive

KPB File No.	2025-048V1
Planning Commission Meeting:	April 28, 2025
Applicant / Owner:	Alexander Douthit
Surveyor:	Andrew Hamilton, McLane Consulting, Inc.
General Location:	Wildwood Area / City of Kenai
Legal Description:	Unnamed Street, Black Gold Estates Subdivision, Amended Plat KN 1399, Kenai Recording District, T06N, R12W, SEC 25, S.M. Adjacent to Lots 11 & 12 Block 8

Staff report give by Platting Manager Vincent Piagentini.

Chair Brantley opened the item for public comment.

<u>Alex Douthit, Petitioner; 1104 Leeward Drive, Kenai, AK 996611</u>: Mr. Douthit spoke in support of approving the vacation.

Seeing and hearing no one else wishing to comment, public comment was closed and discussion was opened among the committee.

MOTION: Commissioner Whitney moved, seconded by Commissioner Gillham to grant the vacation as petitioned based on the means of evaluating public necessity established by KPB 20.65.050(D), based on staff recommendations and subject to the four conditions set forth in the staff report.

Hearing no objection or further discussion, the motion was carried by the following vote:

MOTION PASSED BY UNANIMOUS VOTE:

Yes - 6	Brantley, Fikes, Gillham, Morgan, Whitney, Venuti
Absent – 2	Epperheimer, Slaughter

ITEM #4 - RIGHT OF WAY VACATION

Vacates an Approximate 24,259 Square-Feet of Erlwein Road Including the Associated Utility Easement Adjacent to Lot 1, Block 2 & Lot 2, Block 2, of Birch Forest No 2, Plat KN 0810144

KPB File No.	2025-047V
Planning Commission Meeting:	April 28, 2025
Applicant / Owner:	Brian Davis, Gary & Lela Muller and Gary & Susan Davis
Surveyor:	Andrew Hamilton, McLane Consulting Group
General Location:	Sterling Area
Legal Description:	Erlwein Road, Erlwein Subdivision, Plat KN 0810144, & Birch
Legal Description.	Forest No. 2, Plat KN 2019080, T05N, R09W, SEC 30, S.M.

Kenai Peninsula Borough Page 3

Staff report give by Platting Specialist Beverly Carpenter.

Chair Brantley opened the item for public comment.

<u>Gary Davis, Land Owner; P.O. Box 535, Soldotna, AK 99669:</u> Mr. Davis spoke in support of approving the vacation.

Seeing and hearing no one wishing to comment, public comment was closed and discussion was opened among the committee.

MOTION: Commissioner Gillham moved, seconded by Commissioner Fikes to grant the vacation as petitioned based on the means of evaluating public necessity established by KPB 20.65.050(D), based on staff recommendations and subject to the four conditions set forth in the staff report.

Hearing no objection or further discussion, the motion was carried by the following vote:

MOTION PASSED BY UNANIMOUS VOTE:

Yes - 6	Brantley, Fikes, Gillham, Morgan, Whitney, Venuti
Absent – 2	Epperheimer, Slaughter

ITEM #5 - SECTION LINE EASEMENT VACATION

Vacates 100 Foot Section Line Easement- 50 Feet in T05N, R03W, SEC 25 and 50 feet in T05N, R03W, SEC 36, Running East to West through Tract B1 of Plat SW 2024-19

KPB File No.	2025-046V
Planning Commission Meeting:	April 28, 2025
Applicant / Owner:	TBA Properties LLC
Surveyor:	Robert Lumpkin, Alaska Remote Imaging LLC
General Location:	Cooper Landing Area / Copper Landing APC
Legal Description:	Section Line Easement Associated with Tract B1, Quartz Creek Subdivision Outfitters Way Replat, SW Plat 2024-14

Staff report give by Platting Specialist Beverly Carpenter.

Chair Brantley opened the item for public comment.

Seeing and hearing no one wishing to comment, public comment was closed and discussion was opened among the committee.

MOTION: Commissioner Fikes moved, seconded by Commissioner Whitney to grant the vacation as petitioned based on the means of evaluating public necessity established by KPB 20.65.050(D), based on staff recommendations and subject to the five conditions set forth in the staff report.

Hearing no objection or further discussion, the motion was carried by the following vote:

MOTION PASSED BY UNANIMOUS VOTE:

Yes - 6	Brantley, Fikes, Gillham, Morgan, Whitney, Venuti
Absent – 2	Epperheimer, Slaughter

AGENDA ITEM G. OTHER

a. PEU Material Site Appeals: Planning Director Ruffner informed the commission that there was only one appeal related the PEU material site administrative decision. Staff is still working out the format for the appeal hearing. Since there is only one appeal, he suggested that the commission hold the hearing on the same night as one of their regularly scheduled meetings.

