

# Kenai Peninsula Borough Purchasing & Contracting

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## MEMORANDUM

**TO:** Peter A. Micciche, Borough Mayor *PAM*  
**THRU:** John Hedges, Purchasing & Contracting Director *JH*  
**FROM:** Aaron Hughes, Land Management Agent *AH*  
**DATE:** April 26, 2023  
**RE:** Authorization to Award a Contract for RFP23-015 Quartz Creek Municipal Entitlement Survey

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On April 4, 2023, the Kenai Peninsula Borough Purchasing & Contracting Department formally solicited proposals for RFP23-015 Quartz Creek Municipal Entitlement Survey. The request for proposals was advertised in the Peninsula Clarion and the Anchorage Daily News on March 7, 2023.

The project consists providing surveying and platting services for 22 parcels containing approximately 378 acres of land per Special Survey Instructions issued by the State of Alaska, Department of Natural Resources Division of Mining, Land and Water Cadastral Survey Unit required for municipal entitlement conveyance.

six (6)

On the due date of April 4, 2023, ~~five (5)~~ proposals were received and reviewed by a review committee as follows:

<u>FIRMS</u>	<u>LOCATION</u>	<u>TOTAL SCORE</u>
49 <sup>th</sup> Star Surveying	Girdwood, Alaska	186
Edge Survey & Design, LLC	Anchorage, Alaska	234
Global Positioning Service, Inc.	Anchorage, Alaska	186
McLane Consulting, Inc.	Soldotna, Alaska	158
Professional and Technical Services, Inc.	Anchorage, Alaska	153
Stantec Consulting Services, Inc.	Anchorage, Alaska	168

The highest ranking proposal, which includes a cost factor, was submitted by Edge Survey & Design, LLC with a lump sum cost proposal of \$49,780.00. The proposal review committee recommends award of a contract to Edge Survey & Design, LLC, Anchorage, Alaska. Your approval for this award is hereby requested.

Funding of this contract will be charged to account number 250.21210.00000.43011.

*Peter A. Micciche*

4/28/2023

Peter A. Micciche, Borough Mayor

Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	250.21210.00000.43011
Amount	\$49,780.00
By: <i>CJ BH</i>	Date: 4/27/2023

NA