



KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-7520

Toll-free within the Borough: 1-800-478-4441

PHONE: (907) 262-4441 • FAX: (907) 262-1892

www.kpb.us

**MIKE NAVARRE
BOROUGH MAYOR**

MEMORANDUM

TO: Brandi Harbaugh, Controller

FROM: Mike Navarre, Mayor *MN*

DATE: April 20, 2017

SUBJECT: Appointment as Acting Finance Director

You are hereby appointed as the Acting Finance Director effective April 29, 2017. This appointment is temporary and may be withdrawn by me or the succeeding mayor at any time. Upon termination of this appointment, you will revert to your regular controller position and salary.

Please sign and date the attached copy and return it to the Human Resources Office.

Attachment



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I acknowledge receipt of the above memorandum.

Brandi Harbaugh

4/20/17

Date