Kenai Peninsula Borough Page 4

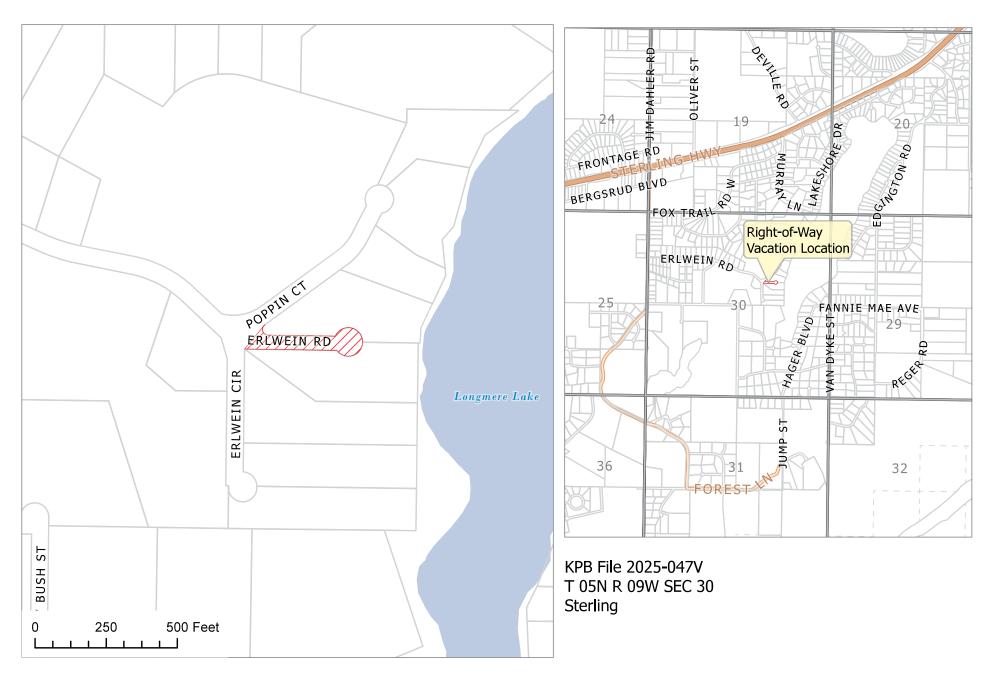
E. NEW BUSINESS

4. Right-Of-Way Vacation; KPB File 2025-047V
McLane Consulting Group / Muller, Davis
Request: Vacates a portion of Erlwein Road and associated
utility easements adjacent to Lot 1, Block 2 & Lot 2, Block 2
of Birch Forest No. 2, Plat KN 2019-80
Sterling Area

Vicinity Map

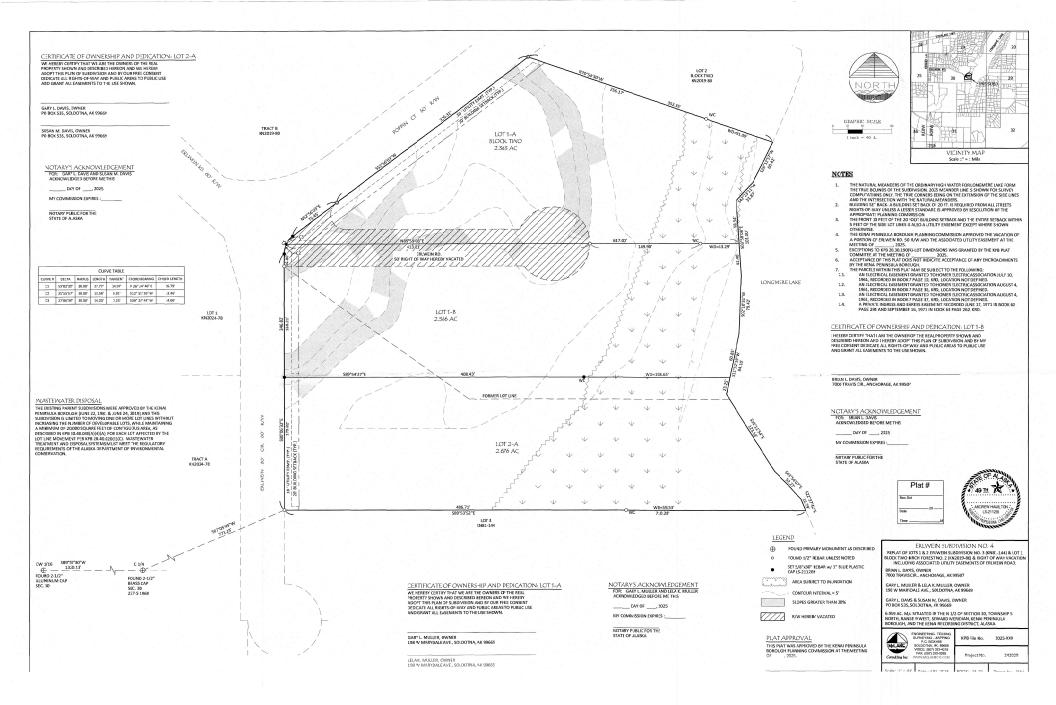












AGENDA ITEM E. NEW BUSINESS

ITEM #4 - RIGHT OF WAY VACATION

Vacates an approximate 24,259 square feet of Erlwein Road including the associated utility easement adjacent to Lot 1, Block 2, and Lot 2, Block 2, of Birch Forest No 2

