

Kenai Peninsula Borough  
Finance Department

---

**MEMORANDUM**

**TO:** Wayne Ogle, Assembly President  
Members of the Kenai Peninsula Borough Assembly

**THRU:** Charlie Pierce, Borough Mayor *CP*

**THRU:** Brandi Harbaugh, Finance Director *BS*

**FROM:** Sarah Hostetter, Payroll Accountant *SH*

**DATE:** February 6, 2019

**RE:** Budget Revisions – January 2019

---

Attached is a budget revision listing for January 2019. The attached list contains budget revisions between major expenditure categories (i.e., maintenance & operations and capital outlay). Other minor transfers were processed between object codes within major expenditure categories.

**ASSESSING DEPARTMENT**

To purchase chair and Sit to Stand station needed for ADA accommodations.

100.11520.00000.48720 (Minor Furniture/Furnishings)	\$1,000.00	
100.11520.00000.42230 (Fuels/Oils/Lubricants)		\$300.00
100.11520.00000.42360 (Vehicle Repair Supplies)		\$300.00
100.11520.00000.43210 (Transportation/Subsistence)		\$400.00

**CLERK'S ADMINISTRATION OFFICE**

Using remaining election budget for FY19 purchases. To purchase office equipment and furnishings for office and conference room.

100.11130.00000.40120 (Temporary Wages)		\$6,240.00
100.11130.00000.40210 (FICA)		\$2,310.00
100.11130.00000.43140 (Postage/Freight)		\$3,135.00
100.11130.00000.43011 (Contractual Services)		\$1,300.00
100.11110.00000.48720 (Minor Furniture/Furnishings)	\$2,200.00	
100.11110.00000.48710 (Minor Office Equipment)	\$2,940.00	
100.11120.00000.48710 (Minor Office Equipment)	\$3,410.00	
100.11130.00000.48720 (Minor Furniture/Furnishings)	\$1,375.00	
100.11130.00000.48710 (Minor Office Equipment)	\$1,135.00	
100.11140.00000.48710 (Minor Office Equipment)	\$1,925.00	

**MAYOR'S ADMINISTRATION OFFICE**

To cover cost of KPB Chief of Staff's badge.

100.11210.00000.43021 (Peninsula Promotion)		\$75.00
100.11210.00000.42250 (Uniforms)	\$75.00	

**MAYOR'S ADMINISTRATION OFFICE**

To set up 19WUI budget, ORD 2018-19-11, matching funds needed for Alaska Division of Forestry Federal Pass-Through Grant for updating community wildland protection plans project.

262.21320.19WUI.49999 (Contingency)		\$103,366.00
262.21320.19WUI.43011 (Contract Services)	\$95,250.00	
262.21320.19WUI.43210 (Transportation/Subsistence)	\$7,016.00	
262.21320.19WUI.43410 (Printing)	\$300.00	
262.21320.19WUI.43140 (Postage/Freight)	\$300.00	
262.21320.19WUI.43310 (Advertising)	\$500.00	

**NORTH PENINSULA RECREATION**

To replace worn and broken office chairs.

225.61110.00000.42210 (Operating Supplies)		\$2,000.00
225.61110.00000.48720 (Minor Furniture/Furnishings)	\$2,000.00	

**SEWARD BEAR CREEK FLOOD SERVICE AREA**

To replace coffee maker and supplies stand for meetings.

259.21212.00000.43140 (Postage/Freight)		\$108.98
259.21212.00000.42410 (Small Tools/Equipment)	\$108.98	

**SOLID WASTE DEPARTMENT**

Move additional water/air sample funds, due to ADEC reduction in monitoring requirements, to cover fuels and contract services expenses at Central Peninsula Landfill.

290.32122.00000.42230 (Fuels, Oils/Lubricants)	\$7,500.00	
290.32122.00000.43011 (Contract Services)	\$7,500.00	
290.32122.00000.43015 (Water/Air Sample Testing)		\$15,000.00