



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Policies and Procedures Committee

Tuesday, July 8, 2025

4:30 PM

Betty J. Glick Assembly Chambers
Meeting ID: 835 6358 3837 Passcode: 606672
[https://yourkpb.zoom.us/j/83563583837?](https://yourkpb.zoom.us/j/83563583837?pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1)
[pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1](https://yourkpb.zoom.us/j/83563583837?pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1)

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MAYOR'S REPORT

[KPB-7030](#) Mayor's Report Cover Memo

Attachments: [Mayor's Report Cover Memo](#)

1. Assembly Requests/Responses- None.

2. Agreements and Contracts

a. [KPB-7031](#) Authorization to Award a Contract for ITB25-052 Bulk Fuel Supply

Attachments: [Authorization to Award Contract - ITB25-052 Bulk Fuel Supply 06.10.25](#)

b. [KPB-7032](#) Authorization to Award a Contract for ITB25-071 Pest Control

Attachments: [Authorization to Award Contract - ITB25-071 Pest Control 05.05.25](#)

c. [KPB-7033](#) Authorization to Award a Contract for ITB25-072 CES Station #4 (K-Beach) Septic Replacement

Attachments: [Authorization to Award Contract - ITB25-072 CES Station #4 \(K-Beach\) Septic R](#)

d. [KPB-7034](#) Authorization to Award a Contract for ITB25-077 Bear Creek Community Multi-Use Facility Parking Lot Paving

Attachments: [Authorization to Award Contract - ITB25-077 Bear Creek Community Multi-Use](#)

e. [KPB-7035](#) Authorization to Award a Contract for RFP25-004 NPRSA Remodel

Attachments: [Authorization to Award Contract - RFP25-004 NPRSA Remodel 06.13.25](#)

f. [KPB-7036](#) Authorization to Award a Contract for RFP25-016 Janitorial Services Poppy Lane, OEM & River Center

Attachments: [Authorization to Award Contract - RFP25-016 Janitorial Services Poppy Lane, C](#)

- g. [KPB-7037](#) Authorization to Award a Contract for RFP25-024 Skyview Middle School & Nikiski High School Boiler Replacement

Attachments: [Authorization to Award Contract - RFP25-024 Skyview Middle School & Nikiski I](#)

3. Other

- a. [KPB-7038](#) Budget Revisions – May 2025

Attachments: [Budget Revisions - May 2025 06.26.25](#)

- b. [KPB-7039](#) Revenue-Expenditure Report – May 2025

Attachments: [Revenue-Expenditure Report - May 2025 06.26.25](#)

- c. [KPB-7040](#) Tax Adjustment Request Approval – June 9, 2025

Attachments: [Tax Adjustment Request Approval 06.09.25](#)

PUBLIC HEARINGS ON ORDINANCES

3. [2025-11](#) An Ordinance Amending KPB 2.56.007 to Adopt the 2025 Kenai Peninsula Borough Safe Streets and Roads for All Comprehensive Safety Action Plan as an Element of the 2019 Kenai Peninsula Borough Comprehensive Plan (Mayor)

[Clerk's Note: Comprehensive Safety Action Plan Presentation, Robert Ruffner, Planning Director (20 minutes) at Policies and Procedures Committee Meeting Only]

Attachments: [Ordinance 2025-11](#)
[Memo](#)
[Presentation Comp Safety Action Plan](#)

4. [2025-12](#) An Ordinance Amending KPB 21.18.081 to Clarify the Requirements for Conditional Use Permits and Amending KPB 21.18.140 to Define "Water-Dependent" (Mayor)

Attachments: [Ordinance 2025-12](#)
[Amendment Memo](#)
[Memo](#)
[Planning Commission Resolution 2015-35](#)

NEW BUSINESS

1. Ordinances for Introduction

- *e. [2025-17](#) An Ordinance Establishing the Ninilchik Recreational Service Area Upon Voter Approval (Johnson) (Hearing on 08/05/25)

Attachments:

[Ordinance 2025-17](#)

[Memo](#)

[Ninilchik Recreational Service Proposed Boundary](#)

[LAYDOWN Mayor's Report](#)

[LAYDOWN Revenue Summary](#)

[LAYDOWN Expenditure Summary](#)

2. Other

- *a. [KPB-7026](#) Confirming an Appointment to the South Kenai Peninsula Hospital Service Area Board (Mayor)

Erin Workman, Seat D, Term Expires 10/2026

Attachments:

[Appointment South Kenai Peninsula Hospital Service Area Board](#)

- *b. [KPB-7029](#) Confirming an Appointment to the Kachemak Emergency Service Area Board (Mayor)

Jeff Serio, Seat B, Term Expires 10/2027

Attachments:

[Appointment Kachemak Emergency Service Area Board](#)

- *c. [KPB-7027](#) Confirming an Appointment to the Resilience and Security Advisory Commission (Mayor)

Peter Crimp, Northwest Borough Seat, Term Expires 09/30/2026

Attachments:

[Appointment Resilience and Security Advisory Commission](#)

- *d. [KPB-7028](#) Confirming an Appointment to the Planning Commission (Mayor)

Dawson Slaughter, South Peninsula Seat, Term Expires 07/31/2028

Virginia Morgan, Cooper Landing/Hope/Eastern Peninsula Seat, Term Expires 07/31/2028

Attachments:

[Appointments Planning Commission South Peninsula and Cooper Landing / Ho](#)