KPB File No.	2025-047V
Planning Commission Meeting:	April 28, 2025
Applicant / Owner:	Brian Davis of Anchorage Alaska and Gary & Lela Muller of Soldotna, Alaska and Gary & Susan Davis of Soldotna, Alaska
Surveyor:	Andrew Hamilton, McLane Consulting Group
General Location:	Sterling
Legal Description:	Erlwein Road, Erlwein Subdivision, Plat KN 0810144, and Birch Forest No. 2, Plat KN 2019080, Kenai Recording District, Section 30, Township 5 North, Range 9 West, Seward Meridian

STAFF REPORT

Specific Request / Purpose as stated in the petition:

Right-of-Way Vacation: A portion of the right-of-way known as Erlwein Road including the associated utility easement. Proposed vacation is approximately 24, 259 square feet.

Notification: The public hearing notice was published in the April 18 issue of the Peninsula Clarion and the April 17 issue of the Homer News as part of the Commission's tentative agenda.

The public notice was posted on the Planning Commission bulletin board at the Kenai Peninsula Borough George A. Navarre Administration building. Additional notices were mailed to the following with the request to be posted for public viewing.

Library of Soldotna

Post Office of Sterling

Nine certified mailings were sent to owners of property within 300 feet of the proposed vacation. One receipt had been returned when the staff report was prepared.

Nine public hearing notices were emailed to agencies and interested parties as shown below;

State of Alaska Dept. of Fish and Game

State of Alaska DNR

State of Alaska DOT State of Alaska DNR Forestry

Emergency Services of CES

Alaska Communication Systems (ACS)

ENSTAR Natural Gas

General Communications Inc, (GCI) Homer Electric Association (HEA)

Legal Access (existing and proposed):

Erlwein Road is a 60-foot-wide borough-maintained road and ends in a cul-de-sac. The portion of Erlwein Road petitioned to be vacated is the cul-de-sac and is not constructed or currently in use.

No new dedication is being proposed with the plat. No access to surrounding lots will be affected as Poppin Court and Erlwein Circle provide public access to surrounding lots.

Block length will be non-compliant if the proposed right-of-way vacation is approved.

No section line easements affect the area to be vacated.

Page 1 of 6

KPB Roads Dept. comments	No Response
SOA DOT comments	No Response

Site Investigation:

The areas shown as inundation on the drawing are also identified as Depression wetlands by the KWF Wetlands Assessment. Staff recommends the surveyor add the designation of depression to the label of inundation for the wetland designation also.

The topography of the proposed area to be vacated is steep, with some areas greater than 20% grade per the KPB GIS imagery terrain layer. Areas shown as shaded on the drawing are the areas of steep grade.

The KPB River Center Reviewer identified the right-of-way to be located within the FEMA mapped flood hazard area and recommends the final plat include the required plat notes.

This area is not within a Habitat Protection District per the KPB River Center Reviewer.

KPB River Center review	A. Floodplain
	Reviewer: Hindman, Julie Floodplain Status: IS in flood hazard area Comments: No comments in regards to the vacation of the right-of-way. Plat will need required plat note.
	Flood Zone: X (unshaded) Map Panel: 02122C-0935F In Floodway: False Floodway Panel:
	B. Habitat Protection
	Reviewer: Aldridge, Morgan Habitat Protection District Status: Is NOT within HPD Comments: No comments

Staff Analysis:

The land was originally surveyed as Government Lot 4 of Section 30, Township 5 North, Range 9 West, SM Alaska. Erlwein Subdivision No 2 K1794 subdivided the south half of a portion of Government Lot 4 and Erlwein Subdivision No 3 KN81-144 subdivided Tract B of K1794 further. Poppin Subdivision KN72-58 subdivided a portion of the north half of Government Lot 4 out as Tract A. Poppin Subdivision Number Two KN 87-8 subdivided Tract A KN72-58 into two tracts. Birch Hollow Subdivision No. 12 KN96-93 resubdivided a tract of KN87-8 and land to the north and west. Birch Forest No. 1 KN2005-13 resubdivided Tract A of KN96-93. Birch Forest No.2 KN2019-80 subdivided Tract A-1 of KN2005-13 and Tract A-2 of KN87-8 to the current layout. This platting action is finalizing the vacation of Erlwein Rd lying between Lot 1 KN2019-80 and Lot 1 KN81-144 and re-aligning the lines between Lot 1 KN2019-80 and Lots 1 & 2 KN81-144 and vacate Erlwein Rd.

Erlwein Subdivision No. 4 that will finalize the vacation will grant a 10-foot utility easement adjoining Poppin Court and Erlwein Circle.

The HEA Land Management Officer provided comments referencing an existing overhead power line easement. **Staff recommends** the surveyor depict the easement and label or add a plat note as noted in the HEA review.

Page 2 of 6

Erlwein Subdivision No. 3 (KN 81-144) depicts a 20-foot HEA utility easement in the southwest corner of Lot 2. **Staff recommends** Depict and label the easement on the final plat.

Existing houses are located on the plats, with the new plat they will remain on individual lots of the finalized plat.

20.65.050 – Action on vacation application

- D. The planning commission shall consider the merits of each vacation request and in all cases the planning commission shall deem the area being vacated to be of value to the public. It shall be incumbent upon the applicant to show that the area proposed for vacation is no longer practical for the uses or purposes authorized, or that other provisions have been made which are more beneficial to the public. In evaluating the merits of the proposed vacation, the planning commission shall consider whether:
 - 1. The right-of-way or public easement to be vacated is being used;

Applicant comments: This right of way has not been built/developed.

Staff comments:

2. A road is impossible or impractical to construct, and alternative access has been provided;

Applicant comments: This portion of Erlwein Road crosses terrain that exceeds 20% slope. Lot 1-A access is via Poppin Court. Lot 1-B and Lot 2-A access is off Erlwein Circle.

Staff comments:

3. The surrounding area is fully developed and all planned or needed rights-of-way and utilities are constructed:

Applicant comments: All surrounding parcels remain with legal access via Erlwein Road, Erlwein Circle, and Poppins Court.

Staff comments:

4. The vacation of a public right-of-way provides access to a lake, river, or other area with public interest or value, and if so, whether equal or superior access is provided;

Staff comments: The cul-de-sac does not provide access to a lake, river, or other area with public interest as it only provides access to private lands.

The proposed vacation would limit opportunities for interconnectivity with adjacent parcels, whether developed or undeveloped;

Staff comments: All surrounding parcels remain with legal access via Erlwein Road, Erlwein Circle, and Poppins Court.

6. Other public access, other than general road use, exist or are feasible for the right-of-way;

Staff comments: Other than dividing between he adjacent land owners, no other use is apparent for the right-of-way at this time.

7. All existing and future utility requirements are met. Rights-of-way which are utilized by a utility, or which logically would be required by a utility, shall not be vacated, unless it can be demonstrated that equal or superior access is or will be available. Where an easement would satisfactorily serve the utility interests, and no other public need for the right-of-way exists, the commission may approve the vacation and require that a utility easement be granted in place of the right-of-way.

Staff comments: The vacation has been sent to the utility companies for review and comments. Utility providers have existing lines in this area. HEA has requested an easement to be depicted and labeled on the plat finalizing the vacation. The plat that will finalize the vacation will grant a 10-foot utility easement adjacent to both roads on the west..

8. Any other factors that are relevant to the vacation application or the area proposed to be vacated.

Staff comments: Nothing notable

A KPB Planning Commission decision denying a vacation application is final. A KPB Planning Commission decision to approve the vacation application is subject to consent or veto by the KPB Assembly, or City Council if located within City boundaries. The KPB Assembly, or City Council must hear the vacation within thirty days of the Planning Commission decision.

The Assembly will hear the vacation at their scheduled May 20, 2025 meeting.

If approved, Erlwein Subdivision No. 4 will finalize the proposed right of way vacation. The Plat Committee is scheduled to review Erlwein Subdivision No. 4 on April 28, 2025.

KPB department / agency review:

KPB department / agency	review:
Addressing	Reviewer: Leavitt, Rhealyn
	Affected Addresses:
	35524 ERLWEIN CIR, 35520 ERLWEIN CIR, 39290 ERLWEIN RD
	Existing Street Names are Correct: Yes
	List of Correct Street Names: ERLWEIN RD, POPPIN CT, ERLWEIN CIR
	Existing Street Name Corrections Needed:
	All New Street Names are Approved: No
	List of Approved Street Names:
	List of Street Names Denied:
	Comments: 39290 ERLWEIN RD WILL NEED A POPPIN CT ADDRESS IF ROW VACATION IS APPROVED.
Code Compliance	Reviewer: Ogren, Eric
	Comments: No comments
Planner	Reviewer: Raidmae, Ryan There are not any Local Option Zoning District issues with this proposed plat.
	Material Site Comments:
Accesing	There are not any material site issues with this proposed plat.
Assessing	Reviewer: Windsor, Heather
	Comments: No comment

Utility provider review:

Ctility provide	anty provider reviews	
HEA	See Comments in packet	
ENSTAR	No comments or recommendations	
ACS	No response	
GCI	No response	

STAFF RECOMMENDATIONS

CORRECTIONS / EDITS

See comments and notes on preliminary plat submittal

RECOMMENDATION:

Based on consideration of the merits as per KPB 20.65.050(D) as outlined by Staff comments, Staff recommends <u>APPROVAL</u> as petitioned, subject to:

- 1. Consent by KPB Assembly.
- 2. Compliance with the requirements for preliminary plats per Chapter 20 of the KPB Code including a submittal to and approval by the Plat Committee.
- 3. Grant utility easements requested by utility providers.
- 4. Submittal of a final plat within a timeframe such that the plat can be recorded within one year of vacation consent (KPB 20.65.050(I)).

KPB 20.65.050 – Action on vacation application

- H. A planning commission decision to approve a vacation is not effective without the consent of the city council, if the vacated area to be vacated is within a city, or by the assembly in all other cases. The council or assembly shall have 30 days from the date of the planning commission approval to either consent to or veto the vacation. Notice of veto of the vacation shall be immediately given to the planning commission. Failure to act on the vacation within 30 days shall be considered to be consent to the vacation. This provision does not apply to alterations of utility easements under KPB 20.65.070 which do not require the consent of the assembly or city council unless city code specifically provides otherwise.
- I. Upon approval of the vacation request by the planning commission and no veto by the city council or assembly, where applicable, the applicant shall have a surveyor prepare and submit a plat including the entire area approved for vacation in conformance with KPB 20.10.080. Only the area approved for vacation by the assembly or council may be included on the plat. The final plat must be recorded within one year of the vacation consent.
- J. A planning commission decision denying a vacation application is final. No reapplication or petition concerning the same vacation may be filed within one calendar year of the date of the final denial action except in the case where new evidence or circumstances exist that were not available or present when the original petition was filed.
- K. An appeal of the planning commission, city council or assembly vacation action under this chapter must be filed in the superior court in accordance with the Alaska Rules of Appellate Procedure.

The 2019 Kenai Peninsula Borough Comprehensive Plan adopted November, 2019 by Ordinance No. 2019-25. The relevant objectives are listed.

Goal 3. Preserve and improve quality of life on the Kenai Peninsula Borough through increased access to local and regional facilities, activities, programs and services.

- Focus Area: Energy and Utilities
 - Objective A Encourage coordination or residential, commercial, and industrial development with extension of utilities and other infrastructure.

Page 5 of 6

- Strategy 1. Near Term: Maintain existing easements (especially section line easements) in addition to establishing adequate utility rights of way or easements to serve existing and future utility needs.
- Strategy 2. Near Term: Maintain regular contact with utility operators to coordinate and review utility easement requests that are part of subdivision plat approval.
- Strategy 3. Near Term: Identify potential utility routes on Borough lands.
- Housing
 - Objective D. Encourage efficient use of land, infrastructure and services outside incorporated cities by prioritizing future growth in the most suitable areas.
 - Strategy 1. Near Term: Collaborate with the AK Department of Transportation, incorporated cities within the borough, utility providers, other agencies overseeing local services, and existing communities located adjacent to the undeveloped areas that are appropriate for future growth, to align plans for future expansion of services to serve future residential development and manage growth.

Goal 4. Improve access to, from and connectivity within the Kenai Peninsula Borough

- Focus Area: Transportation
 - Objective B. Ensure new roads are developed in alignment with existing and planned growth and development.
 - Strategy 2. Near Term: Establish subdivision codes that dictate road construction standards to accommodate future interconnectivity and/or public safety.
 - Strategy 3. Near Term: Identify areas of anticipated growth to determine future access needs.

END OF STAFF REPORT





Wetlands

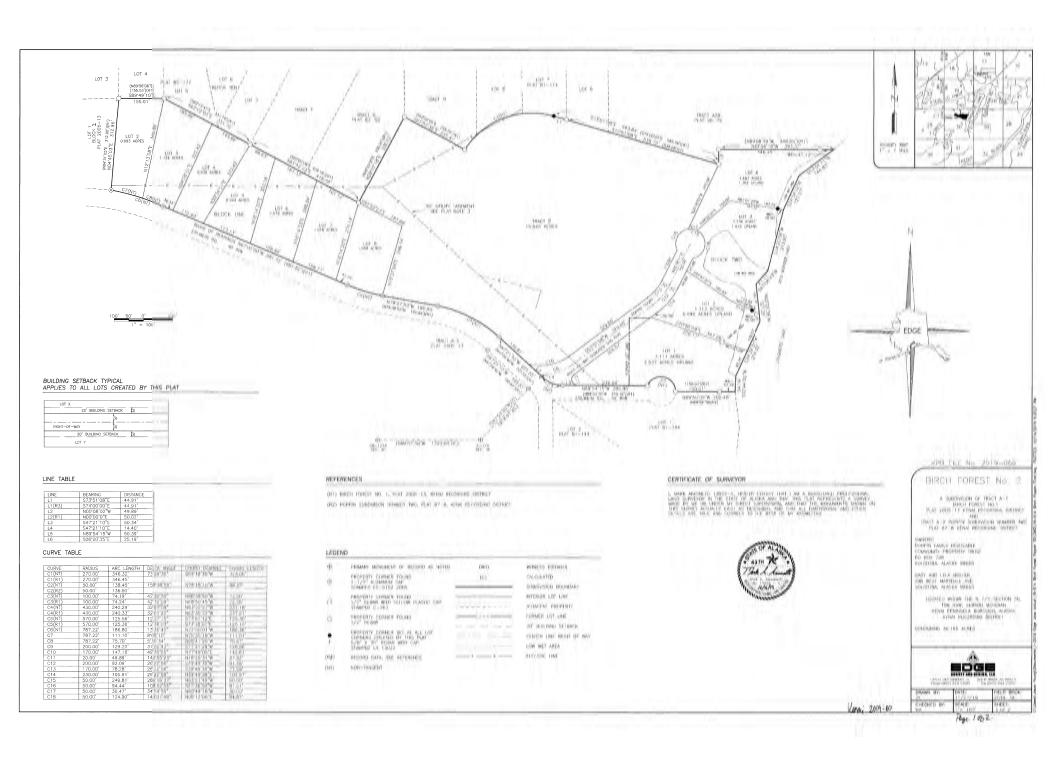
KPB File 2025-047V 4/7/2025







Aerial with 5-foot Contours



NOTES

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PLAT APPROVAL

THIS PLAT WAS APPROVED BY THE KENNET COMPOSITE TRANSPORT PLANNING COMMISSION AT THE MELTING OF JUNE 14, 2019.

KENAI PENINSULA BUITUTUIT

CERTIFICATE OF UNNERSHIP AND DEBLADON

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NOTARY ACKNOWLEDGMENT

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BIRCH FOREST No. 2

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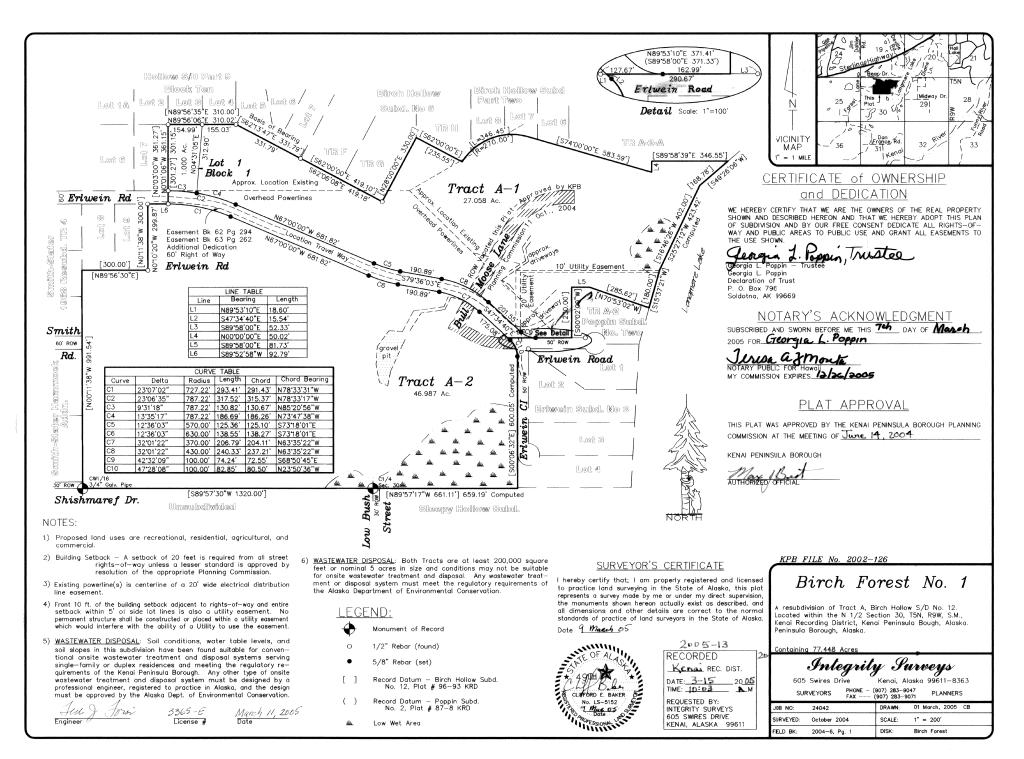
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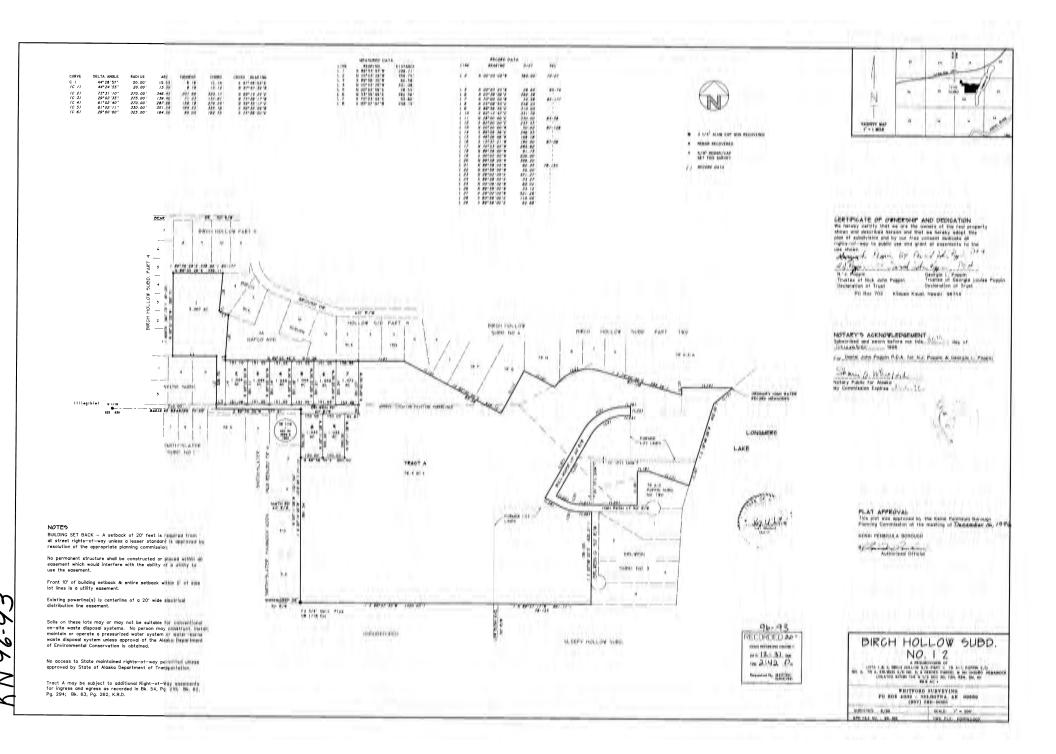
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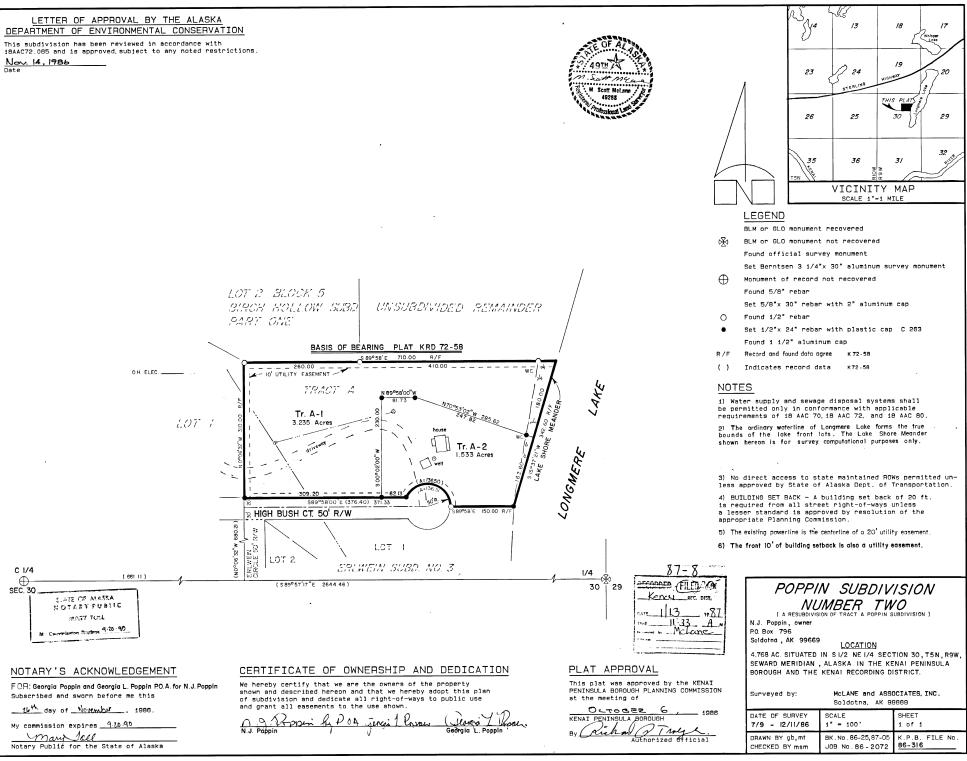
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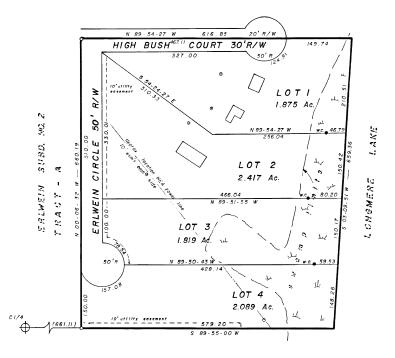
Apr. 262







TRACT A POPPIN SUBD.



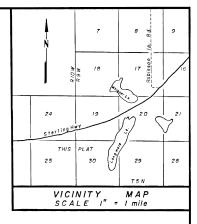
TRACT SLEEPY HOLLOW SUBD.

CERTIFICATE OF OWNERSHIP AND DEDICATION

We hereby certify that we are the owners of said property and request the approval of this plat showing such easements for public utilities, roadways, and/or streets dedicated by us for public use.

Susan M. Duns GorylL. Davis & Susan M. Davis Box 2426 Soldotna, Ak. 99669

> STATE OF ALASKA ROTARY PUBLIC STANLEY S. McLANE My Commission Expires 8/2/83



LEGEND AND NOTES

- Record Position Official Survey monument.
- o Found 1/2" X 24" steel rebar.
- ⊥ Set 1/2" X 24" steel rebar at all lot corners.

All wastewater treatment and disposal systems shall comply with existing law at time of construction.

Building set back—A building set back of 20' is required from all street rights of ways unless a lesser standard is approved by resolution of the appropriate planning commission.

Ail bearings refer to the West boundary of Tr - B Erlwien Subdivision No. 2.

7- FILED 10° Kenai Rec DICT. DATE 10-23 ___ 11-8/ 3:43 KPB

NOTARY'S ACKNOWLEDGEMENT

Notary for Gary L. Davis and Susan M. Davis

34 h day of A47 1981 ...

Stanles I. M. Line

My commission expires .. 8/4/83.

Subscribed and sworn before me this

PLAT APPROVAL

This plat was approved by the Kenai Peninsula Borough Planning Commission at the meeting of JUNE 22 19 8/

> By State Authorized Official ADMINISTRATIVE OFFICER

ERLWEIN SUBD. NO. 3

(SUBDIVISION OF TRACT B ERLWEIN SUBDIVISION NO. 2)

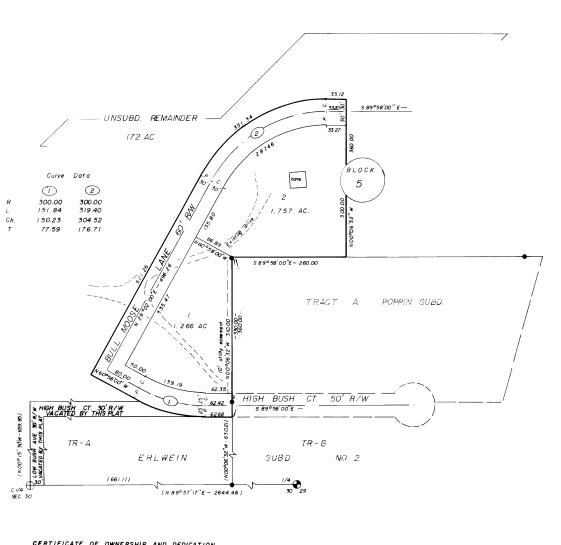
Gary Davis, owner Box 2426 Soldofna, Ak. 99669 LOCATION 9.051 Ac. located in the SW 1/4 NE 1/4 Sec. 30 T5N, R9W-S.M. Ak. and the Kenai Peninsula Borough.

Surveyed By: McLane & Associates, Inc.

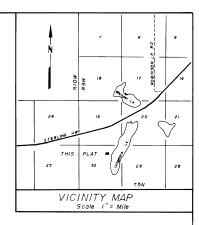
Scale 1" = 100' 6 / 8 / 81

Soldotna, Ak. 99669 Date of Survey 80 - 27

E4-18







LEGEND AND NOTES

Found Official Survey monument

Set 1/2" X 24" steel rebar at all lot corners . Found V2" X 24" steel rebar Found G.L.O. brass monument

All bearings refer to the E-W center line of Sec. 30 as being S 89°57'17"E data of record Plat K 72 -58

All wastewater disposal systems shall comply with existing law at time of construction

All lots are subject to a 20' building set back along dedicated R/W's

() Data of record

Right of Way vacated by this plat

CERTIFICATE OF OWNERSHIP AND DEDICATION

We hereby certify that we are the owners of said property and request the approval of this plat showing such easements for public utilities, roadways, and or streets dedicated by us for

N.J. Poppin and Georgia & Poppin, owners

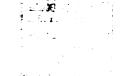
Box 796

Soldoing Alaska

NOTARY'S ACKNOWLEDGEMENT

, 1978





PLAT APPROVAL

This plat having been approved by the Kenai Peninsula Borough Planning Commission as recorded in the official minutes of the meeting of August 1, 1918 is hereby acknowledged and accepted as the official plat, subject to any and all conditions and requirements of ordinances and law appertaining thereto.

KENAI PENINSULA BOROUGH
By: They Warne



BIRCH HOLLOW SUBDIVISION PART ONE

N. J. Poppin Box 796 Soldotna, Alaska 99669

DESCRIPTION

4.530 AC. LOCATED IN GOV'T LOT 4 , SEC. 30, T5N, R9W SM AK. AND THE KENAI PENINSULA BOROUGH.

Surveyed by : McLane and Associates Soldotna , Alaska

Date of Survey

78-18

